

# BARNT GREEN PARISH COUNCIL

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Minutes of the **Ordinary Parish Council** meeting held on  
**Monday 16 January 2023 at 7.00pm at 80 Hewell Road, Barnt Green, B45 8NF**

**Members present:** Cllrs R Cholmondeley, C Hotham, P Perry, S Whitehand, J Baldwin,  
M Roberts

**In attendance:** Executive Officer, Eleanor Choudry  
Worcestershire County Councillor, Adrian Kriss (left at 7.28pm)  
A representative of The Village Magazine  
One member of the public

**22/069 Apologies**

Cllr O Polton.

**22/070 Parish Councillor Vacancy**

Cllr Nilsson has left the Parish council and therefore a vacancy will continue to be advertised.

**22/071 Declarations of Interest:** Councillors are reminded that to ensure transparency and retain public confidence in the council's decisions they are required to -

- a) Keep their Register of Interests form up to date;
- b) Declare any Disclosable Pecuniary Interests (DPI) and any Other Disclosable Interests (ODI) in agenda items and the nature of those interests.

Cllr Hotham declared an interest in agenda item 22/079 c) as he is a Trustee of Cock's Croft, the adjoining woodland. Cllr Hotham cannot comment on any planning applications due to his role as D Cllr at BDC and the possibility that he could be on the Planning Committee. Cllr Cholmondeley declared an interest in agenda item 22/077 d).

**22/072 To consider any dispensations**

No dispensations had been received.

**22/073 Open Session – Participation to hear from:**

- a) Members of the public – A member of the public asked advice where land would be available locally for a market garden. Councillors suggested contacting Hewell Grange Prison, Hunters Hall School in Blackwell and also advised him to contact Cofton Parish Council and Alvechurch Parish Council. It was suggested that farmers could be approached directly.
- b) Supporting organisations, e.g. Safer Neighbourhood Team, Footpath Warden - None
- c) Worcestershire County Councillor – Adrian Kriss (Beacon division) – The Bittell Road zebra pedestrian crossing has been agreed in principle near the Baptist Church. It is hoped that the crossing will slow down traffic. Highway Engineers are to carry out technical assessments to decide exactly where the crossing will be located. Litter had been raised as an issue in the area. It was decided that signs

advising against dropping litter were unlikely to have much impact. The Police and Highways meeting regarding speeding has been rearranged to the 23<sup>rd</sup> February at Cofton Hackett Village Hall at 7pm. Parish Councils are asked to send a representative. WCC Cllr Kriss confirmed Cllr Cholmondeley will be invited to the next meeting he attends with WCC Cllr Mike Rouse.

d) Bromsgrove District Councillor - Charles Hotham (Barnt Green & Hopwood) – The council is undergoing a ‘Corporate Peer Challenge’ as a result of the auditor issuing a Section 24 notice for its failure to produce a statement of accounts. £1.2 million from government funding will be needed to balance the accounts. BDC Centres Strategy is due to be published. Photo ID is required for the upcoming elections. If required paper photo ID is available from the council. The registration period for postal votes is to be reduced from 5 years to 3 years. Planning enforcement notices have increased.

**22/074 To adopt previous minutes**

To approve adoption of the minutes of the parish council meeting held 21<sup>st</sup> November 2022, previously circulated but also attached.

RESOLVED: That the minutes of the Parish Council meeting held 21/11/2022 were approved as an accurate record of the meeting and signed by the Chairman.

**22/075**

**Annual Business**

**i. Governance arrangements:**

**a) Review of council policies**

The following policies had been circulated prior to the meeting for review:

**a) 18. Recruitment Equality Policy**

RESOLVED: The policy was agreed and will be reviewed in January 2026.

**22/076 Chairman’s Report** – Cllr Cholmondeley announced that former parish councillor Edwin Gumbley had sadly passed away. Edwin was very active in the community and will be sadly missed. The EO to send a letter of condolence to his wife.

Since the update below agenda item 22/077 a) from Network Rail we have received fantastic news that the station lifts have been given approval to progress. Once electric work commences a request to West Midland Trains is to be made to erect a screen on Platform 1 and a Parish Council notice board.

RESOLVED: Prior to our next meeting the EO to request an update from Network Rail requesting a date when work will commence.

**22/077 Executive Officer’s Report**

To be advised of any decisions taken under delegated powers, receive updates to ongoing matters and list any relevant office communications since the last council meeting.

|                                          |                                                                                                                                                                                                                           |
|------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| a) Station Lift update from Network Rail | Firstly apologies, I can understand how frustrating this part of the process is, I can promise you that we at Network Rail are also disappointed in the time it is taking to get the approvals. We had hoped to have this |
|------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

|                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|----------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                        | <p>secured before the end of last year but due to various constraints the government are under regarding funding I feel this has impacted on the decision making. Rest assured however that Network Rail and our DFT colleagues are very much pushing for this to go through as a priority.</p> <p>Due to changes in standards specifically relating to Fire Safety we have needed to make some alterations to the designs to accommodate and ensure the station is compliant for evacuation and refuge services, this is the main driver for the ongoing design works.</p> <p>Apologies if my last email caused confusion, I should have said 'project' as opposed to the lifts themselves, these designs are very much progressed and in a good position.</p> <p>We are unable to commence any physical works until the funding approvals have come through, but we are hoping to be able to commence works early this year should we get the green light.</p> <p>I do not have the contact details to hand of whom the approval is specifically sat with but I can reach out to my DFT colleagues and request the information.</p> |
| b) Hewell Lane                         | <p>Resident complained about uneven and gravelly footpath. Difficult for elderly and people that use scooters. EO reported to WCC via the website and to WCC Cllr Kriss to progress.</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>RESOLVED: Cllr Cholmondeley will take photos of areas of pavement in Hewell Lane and Hewell Road and send to the EO to forward to WCC Cllr Kriss for investigation.</p> </div>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| c) Income received                     | <p>Conexus have paid room hire to the end of 2022. Bank interest of £219.17 has been received in the deposit account.</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>RESOLVED: The EO to contact CALC for advice on increasing the interest rate on the Reserve Account.</p> </div>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| d) BGMT Grant Application              | <p>Payment of £5736 was received on 31.10.22 which included the VAT that we can reclaim. The VAT £956 has been reimbursed.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| e) Disability Ramp                     | <p>Economy aluminium wheelchair ramp for access between PC office and meeting room has been purchased.</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>RESOLVED: Cllr Hotham will hang the ramp next to the meeting room door for ease of use when required.</p> </div>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| f) Shed in Bittell Road playing fields | <p>The new shed has been ordered. Estimated delivery is 13/2/23.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| g) Office Security Alarm               | <p>The office alarm was overheating, causing a fire hazard. It was also making a buzzing noise and therefore CTB Alarms have replaced it at a cost of £495.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |

- (i) To note the current financial position and bills for payment. See page 5 of the agenda.

RESOLVED:

- a) That the current financial position be noted.
- b) That the list of payments be approved.

- (ii) To be advised of any expenditure decisions taken by Executive Officer. A request of £88.80 to top up the Monzo card to £200. See Monzo expenditure list page 9.

RESOLVED: That the top up of the Monzo card be approved.

- (iii) To receive budget as at 31<sup>st</sup> December 2022 - see attachment

RESOLVED: That the report be noted.

- (iv) To receive budget recommendations for 2023/24 - see attachment. The Finance and GP Committee met on Thursday 5<sup>th</sup> January and worked through the budget making some small cost savings. The budget has been agreed by the Finance and GP Committee subject to adjustment relating to the updated Certificate of Unmetered Supply.

RESOLVED: Once the updated quote for unmetered supply for LED bulbs has been received from SSE the adjustment will be made for the street lighting energy supply and the precept confirmed.

- (v) To approve the precept for 2023/2024. The precept request form requires the signature of the Chairman and EO.

RESOLVED: An extraordinary meeting will be held before 31<sup>st</sup> January to approve the precept request once the streetlight energy quote has been received.

- (vi) To receive an interim report from the Internal Auditor – see attachment - The Internal Auditor stated that progress against the budget should be reviewed quarterly by councillors.

RESOLVED: Quarterly Finance Committee meetings to be held to review the budget and carry out checks. EO to produce minutes to be added to the parish council meeting agenda.

## **22/079 Environment & Community Wellbeing**

- a) Parkers Piece Playing Field play equipment drainage update. The field is currently very wet with standing water by parts of the play equipment.

RESOLVED: Area to be reviewed in March.

- b) Bittell Road traffic speed / pedestrians crossing/litter- Discussed under

agenda item 22/073 c).

- c) Application for Village Green Status for the field adjoining footpath BG507. The council sent a rebuttal to the statement of objection from the landowners to the application to register the land as a Village Green. The parish council agreed with the WCC Law Teams proposal that the information is submitted to a barrister for a decision to be reached. We are awaiting further information.  
The footpath is currently very muddy with the fencing contributing to the problem.
- d) Welcome Back Fund – Cllr Perry and Cholmondeley are to meet Susan Harper from John Bishop to identify the exact locations for the planting of the fruit trees that have been delivered. The laurel bushes have been replaced in Millennium Park.
- e) Flood level marker post Hewell Road.

RESOLVED: The Parish Council will purchase a triangular fluorescent flood level marker. The OPC to be asked if he can fix it in the middle of the bridge on the same side of the road as The Victoria pub. The EO to organise.

- f) Review Christmas Lights Switch On. The event was successful with a high turnout of people. The children's singing and brass band were enjoyed by all. Discussions took place about closing Hewell Road for the event but it was considered too costly.

RESOLVED: Cllrs agreed to run the same event next Christmas. The EO to contact the Church Wardens in October to ask whether they would be 'shepherd's' helping with road safety. The EO to contact WCC Highways to ask whether the car parking spaces outside of Tesco could be temporarily surrounded by barriers to prevent parking and ensure more room for pedestrians. Cllr Baldwin volunteered to manage a sub team to oversee road safety. As previously agreed the EO to purchase the Christmas lights from Blachere at a reduced cost of £1500. GJH Electrical have agreed to store the lights free of charge. EO to investigate possibility of lights by the Post Office.

- g) Review Chairmans Buffet. There was a low turnout of attendees. Consideration was given to holding the event at the parish council office but it was decided that the Social Club with the bar and ambience was more suitable.

RESOLVED: The Chairmans Buffet to continue to be held at the Social Club for 2023 as a thank you to all the people that help the Parish Council.

- h) Review Best Dressed Christmas Window. Riley & Carruthers hairdressers were delighted to be announced winners for 2022.
- i) Review Community Events – Wassail Walk 28<sup>th</sup> December. The event was a success with approximately 50 people attending. It is a family event with Morris dancers, a bonfire and pagan traditions held at Fruitfields Orchard after the walks. It was mentioned that the cider was very drinkable!  
Greg from Fruitfields is happy to host the event again.
- j) Review of Warm Space events launched. Cllr Cholmondeley has attended each venue. It was noted that this was an attempt to reach people who may be struggling with high energy prices. Volunteers are turning up to the events but there is a low or non-existent turn out of visitors. The weather has been mild. An email was received from Jane Holt from the Quakers Friends Meeting House. She explained that

numbers were low but volunteers were getting to know each other. They will begin to promote the event as 'Coffee and Chat' to encourage more visitors and alleviate any stigma felt from the 'Warm Spaces' emphasis.

Adverts about the 'Warm Spaces' had been sent to the Bromsgrove Advertiser and a photo of Cllr Cholmondeley appeared on the front page of the Bromsgrove Standard. An article was also published in the Birmingham Mail.

RESOLVED: Feedback to be gathered from the 3 venues prior to the next Parish Council meeting.

- k) 3 quotes were circulated prior to the meeting to reduce the crown of the Oak tree in Bittell Road playing fields and to prune the lime trees in Millennium Park that overhang the Friends Meeting House.

RESOLVED: It was agreed that the most cost-effective option was chosen. The EO to arrange the works with Reeves Tree Surgeons.

It was noted that the tree on Fiery Hill Road that was being monitored by WCC as it dropped a large branch has been cut down.

**22/080 Planning**

- a) Responses to consultations received including:

| BDC ref                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Site Address                                                         | Proposal                                                                            |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------|-------------------------------------------------------------------------------------|
| <b>22/01465/FUL</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | 6 Hewell Lane, Barnt Green, Birmingham, Worcestershire               | Two storey rear extension with alterations to existing single storey side extension |
| <p>BGPC Recommendation:<br/>           Barnt Green Parish Council recommend approval subject to the 45-degree rule. It is not clear where the line on the diagram has been drawn from as the position of the window on the adjacent house is not shown. Also the applicant wishes to build right up to the boundary and in this case, the boundary is actually the wall of the house next door.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                      |                                                                                     |
| BDC ref                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Site Address                                                         | Proposal                                                                            |
| <b>22/01495/PIP</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Land At E399834 N273468, Linthurst Road, Barnt Green, Worcestershire | Proposed bungalow                                                                   |
| <p>BGPC Recommendation:<br/>           The Barnt Green Conservation Area requires that any development 'protects or enhances' it. The application does not achieve this. The precedent has been set that applications for backland development in the adjacent Fiery Hill Road have been rejected. Although the site of the applicant is infill, it leads to the same housing concentration that is contrary to the policy of the Conservation Area. The Conservation Area was specifically created to address the concerns of the community about the erosion of character from higher density development.</p> <p>Green Belt - Paragraph 120 of National Housing Policy Framework 2012 (NHPF) states that 'Green Belt boundaries should only be altered where exceptional circumstances are fully evidenced and justified...' There do not appear to be any exceptional circumstances in this case. Although paragraph 149(e) of the NHPF permits 'limited infilling in villages', Paragraph 144 explains that a Conservation Area should be created when areas need to be protected to preserve village openness which, in this case, has additionally been done. The 'private access drive' is a well-used public footpath and vehicles driving along there on a regular basis are a potential hazard to walkers. There is no possibility given the restricted nature of the access to separate the two.</p> |                                                                      |                                                                                     |

| BDC ref                                                                 | Site Address                                        | Proposal                                                                                                     |
|-------------------------------------------------------------------------|-----------------------------------------------------|--------------------------------------------------------------------------------------------------------------|
| <b>22/01548/FUL</b>                                                     | Glendale, Sandhills Green, Barnt Green, Birmingham, | Waney-edged timber boarding complete with integral external wall insulation to western first floor side wall |
| BGPC Recommendation:<br>Barnt Green Parish Council recommends approval. |                                                     |                                                                                                              |
| BDC ref                                                                 | Site Address                                        | Proposal                                                                                                     |
| <b>22/01514/FUL</b>                                                     | Hawthorn, Aqueduct Lane, Alvechurch, Birmingham     | Replacement garage                                                                                           |
| BGPC Recommendation:<br>Barnt Green Parish Council recommends approval. |                                                     |                                                                                                              |

**22/081 Date and Venue of Next Meetings**

Next Parish Council Meeting, Monday 20 February 2023 7pm at 80 Hewell Road.

The meeting ended at 20:31hrs

Signed:..... Date.....  
Chairman, Barnt Green Parish Council 20/02/2023

Minute Item 22/078 (i) To note the current financial position and bills paid.

November and December Payments Report

**Barnt Green Parish Council**  
**PAYMENTS (AWAITING AUTHORISATION) LIST**

| Voucher | Description                                | Net      | VAT    | Total    |
|---------|--------------------------------------------|----------|--------|----------|
| 180     | Office Energy                              | 26.09    | 1.30   | 27.39    |
| 179     | Petty cash top up                          | 101.72   |        | 101.72   |
| 197     | PAYE                                       |          |        |          |
| 201     | Office Rent                                | 1,625.00 |        | 1,625.00 |
| 189     | BGMT grant VAT refund                      |          | 956.00 | 956.00   |
| 185     | Grounds maintenance at playing field       | 228.41   | 45.68  | 274.09   |
| 190     | Street Light Energy                        | 60.11    | 3.00   | 63.11    |
| 182     | Christmas Tree, supply, install and remove | 662.50   | 132.50 | 795.00   |
| 192     | Office Energy                              | 28.54    | 1.43   | 29.97    |
| 181     | Outdoor Parish Caretaker                   | 498.00   |        | 498.00   |
| 187     | Christmas Lights Installation              | 3,095.00 | 619.00 | 3,714.00 |
| 183     | Printing of the Bulletin newsletter        | 300.00   |        | 300.00   |
| 199     | Christmas Message                          | 30.00    | 6.00   | 36.00    |
| 186     | Best Dresses Window Trophy                 | 15.95    | 3.19   | 19.14    |
| 193     | New Storage shed for Playing Field         | 1,442.50 | 288.50 | 1,731.00 |
| 191     | Office landline, broadband & calls         | 27.22    | 5.44   | 32.66    |
| 184     | Lengthsman Work                            | 189.00   |        | 189.00   |
| 202     | Bank Service Charge                        | 18.00    |        | 18.00    |
| 195     | PAYE                                       |          |        |          |
| 200     | Grass Cutting - Millennium Park            | 60.00    |        | 60.00    |
| 200     | Grass Cutting - Millennium Park            | 125.00   |        | 125.00   |
| 196     | Pension contributions                      |          |        |          |
| 188     | Donation for Father Christmas & Sweets     | 72.70    |        | 72.70    |
| 198     | Petty cash top up                          | 193.89   |        | 193.89   |
| 194     | Salary                                     |          |        |          |

Minute Item 22/078 (i) To approve the current financial position and bills paid.

January Payments Report

**Barnt Green Parish Council**  
**PAYMENTS (AWAITING AUTHORISATION) LIST**

| <b>Voucher</b> | <b>Description</b>                   | <b>Net</b> | <b>VAT</b> | <b>Total</b> |
|----------------|--------------------------------------|------------|------------|--------------|
| 208            | Office landline, broadband & calls   | 24.13      | 4.83       | 28.96        |
| 209            | Grounds maintenance at playing field | 228.41     | 45.68      | 274.09       |
| 205            | PAYE                                 |            |            |              |
| 204            | Pension contributions                |            |            |              |
| 210            | Street Lamp Repair                   | 60.00      | 12.00      | 72.00        |
| 203            | Salary                               |            |            |              |
| 206            | PAYE                                 |            |            |              |
| 213            | Outdoor Parish Caretaker             | 498.00     |            | 498.00       |
| 211            | Chairmans Christmas Buffet           | 200.00     |            | 200.00       |
| 207            | Lengthsman Work                      | 141.75     |            | 141.75       |
| 212            | Intruder alarm replacement           | 495.00     |            | 495.00       |

Minute Item 22/078 (i) To approve the November Bank Reconciliation 2022

## Barnet Green Parish Council

Prepared by: \_\_\_\_\_ Date: \_\_\_\_\_  
*Name and Role (Clerk/RFO etc)*

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
*Name and Role (RFO/Chair of Finance etc)*

|          |                                                   |           |                   |
|----------|---------------------------------------------------|-----------|-------------------|
|          | <b>Bank Reconciliation at 30/11/2022</b>          |           |                   |
|          | Cash in Hand 01/04/2022                           |           | 109,011.70        |
|          | <b>ADD</b>                                        |           |                   |
|          | Receipts 01/04/2022 - 30/11/2022                  |           | 80,504.59         |
|          |                                                   |           | 189,516.29        |
|          | <b>SUBTRACT</b>                                   |           |                   |
|          | Payments 01/04/2022 - 30/11/2022                  |           | 53,532.13         |
| <b>A</b> | <b>Cash in Hand 30/11/2022</b><br>(per Cash Book) |           | <b>135,984.16</b> |
|          | Cash in hand per Bank Statements                  |           |                   |
|          | Petty Cash 30/11/2022                             | 0.00      |                   |
|          | Cambridge Building Society 30/11/2022             | 64,347.81 |                   |
|          | Unity Bank Deposit Account 30/11/2022             | 70,642.09 |                   |
|          | Unity Bank Current Account 30/11/2022             | 994.26    |                   |
|          |                                                   |           | <b>135,984.16</b> |
|          | Less unrepresented payments                       |           |                   |
|          |                                                   |           | 135,984.16        |
|          | Plus unrepresented receipts                       |           |                   |
| <b>B</b> | <b>Adjusted Bank Balance</b>                      |           | <b>135,984.16</b> |
|          | <b>A = B Checks out OK</b>                        |           |                   |

Minute Item 22/078 (i) To approve the December Bank Reconciliation 2022

## Barnt Green Parish Council

Prepared by: \_\_\_\_\_ Date: \_\_\_\_\_  
*Name and Role (Clerk/RFO etc)*

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
*Name and Role (RFO/Chair of Finance etc)*

|          |                                            |           |            |
|----------|--------------------------------------------|-----------|------------|
|          | <b>Bank Reconciliation at 31/12/2022</b>   |           |            |
|          | Cash in Hand 01/04/2022                    |           | 109,011.70 |
|          | <b>ADD</b>                                 |           |            |
|          | Receipts 01/04/2022 - 31/12/2022           |           | 81,002.76  |
|          |                                            |           | 190,014.46 |
|          | <b>SUBTRACT</b>                            |           |            |
|          | Payments 01/04/2022 - 31/12/2022           |           | 66,358.88  |
| <b>A</b> | Cash in Hand 31/12/2022<br>(per Cash Book) |           | 123,655.58 |
|          | Cash in hand per Bank Statements           |           |            |
|          | Petty Cash 31/12/2022                      | 0.00      |            |
|          | Cambridge Building Society 31/12/2022      | 64,347.81 |            |
|          | Unity Bank Deposit Account 31/12/2022      | 58,951.26 |            |
|          | Unity Bank Current Account 31/12/2022      | 356.51    |            |
|          |                                            |           | 123,655.58 |
|          | Less unrepresented payments                |           |            |
|          |                                            |           | 123,655.58 |
|          | Plus unrepresented receipts                |           |            |
| <b>B</b> | <b>Adjusted Bank Balance</b>               |           | 123,655.58 |
|          | <b>A = B Checks out OK</b>                 |           |            |

Minute item 22/078 ii) To be advised of any expenditure decisions taken by EO.

| Monzo Reconciliation up to 8.12.22  |          |                                               |                      |             |               |
|-------------------------------------|----------|-----------------------------------------------|----------------------|-------------|---------------|
| Voucher                             | Date     | Description                                   | Supplier             | Expenditure | Deposit       |
|                                     |          | Opening Balance                               |                      |             | 98.28         |
|                                     |          |                                               | <b>Topup Request</b> |             | 101.72        |
| 35                                  | 16.11.22 | Membership                                    | Open Spaces Society  | 45.00       |               |
| 36                                  | 24.11.22 | Wassail Walk banners x 2                      | The Banner Warehouse | 76.23       |               |
| 37                                  | 24.11.22 | Best Dressed Xmas Shop Window postcards       | Vistaprint           | 51.82       |               |
| 38                                  | 24.11.22 | Sweet tub for Father Xmas at lights switch on | Amazon               | 9.49        |               |
| 39                                  | 01.12.22 | Cable ties for banners                        | Amazon               | 2.85        |               |
| 40                                  | 08.12.22 | Handwash, toilet rolls, biros                 | Tesco                | 8.50        |               |
|                                     |          |                                               | <b>TOTAL</b>         |             | <b>193.89</b> |
|                                     |          |                                               | Balance              |             | 6.11          |
|                                     |          |                                               | <b>Topup Request</b> |             | <b>193.89</b> |
| Monzo Reconciliation up to 31.12.22 |          |                                               |                      |             |               |
| Voucher                             | Date     | Description                                   | Supplier             | Expenditure | Deposit       |
|                                     |          | Opening Balance                               |                      |             | <b>200.00</b> |
| 41                                  | 15.12.22 | Disability ramp for office meeting room       | Bentley Fielden      | 88.80       |               |
|                                     |          |                                               | Balance              |             | 111.20        |
|                                     |          |                                               | <b>Topup Request</b> |             | <b>88.80</b>  |
|                                     |          |                                               |                      |             |               |