

BARNT GREEN PARISH COUNCIL

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Minutes of the Parish Council meeting held at Barnt Green Parish Council, 80 Hewell Road, B45 8NF on Monday 17 January 2022 at 7.00pm

Members present: Cllrs R Cholmondeley, P Perry, O Polton and M Roberts

In attendance: Interim Clerk, Tracy Bodley

21/087 Apologies

Cllrs C Hotham, J Jagger, J Nilsson and S Whitehand

21/088 Declarations of Interest: Councillors were reminded that to ensure transparency and retain public confidence in the council's decisions they are required to -

- a) Keep their Register of Interests form up to date;
- b) Declare any Disclosable Pecuniary Interests (DPI) and any Other Disclosable Interests (ODI) in agenda items and the nature of those interests.

None received.

21/089 To consider any dispensations

No dispensation requests were received.

21/090 Open Session Participation to hear from:

- a) **Members of the Public** – None present.
- b) **Supporting organisations**, Alvechurch & Wythall SNT, West Mercia Police. Not present.
- c) **Worcestershire County Councillor** – Adrian Kriss (Beacon division) Not present apologies given.
- d) **Bromsgrove District Councillor** - Charles Hotham (Barnt Green & Hopwood) Not present apologies given.

21/091 To adopt previous minutes

- a) To approve adoption of the minutes of the Parish Council meeting held 15 November 2021 and 30 November 2021.

RESOLVED:

- i) That the minutes of the Parish Council Meeting held on 15 November 2021 be approved as an accurate record of the meeting and signed by the Chairman.
- ii) That the minutes of the Parish Council Meeting held on 30 November 2021 be approved as an accurate record of the meeting and signed by the Chairman.

21/092 Chairman's Report

The Chairman stated that he had nothing further to add than that already covered in the meeting.

21/093 Executive Officer's Report

The council was advised of decisions taken under delegated powers, updated on ongoing matters and relevant office communications were reported upon.

a) Station Lift Update

The Chairman provided an update from the Network Rail representative who gave details of the project sponsor replacing him following his retirement in spring. The update proceeded to report that his replacement has station project experience, including Access for All schemes, and is familiar

	<p>with the Project Managers who are working on the Barnt Green lifts project. It was stated that it is probable that the same Murphy construction team working on Smethwick will transfer to Barnt Green. It was reported that there is a short-term issue relating to a scarcity of railway Fire Engineers to validate the designs, which may be contracted-out as a contingency, however the team are across this issue at the moment. With regard to funding, work is being carried out to obtain estimates from the 'Approval in Principle' designs across to DfT in March/April and the Final Business Case document has been drafted. Despite pressure on rail industry costs, the DfT have implied that a budget amount is being held in the 'enhancements pipeline' for the anticipated cost of the scheme.</p> <p style="border: 1px solid black; padding: 5px; text-align: center;">RESOLVED: That the report be noted.</p>
<p>b) 80 Hewell Road Premises</p>	<p>The lease for the new premises at the rear of 80 Bittell Road has been signed. The move is scheduled to take place on 25 January 2022. Dilapidations on the current office require a coat of magnolia paint on the walls and cleaning the carpet, which will be undertaken by councillors.</p> <p style="border: 1px solid black; padding: 5px; text-align: center;">RESOLVED: That the report be noted.</p>
<p>c) Best Dressed Christmas Shop Window Competition 2021</p>	<p>It was reported that Arden Estate Agents were presented with the cup on Wednesday 22 December and a photograph has been circulated to The Village Magazine.</p> <p style="border: 1px solid black; padding: 5px; text-align: center;">RESOLVED: That the report be noted.</p>
<p>d) EO Succession</p>	<p>It was reported that interviews had now taken place and an offer had been made to the most suitable candidate with satisfactory references having been received. The preferred candidate is required to work a 4 week notice period and a meeting will take place to sign the contract.</p> <p style="border: 1px solid black; padding: 5px; text-align: center;">RESOLVED: That the report be noted.</p>

21/094 Finance

- a) To note the current financial position and bills for payment

RESOLVED:
 i) That the current financial position be approved.
 ii) That the list of January payments be approved.

- b) To be advised of any expenditure decisions taken by Executive Officer. None taken.
 c) To receive budget recommendations for 2022/23

RESOLVED: That the budget recommendations for 2022/2023 be approved.

- d) To approve the precept for 2022/2023 of £68,000 (Band D impact of £66.18). The precept request form requires the signature of the Chairman and EO.

RESOLVED:

1. That the recommendation that the 22/23 precept be set at £68,000 (Band D impact of £66.18 pa) be approved.
2. That the BDC Precept form be signed by the Chairman and countersigned by the interim Clerk.

- e) To receive the interim report from the Internal Auditor.

RESOLVED: That the report be noted.

- f) To note new office telephone arrangements.

RESOLVED: That the report be noted.

21/095 Environment & Community Wellbeing

- a) Christmas Lights Switch On

RESOLVED: That the report be noted.

- b) Wassail Walk

RESOLVED: That the report be noted.

- c) Village Green Status Application – Field adjoining footpath BG507.
It was reported that the application had to be re-submitted due to the incorrect scale of map being sent in the original application.

RESOLVED: That the report that an application had been submitted be noted.

- d) Welcome Back Fund – It was reported that it was unlikely that the required information and costings to update station and town signage to the village centre would meet the deadline of the funding application therefore the project to plant boundary hedging at the rear of Millennium Park would be the better option.

- e) Food Festival 2022 – It was reported that this would not go ahead due to the short time-scale between now and early summer, however consideration could be given to several other projects for example; a blossom walk, Platinum Jubilee celebration, as nothing had been organised as yet. Brass Beatz were also keen to entertain in Millennium Park again this summer with local traders providing beverage and food and it was understood that a charitable collection could take place in lieu of a fee. A possible date was proposed as Saturday 2 July.

RESOLVED: That a small working group consisting of Cllrs Chomondeley, Polton and Roberts would meet to discuss plans in more detail.

21/096 Planning Applications

- a) Members' response to the following consultations:

BDC ref	Site Address	Proposal
22/00022/FUL	Pinfield, 26A Fiery Hill Road, Barnt Green	Extension to rear of property to form lower ground floor to form cinema room, gym spa area. Replacement raised terrace and new terrace accessed from lower ground floor level.

BGPC Recommendation:

Recommend approval subject to BDC being satisfied that there is no breach of the 45° angle. BGPC is aware of the screening the drop in level at the proposed site which may mitigate the above.

BDC ref	Site Address	Proposal
21/01806/FUL	Hawthorn, Aqueduct Lane, Alvechurch	2 storey extension to side of house.
BGPC Recommendation: Recommend approval.		

21/097 Date and Venue of Next Meeting

Next Parish Council meeting will be 21 March 2022, 7pm, Barnt Green Parish Council Office.

The meeting ended at 19:27hrs

Signed:..... Date.....
Chairman, Barnt Green Parish Council 21/03/2022

Minute Reference 21/094 a) To note the current financial position and bills for payment.
Bank Reconciliation 31 December 2021

Bank Reconciliation at 31/12/2021			
	Cash in Hand 01/04/2021		104,006.27
	ADD Receipts 01/04/2021 - 31/12/2021		70,040.35
			174,046.62
	SUBTRACT Payments 01/04/2021 - 31/12/2021		53,299.28
A	Cash in Hand 31/12/2021 (per Cash Book)		120,747.36
	Cash in hand per Bank Statements		
	Petty Cash 31/12/2021	0.00	
	Cambridge Building Society 31/12/2021	64,187.34	
	Unity Bank Deposit Account 31/12/2021	54,502.74	
	Unity Bank Current Account 31/12/2021	2,057.28	
			120,747.36
	Less unrepresented payments		
			120,747.36
	Plus unrepresented receipts		
B	Adjusted Bank Balance		120,747.36
	A = B Checks out OK		

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January payments to approve

January Payments for approval							
Voucher	Code	Payment Method	Description	Supplier	Net	VAT	Total
150	Lights Electricity	DD	Continuous footpath lighting energy	SSE	13.83	0.69	14.52
151	Office Running Costs	DD	Office Energy	SSE	383.08	19.15	402.23
147	Office Running Costs	DD	Landline and Broadband	Plusnet	39.97	7.99	47.96
149	Lights Electricity	DD	Dusk to dawn footpath lighting energy	SSE	254.97	51.00	305.97
148	Office Running Costs	BACS	Paint for front Office - R Cholmondeley Expenses	Robert Cholmondeley	28.00	0.00	28.00
152	Outdoor Parish Caretaker	BACS	Outdoor Parish Caretaker	Andlin Cleaning	450.00	0.00	450.00
153	Office Running Costs	BACS	Office Rent	John Truslove	104.97	0.00	104.97
					1,274.82	78.83	1,353.65