

BARNT GREEN PARISH COUNCIL

80 Hewell Road, Birmingham, B45 8NF

0121 447 9893

exec@barntgreen.org.uk
www.barntgreen.org.uk



Minutes of the Parish Council meeting held at Barnt Green Cricket Club, B45 8LN on Monday 19 July 2021 at 7.00pm

Members present: Cllrs R Cholmondeley, C Hotham, J Jagger, J Nilsson, P Perry, O Polton and M Roberts

In attendance: Worcs County Cllr A Kriss
PC Marc Ginder, West Mercia Police
1 member of the public
A representative of The Village Magazine
Executive Officer, Tracy Bodley

21/026 Apologies
Cllrs S Whitehand

21/027 Declarations of Interest: Councillors were reminded that to ensure transparency and retain public confidence in the council's decisions they are required to -

- Keep their Register of Interests form up to date;
- Declare any Disclosable Pecuniary Interests (DPI) and any Other Disclosable Interests (ODI) in agenda items and the nature of those interests.

Cllr	Minute	Interest	Reason
Hotham	21/036 a) Planning Application 21/01031/FUL	ODI	Family Friend
Polton	21/036 a) Planning Application 21/01031/FUL	ODI	Knows the applicants.

21/028 To consider any dispensations
No dispensation requests were received.

21/029 Open Session Participation to hear from:

- Members of the Public –** A representative and teaching assistant from St Andrews C of E First School, attended to discuss a proposed school project to combat climate change. Circulated in advance of the meeting was a brief presentation on The Queen's Green Canopy Copse planting project. The representative spoke about how trees are a beneficial way to capture carbon and stated that the school was interested in creating a legacy project detailing examples of, the Countryfile Plant Britain Initiative and a combined project to celebrate the Queens Platinum Jubilee with the Woodland Trust offering 30 trees to plant a Copse including species; Rowan, Silver Birch and Wild Cherry. It was established that the area required was approximately the size of a tennis court and as the School did not have sufficient land suggestions were welcomed for location ideas. The Chairman stated that as Barnt Green Village footprint was compact there was limited space available and suggested the 2 pieces of land under the responsibility of BGPC may not be suitable. Suggestions from Cllrs varied from infill of trees in the wooded area toward the rear of Bittell Road Playing Field and the use of the alcove picnic area in the same location. The representative reported that the project was time critical as the optimum planting window is November – March. Cllr Hotham suggested Cox Croft Wood being a suitable location which was easily accessible from the school, secluded and full of wildlife. Other suggested locations were identified as the BT Site on Station Approach and an old unused tennis court at Barnt Green Sports Club.

Cllr Hotham exchanged contact details to arrange a site visit to Cox Croft Woods to ascertain suitability.

The representative left the meeting at 19:14hrs.

- b) Supporting organisations**, PC Marc Ginder – Hagley and Rubery SNT, West Mercia Police, reported that there was no specific reason for attending the meeting and asked if members wished to discuss any policing matters in relation to Barnt Green. The EO had reported the theft and anti-social activity in Bittell Road Playing Fields, also reported through Crime Stoppers at the time of the theft with PC Ginder stating that 2 suspects had been arrested for the theft of garden furniture from a number of public houses and would forward details of this investigation.

The Chairman requested crime stats as this was historically provided but not now received with PC Ginder stating that a new software system made this type of report too labour intensive to provide and referred to www.police.uk where a search could be made of crimes in the area.

PC Ginder left the meeting at 19:19hrs.

- c) Worcestershire County Councillor** – Adrian Kriss (Beacon division)

Cllr Kriss reported that following a meeting that had taken place between Councillor Cholmondeley and the EO in reaction to communication received from a number of residents regarding incidents of recurring flash flooding, that a number of drains identified as being blocked were on the schedule to be cleared. It was reported that 4 out of 5 drains were blocked at the top of Bittell Road and it was thought that flash flooding incidents also related to capacity in addition to those blocked. Gravel wash from heavy rainfall was also discussed. Cllr Kriss stated that it would be more difficult to mitigate flooding under the railway bridge however these problems have been highlighted to senior Officers at Worcestershire County Council.

Cllr Kriss requested if anyone has problems relating to County issues to please use the 'Report It' app on the website which will direct and log issues to the correct department with greater efficiency.

Cllr Kriss also stated that he was in possession of Divisional Funds and asked for any requests for pavement re-surfacing, additional bollards, or re-painting of yellow lines be brought to his attention in order that work could be processed.

There was also debate on the introduction of a crossing point on Bittell Road near to the Baptist Church.

Cllr Kriss left the meeting at 19:38hrs

- d) Bromsgrove District Councillor** - Charles Hotham (Barnt Green & Hopwood)

Cllr Hotham reported on the following:

- i) A change to constitution now allowed members of the public, Parish/Town Councils, and Ward members to speak at Committee level on Tree Preservation Orders when in the past this was only permitted for planning applications. The only recourse prior to this change was a right of appeal through the Bristol Planning Inspectorate under a costly Judicial Review.
- ii) The flooding cross party task group has been disbanded as cabinet is carrying out its own review.
- iii) The newly introduced accountancy system has met with some gremlins with requests for financial data being difficult to extract.
- iv) The Council is suffering staff shortages due to numbers being forced to self isolate resulting from identification through the NHS Tracing App meaning that some services are suspended while staff are deployed to other work.
- v) The move to Parkside at a cost of £11m with a business plan to sell and demolish the Council House for development of approximately 60 houses to offset the cost some 5.5 years ago has resulted in further delays due to a re-design of foundations with a completion now set for 2022.

21/030 To adopt previous minutes

To approve adoption of the minutes of the Parish Council meeting held 21/06/2021.

AGREED - The minutes of the Parish Council meeting held 21/06/2021 were approved as an accurate record of the meeting and signed by the Chairman.

21/031 Policy and Documents Review

RESOLVED:

- a) That the Balances and Reserves Policy be approved and signed by the Chairman.
- b) That the Homeworking Policy be adopted and signed by the Chairman.
- c) That the Home Working Risk Assessment be noted.
- d) That the Publication Scheme be approved.
- e) That Operations London Bridge be approved and signed by the Chairman.
- f) That approved policies be uploaded to the website.

21/032 Chairman's Report

Reverting to discussion regarding Worcestershire County Council's Divisional Funds, Cllr Cholmondeley stated that he had identified the following areas where footpaths would benefit from re-surfacing.

- Sandhills Road Corner by side entrance to Millennium Park
- Hewell Road opposite Poplar Drive
- B4120 from Fiery Hill Road junction to Cherry Hill Road junction

Cllr Nilsson also stated that pavement required resurfacing on Hewell Road by the railway bridge.

21/033 Executive Officer's Report

The council was advised of decisions taken under delegated powers, updated on ongoing matters and relevant office communications were reported upon.

a) Station Lift Update	<p>An update received on 19 July detailed that the development and design contract awarded to J. Murphy and Sons will commence by the end of this month and not the 1 July as stated in the previous update. The project team has met with other interfacing projects to make sure no items of scope are duplicated or omitted: other projects include West Midlands Trains' station LED lighting, the Midlands Rail Hub programme, and minor works to create 'gauge clearance' for forthcoming new Class 730 electric trains.</p> <p>RESOLVED: That the report be noted.</p>
b) Bromsgrove District Council – Consultation on Draft Hackney Carriage and Private Hire Policy	<p>It was reported that BDC has launched a consultation exercise introducing new policies to its hackney carriage (taxi) and private hire licensing function required as part the Council's review of existing policies. The statutory standards contain recommendations to help keep children and vulnerable adults safe and it is expected that local authorities follow these recommendations. Details were provided to access the consultation which remains open for responses until 3 September 2021.</p> <p>RESOLVED: That the report be noted.</p>
c) WCC Update on MLP and Mineral Site Allocations Development Plan	<p>The new Minerals Local Plan (MLP) being prepared to replace the existing plan from 1997 will be used by WCC to guide the location of mineral workings and make decisions about planning applications for mineral extraction and processing.</p>

	<p>Currently at the Examination-in-Public stage, Planning Inspectors are checking that the plan complies with the law. WCC expects to commence further consultation from 28 June 2021 to 9 August 2021 available to view online.</p>
	<p>RESOLVED: That the report be noted.</p>

21/034 Finance

- a) To note the current financial position and bills for payment

RESOLVED:

- i) That the current financial position be approved.
- ii) That the list of July payments be approved.

- b) To be advised of any expenditure decisions taken by Executive Officer. A top up petty cash request of £199.41.

RESOLVED: That the top up request of £199.41 be approved.

- c) Office Lease Renewal – A report was circulated with the agenda detailing the increase of 11.11% on a five-year lease despite the landlord not agreeing to making changes to accommodate disability access and other fire hazard issues. Members were asked to consider future council presence within the community in relation to agreeing to a further 5 year tenancy agreement. It was stated that a meeting with the letting agent was scheduled to take place with the EO, Chairman and Vice-Chairman on Tuesday 4 August to discuss lease options and if there was movement for more favourable terms. Discussion took place regarding if there were need for an independent office and further options including, room hire, hot desking and subletting space within the current office to gain some rental return. It was stated that if the council were to sign the lease renewal then fire safety requirements would need to be addressed imperatively, however it was acknowledged that the lack of fire escape would be a problem that could not be solved. It was highlighted that any of the solutions offered would need to be costed and it would be advantageous to determine the cost of installing ramps into the building, if the council were to propose bearing this cost then a longer lease would be worth considering with break clauses at staggered periods throughout the term. Lone working was also given consideration in regard to safeguarding employees with a reduction in formal hours and increased working flexibility. Given it had been identified that the current office was not suitable to hold council meetings it was considered that the cost of the outmoded office could be better utilised on expenditure to provide large room hire for meetings and occasional drop in facility for council presence. It was decided that without knowing the outcome of the meeting with the agent that no decision could be made.

RESOLVED: That following the meeting with the agent an update would be circulated to members in order that a decision to be made regarding renewing the lease.

21/035 Environment & Community Wellbeing

- a) Brass Beatz – It was reported that the 9-piece band will host an event on Saturday 31 July between 3pm – 6pm. The EO will meet the band to set up at 1pm and a request was made for a council member to undertake closing the event.

RESOLVED: That Cllr Cholmondeley would meet with EO at 1pm to assist with set up and Cllr Hotham and would take receipt of the electric box key and return the gazebo to the shed following completion of the event.

- b) Public Footpath BG507 – Information regarding making an application for Village Green Status was circulated to members as part of the agenda. Members were asked to consider if it wished to pursue making an application and formulate a small working group to complete the application.

Debate took place regarding if such an application would be successful which could result in a legal battle given there had been interrupted rights over the land due to signage implemented in recent years reading: 'Keep to the Footpath'.

RESOLVED:

- i) That a small working group be formed with membership consisting of Cllrs Hotham, Jagger, Polton and Roberts to complete the application and supporting documents.
- ii) That the application would be supported by BGPC.

- c) Gym Equipment on site support session.

The date has been arranged for Saturday 21 August from 10am – 12 noon, posters have been circulated and press notified with members encouraged to attend.

The EO also reported that the air walker was broken for a 3rd occasion since installation resulting in a request to Freshair Fitness to replace with a new piece of equipment.

RESOLVED: That report be noted.

- d) Commuter Car Park, Electric Rapid Charging Point. The finalised lease was circulated prior to the meeting to enable ratification and official Council signatures.

RESOLVED: That the engrossment lease be ratified and signed by the Chairman and Vice-Chairman of Barnt Green Parish Council and witnessed by the Executive Officer.

21/036 Planning Applications

- a) Members' response to the following consultations:

BDC ref	Site Address	Proposal
21/00966/FUL	35 Orchard Croft	Small rear extension, new pitched roof to existing single storey to provide shower room above kitchen, new porch, replacing garage doors with window and level parking area and stepped ramp access to front garden

BGPC Decision:

Recommend approval on the condition that there is no infringement of the 45° angle regulation code made unclear on the plans.

BDC ref	Site Address	Proposal
21/01031/FUL	17 Sandhills Lane	Proposed two storey rear extension
BGPC Decision:		
Recommend approval.		

21/037 Date and Venue of Next Meeting

Next Parish Council meeting will be Monday 20 September 2021, 7pm at Barnt Green Cricket Club.

The meeting ended at 20:51hrs

Signed:..... Date.....
Chairman, Barnt Green Parish Council 20/09/2021

DRAFT

Minute Reference 21/034 a) To note the current financial position and bills for payment.
Bank Reconciliation 30 June 2021

Bank Reconciliation at 05/07/2021			
	Cash in Hand 01/04/2021		104,006.27
	ADD Receipts 01/04/2021 - 05/07/2021		34,079.07
			138,085.34
	SUBTRACT Payments 01/04/2021 - 05/07/2021		18,039.33
A	Cash in Hand 05/07/2021 (per Cash Book)		120,046.01
	Cash in hand per Bank Statements		
	Petty Cash 30/06/2021	0.00	
	Cambridge Building Society 30/06/2021	64,187.34	
	Unity Bank Deposit Account 30/06/2021	55,159.35	
	Unity Bank Current Account 30/06/2021	1,149.32	
			120,496.01
	Less unrepresented payments		450.00
			120,046.01
	Plus unrepresented receipts		0.00
B	Adjusted Bank Balance		120,046.01
	A = B Checks out OK		

Minute Reference 21/034 a) To note the current financial position and bills for payment.

July payments to approve

July Payments List				
Voucher	Description	Net	VAT	Total
47	Pension contributions	178.61	0.00	178.61
48	Landline and Broadband	40.28	8.06	48.34
49	Continuous footpath lighting energy	13.04	0.65	13.69
50	Dusk to dawn footpath lighting energy	228.43	45.69	274.12
51	Grass Cutting - Millennium Park	120.00	0.00	120.00
52	Cutting Verges - Hewell Road	32.00	0.00	32.00
53	Petty cash top up	199.41	0.00	199.41
54	Picnic Bench	459.00	91.80	550.80
55	Grounds maintenance at playing field	266.72	53.34	320.06
56	Salary	1,446.03	0.00	1,446.03
57	Summer and winter planting	850.00	170.00	1,020.00
58	Hanging baskets	400.00	80.00	480.00
59	Room Hire	50.00	10.00	60.00
60	Outdoor Parish Caretaker	450.00	0.00	450.00
61	Bench repair	40.00	0.00	40.00
62	Repair rubber ground millennium park	48.00	0.00	48.00
63	Secure goal posts	60.00	0.00	60.00
64	Lengthsman Work	165.00	0.00	165.00
		5,046.52	459.54	5,506.06

Minute Reference 21/034 bi) Monzo Top up reconciliation.

Monzo Reconciliation up to 30/06/2021				
Date	Description	Supplier	Expenditure	Deposit
	Opening Balance			26.44
18/05/2021	BGPC Topup			173.56
				200.00
21/05/2021	Monthly Subscription	Adobe	15.17	
30/05/2021	Online Communication Subscription	Zoom	14.39	
15/06/2021	Ink Cartridges	Amazon	134.95	
15/06/2021	Monthly file dividers	Amazon	2.94	
15/06/2021	Key tags	Amazon	2.40	
21/06/2021	Monthly Subscription	Adobe	15.17	
30/06/2021	Online Communication Subscription	Zoom	14.39	
		Sub-Total Spend	199.41	
		Balance		0.59
		Top Up Request		199.41

DRAFT

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Minutes of the Parish Council meeting held at Barnt Green Cricket Club, B45 8LN on Tuesday 24 August 2021 at 7.00pm

Members present: Cllrs R Cholmondeley, C Hotham, J Jagger and P Perry

In attendance: Executive Officer, Tracy Bodley

21/038 Apologies

Cllrs M Roberts, J Nilsson and S Whitehand

21/039 Declarations of Interest: Councillors were reminded that to ensure transparency and retain public confidence in the council's decisions they are required to -

- a) Keep their Register of Interests form up to date;
- b) Declare any Disclosable Pecuniary Interests (DPI) and any Other Disclosable Interests (ODI) in agenda items and the nature of those interests.

No declarations were received.

21/040 To consider any dispensations

No dispensation requests were received.

21/041 Office Premises

The Chairman gave a summary of events leading up to the reason for holding an Extraordinary Meeting including, the current lease renewal, access issues and fire exit safety concerns at the current office premises with the landlord offering the option of relocating to the rear office of 80 Hewell Road due to the tenant giving notice.

Discussion took place regarding options available, suitability of relocating to new premises and financial implications surrounding these options. A brief walkabout took place viewing the external layout of the property.

RESOLVED:

- a) That correspondence stating the terms in which BGPC wish to commence as detailed in a confidential letter dated 25/08/2021 be forwarded to the Letting Agent.
- b) That the content of the letter be approved by members prior to sending.
- c) That the confidential letter be saved for reference in the Finance/Office Rent Folder
- d) That delegation of further negotiations, if required, be given to the Chairman and EO as confirmed during discussion.

21/042 Date and Venue of Next Meeting

Next Parish Council meeting will be Monday 20 September 2021, 7pm at Barnt Green Cricket Club.

The meeting ended at 19:39hrs

Signed:.....
Chairman, Barnt Green Parish Council

Date.....
20/09/2021

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Risk review log September 2021

Item	Frequency	Last review	Comments / actions
Parish Council Insurance			
Public Liability	Annual	June 2021	£10m any one event
Employers' Liability	Annual	June 2021	£10m any one event inclusive of costs
Officials' & trustees' indemnity	Annual	June 2021	£500,000
Property and Contents	Annual	June 2021	As policy
Property business interruption	Annual	June 2021	£10,000
Personal accident	Annual	June 2021	£100,000
Internet and Email	Annual	June 2021	£50,000
Crisis Containment	Annual	June 2021	£25,000
Business travel	Annual	June 2021	As policy
Ad hoc event insurance	Ongoing		Executive Officer arranges as required
Millennium Park			
Qualified Equipment Inspection	Annually	March 2021	RoSPA
Inspection by local inspector	Weekly	Sept 2021	Outdoor Parish Caretaker
Review of fencing, planting and other peripheral matters	Annually		Informal: Cllrs and Community
Inspection of trees	Ongoing		Ongoing during yearly maintenance contract
Review of litter and dog waste collection services	Ongoing		Outdoor Parish Caretaker, Councillors and Community
Litter picking risk assessment	Annually	Jan 2021	Outdoor Parish Caretaker
BG Playing field			
Inspection of equipment	Annually	March 2021	RoSPA
Inspection of goal posts	Annually	March 2021	RoSPA
Inspection of trees	Ongoing		Grounds Maintenance Contractor
Review of litter and dog waste collection services	Ongoing		Outdoor Parish Caretaker, Councillors and Community
Hewell Road			
Bus Shelter	Weekly		Informal visual inspections - OPC
Defibrillator	Weekly	Sept 2021	Tested by OPC
Planters	Ad hoc	Ongoing	Informal visual inspections
Notice boards	Ad hoc	Ongoing	Informal visual inspections
Bench seats, various sites	Ad hoc	Ongoing	Informal visual inspections
Commuters' Car Park			
Inspection	Weekly		OPC
Footway Lighting			
Streetlamps - structural and safety	Ongoing		Community and Councillors, reported to the Electrical Contractor
Financial Matters			
Review banking arrangements	Annually	May 2021	Parish Council
Review of insurance providers	Annually	June 2021	Parish Council
VAT returns submitted	Quarterly	June 2021	Executive Officer
Budget agreed, monitored and reported	Annually	Jan 2021	Parish Council
Precept requested	Annually	Jan 2021	Parish Council
Review of book-keeping	Monthly	August 2021	Monthly Scribe Accounting reported at PC Meeting
Review of payments procedure	Annually	May 2021	Parish Council & Finance Committee
Review of bank reconciliations	Monthly		At each Parish Council meeting
Clerk's salary reviewed	Annually	Jan 2021	Parish Council following staff appraisal
Chair and Member allowances	Annually		Advised following BDC Panel recommendation
Independent Internal audit	Annually	Jan 2021	Reported to Parish Council
External audit	Annually		Externally appointed; Annual Return approved by Council and EA's comments reported.
Record Keeping			
Minutes properly recorded	On-going		Parish Council approval, signed by Chairman
Asset register maintained	On-going		Audit requirement
Financial Regulations reviewed, updated and applied	On-going	May 2021	Annual Parish Council Meeting.
Standing Orders reviewed, updated and applied	Annual	May 2021	Annual Parish Council Meeting.
Computer Records Back-up	Daily		Backed up to Cloud daily.

Item	Frequency	Last review	Comments / actions
Review of storage arrangements for minutes	Annually	Sept 2021	Executive Officer – office-based records; after 5 years deposited at County Archive
Mail addressed to Councillors	Daily		Exec Officer to open all mail delivered to office
Employees and Contractors			
Contract of employment	Annually	Jan 2021	Staff Appraisal
Contractors' indemnity insurance	Annually		Current contractors are asked to provide on an annual basis as each is renewed.
Written arrangements with contractors	3-years 5-years		Grounds Maintenance Contract due for renewal April 22. Tender documents prepared and advertised. Bromsgrove DC (Lengthsman) 2022
Lengthsman competence	Annual		Check working as per WCC requirements
Litter picker arrangements	Ongoing		Outdoor Parish Caretaker
Office and home working risk assessment	Annually	Jul 22	Executive Officer
PAT Testing			Not required
Cleaner's risk Assessment			Not required
Lease of office	New lease to cover a 7-year period		Start date: Yet to be determined as at 09/09/2021.
Volunteer appraisal	As req'd		Volunteers deliver the newsletter; pick litter, planting – all to be provided with contact details and introductions.
Members' Responsibilities			
Adoption of Code of Conduct	Annually	May 2021	Adopted 2012, reviewed annually.
Review and update of Register of Members' Interests	On-going		Members are reminded of this on each agenda
Register of Gifts and Hospitality	On-going		Councillors
Awareness of Equalities requirements; Health & Safety	Ongoing		Executive Officer arranges risk assessments for individual activities; policies adopted as appropriate
Information and training on new and existing regulations	On-going		Executive Officer is CiLCA qualified. Councillors attend District CALC Councillors attend appropriate topic briefings
Legal Compliance			
			CALC updates checked; Annual subscription to Clerks & Councils Direct Executive Officer ensures continuous CPD is maintained.
Office Premises			
			Key holder list checked annually Cleaning, as needed, by EO New office at rear of 80 Hewell Road has easy access complying with equal opportunities. Entry alarm code changed periodically New office has fire exit/emergency exit Fire extinguisher annually checked by landlord First Aid kit up to date No money retained on premises All paperwork filed in lockable cabinets at end of work session.
Policy Reviews	On going		Regular check of review calendar
Publication Scheme	Annual	July 2021	Update as required
Website	Ongoing		Ensure legal compliance and that required information is available eg Publication Scheme

Agreed by Barnt Green Parish Council

Date:

Signed:.....
Chairman, Barnt Green Parish Council

Date of next review: September 2022



**“THE TOMMY MEANS
SO MUCH TO US, IT IS A
SYMBOL OF HOPE”**

Peter Girling,
Tommy Club Founding Patron

**ROYAL BRITISH LEGION INDUSTRIES
REMEMBRANCE BROCHURE 2021**

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EVERY TOMMY YOU PURCHASE HELPS TO KEEP VETERANS IN PERMANENT PAID EMPLOYMENT.

The iconic Tommy, launched by veterans at Royal British Legion Industries' (RBLI) social enterprise, entered the hearts of the community and quickly became synonymous with nationwide forces and veteran support. This overwhelming support the British public has shown for the Tommy, and our veterans, has helped to spread the emblematic image throughout towns and parishes across the country.

Importantly, the Tommy has meant that RBLI has been able to keep veterans in meaningful work and provide supportive accommodation during what has been one of the hardest years we have ever faced as a charity and as a nation.

The Tommy has become much more than a symbol of heroism; it is our gratitude to all veterans and service personnel, it is the community that has rallied to support each other when it was needed most, it is the strength of the many and the hope of better days ahead. The Tommy is in our hearts and minds and now the Tommy stands proudly in the centre of our communities.

We hope that Tommy will soon be standing in your community in time for Remembrance.

THE TOMMIES- MADE/ FULFILLED BY VETERANS



NEW FOR 2021: TOMMY SOLDIER STATUE – 6FT

The 6ft Tommy Statue, (aluminium, power coated black) has been widely adopted by councils and local authorities nationwide. It serves a poignant and effective purpose; to serve in communities as a universal, touching reminder to those killed in service both historically, during World War One and Two, and in recent times.

£650 per Tommy + FREE shipping

[SHOP NOW](#)



UNKNOWN TOMMY

Securely and easily fitted into place, this lightweight aluminium composite Unknown Tommy stands at 4ft 10" and is the perfect addition to any outside space. Available in both left and right facing positions.

£175 per Tommy + £25 shipping

£350 per pair + Free shipping

[SHOP NOW](#)



NEW FOR 2021: UNKNOWN WOMEN IN WAR STATUE

This Special Edition Unknown Statue is designed to help the nation commemorate and recognise the bravery and sacrifices of women in war.

£175 per Women in War statue + £25 shipping

£350 per pair + Free shipping

[SHOP NOW](#)



NEW FOR 2021: THE LAMP POST TOMMY

The newest in our range of Tommies stands at 6ft tall and is available in both left and right facing positions. The Lamp Post Tommy securely attaches to any lamp post.

£225 per Tommy + £10 shipping

£405 per pair + Free shipping

SHOP NOW



NEW FOR 2021: TOMMY TOWN SIGN

Proudly display your Town or Parish's name and logo with the Tommy Town sign. This new addition to our range is available in two sizes and securely attaches to any lamp post.

Small 345mm x 1160mm £115 + £10 shipping

Large 580mm x 1960mm £195 + Free shipping

SHOP NOW

All Tommies are customisable; you can choose from our range of free messages; 'Lest We Forget', 'We Remember', 'A Time To Reflect' or leave the base blank, or for the additional fee of £10 customise your Tommy base with a message of your choice (max 25 characters including spacing). Excludes 6ft Tommy.

All products available at [rbli.shop](https://www.rbli.shop)

Please email shop@rbli.co.uk with any queries.

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THE FULL COLLECTION**



Established in 1919, Royal British Legion Industries is a national charity providing employment, welfare and accommodation support to military veterans, their families and dependants - as well as people with disabilities and those who have been long term unemployed.

The charity provides a home to more than 300 veterans and their families through their Aylesford village, including homeless veterans through their emergency accommodation. All veterans living on the village are provided with a tailored welfare support programme to help them regain their independence and overcome challenges caused by physical or mental disability, drug or alcohol dependency, and unemployment. RBLI is currently constructing the Centenary village, a £22m development which will see the charity support more of the country's most vulnerable veterans every year.

On the same village is Britain's Bravest Manufacturing Company, a social enterprise employing veterans and people with disabilities. While the factory typically produces road and rail signs for major infrastructure projects and wooden products such as pallets, the team of veterans have recently turned their hand to producing a range of Tommy soldier figures for commemorative and Remembrance events to help raise crucial funds for the charity.

In 2020, the veterans team produced more than 30,000 figures for the 75th anniversary of VE Day, raising more than £1 million for their fellow ex-service personnel. More recently, they have been producing Tommy Statues for councils and local authorities across the UK to help communities commemorate our nation's fallen.

**EVERY TOMMY YOU PURCHASE HELPS TO KEEP
VETERANS IN PERMANENT PAID EMPLOYMENT.**



**SUPPORTING THE VETERANS OF TODAY
BY REMEMBRING THE SACRIFICES OF
THE PAST**

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To pay by cheque or BACs, please complete the accompanying order form.

To pay by card, please purchase through our website at:

BUY ONLINE

RBLI is a completely separate charity to The Royal British Legion in Governance and Funding, and we receive no financial support from the annual Poppy Appeal. RBLI must raise its own funds to deliver care and employability support, and build more urgently needed accessible homes. The sale of products made by veterans in our social enterprise factory Britain Bravest Manufacturing Co. enables us to continue providing life changing support to veterans in need.



LIFEWORKS



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Section 3 – External Auditor Report and Certificate 2020/21

In respect of **BARNT GREEN PARISH COUNCIL – WO0009**

1 Respective responsibilities of the body and the auditor

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with *Proper Practices* which:

- summarises the accounting records for the year ended 31 March 2021; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

Our responsibility is to review Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with guidance issued by the National Audit Office (NAO) on behalf of the Comptroller and Auditor General (see note below). Our work **does not** constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and **does not** provide the same level of assurance that such an audit would do.

2 External auditor report 2020/21

On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

Other matters not affecting our opinion which we draw to the attention of the authority:

None.

3 External auditor certificate 2020/21

We certify that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2021.

External Auditor Name

PKF LITTLEJOHN LLP

External Auditor Signature

PKF Littlejohn LLP

Date

14/08/2021

* Note: the NAO issued guidance applicable to external auditors' work on limited assurance reviews in Auditor Guidance Note AGN/02. The AGN is available from the NAO website (www.nao.org.uk)

BARNT GREEN PARISH COUNCIL

80 Hewell Road, Birmingham, B45 8NF

0121 447 9893

exec@barntgreen.org.uk
www.barntgreen.org.uk



Application Form

Please read the guidelines above before completing this form.
Please complete in print or if in writing complete legibly using black ink.

1.1	Name of organisation	Citizens Advice Bromsgrove and Redditch
1.2	What does the organisation do?	Provide help and advice on a wide range of problems, Including, housing, debt, benefits, etc Free of charge.
1.3	How long has the organisation existed?	Since 1939
1.4	Where does the organisation meet?	Offices are at 50/52 Birmingham Road, Bromsgrove
1.5	How many members belong to the organisation?	We are not a membership organisation
1.6	How many members live within Barnt Green parish?	Service open to all residents.


2.1	Describe the activity or project requiring grant support (Refer to qualifying activities a - f in paragraph 1 of attached policy)	To help towards funding our activities.
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2.2	What will be the total cost of the activity or project?	Our annual expenditure for 20/21 will be £158,700 to provide our service over the Bromsgrove District Council area
2.3	How much will you provide out of your own funds?	All our expenditure had to be covered by grants. Grants are from Bromsgrove District Council Worcestershire County Council and Parish Councils plus some donations from users
2.4	How much are you seeking from the Council?	£500
2.5	How will the activity or project benefit the residents of Barnt Green?	By having a help and advice service available to them by telephone and email, etc. Due to Covid restrictions we are not currently able to offer a face to face service but hope to start a limited service later in the year.
2.6	<p>Please provide, in space below or on separate sheet, any further supporting information relevant to this application</p> <p>The budget for this year approved by the Trustee Board shows, after allowing for known income, forecasts a projected deficit of about £5,000 which will have to come from reserves and we would aim to raise this amounts from public donations, parish council grants, etc.</p>	

3.1	Applicant's name	Gordon Cooper
3.2	Applicant's position <i>E.g. secretary / treasurer etc.</i>	Treasurer
3.3	Applicant's address	50/52 Birmingham Road Bromsgrove
3.4	Applicant's telephone no.	Not currently working in the office
3.5	Applicant's email address	treasurer@bromsgrovecab.cabnet.org.uk

Declaration to be made by the Applicant

- (a) I am authorised by the organisation named at 1.1 above to make this application for grant support;
- (b) The organisation agrees to abide by the Parish Council's policy above in connection with any award it makes;
- (c) I enclose a balance sheet approved at the group's most recent AGM together with copies of bank statements covering the past six months;
- (d) The information I have provided in this application form and in supporting documentation is true and accurate.

Signature:  _____

Date 09/09/2021

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GRANT AWARDING POLICY

Each year the parish council reserves a sum of money to award grants to voluntary organisations and community groups that provide a service that benefits the residents of Barnt Green.

These grants are limited and can only be made available to those organisations that can demonstrate a need for assistance for activities that fall within the above statement.

The Parish Council will consider applications for grants from voluntary groups or charitable organisations meeting within the parish boundary or within two miles of the parish boundary and having a significant number of parish residents in membership.

THE COUNCIL'S COMMITMENT

Barnt Green Parish Council recognises that that new community organisations often have difficulty obtaining funding from other sources and so will give special consideration to applications from such groups and will publicise the availability of grant aid via the media, website and publications.

The parish council is also committed to equal opportunities aiming to utilise the talents available from the local community, representing society as a whole.

1. Grant applications will be considered to fund:

- (a) the purchase of equipment either in part or in full;
- (b) unusual transport costs;
- (c) necessary training;
- (d) activities that raise the profile of the parish;
- (e) a viable group or society experiencing a period of financial hardship;
- (f) a special event or celebration.

2. Grant applications will not be considered to:

- (a) support individual activities;
- (b) support a general fundraising appeal.

3. Guidance for the Parish Council when considering grant applications

- (a) Grant applications will be considered at the first scheduled Parish Council meeting following the tenth day after receipt of the application unless extra time is required to pre-assess the request or seek further supporting information.
- (b) The applicant will be invited to address the Parish Council at that meeting.
- (c) Grant support must fall within the current budget set aside by the Parish Council.
- (d) The amount of grant will depend on the proposed activity but in usual circumstances will not exceed £500.

4. Award Criteria

Each application will be assessed in terms of;

- (a) How effectively the group will use the grant
- (b) How well the grant will meet the needs of the community
- (c) Whether the costs are appropriate and realistic

- (d) Level of contributions raised locally
- (e) If the applicant could have obtained funding from a more appropriate source
- (f) How the group is managed
- (g) How the grant positively benefits residents residing within the parish
- (h) Whether it meets equality social inclusion and community inclusion aims

5. Guidance for voluntary groups or organisations seeking grant support

- (a) Applications shall be sent to the Executive Officer, Barnt Green Parish Council, 80 Hewell Road, Barnt Green, Birmingham, B45 8NF; or by email at exec@barntgreen.org.uk
- (b) Applications to the Parish Council shall be made by the group’s appointed member using the application form provided at pages 3 and 4 of this document;
- (c) Applications shall only be for qualifying activities described in section 1 above;
- (d) Applicants **must** have a bank account in the name of the organisation requesting the grant and should funding be approved then payment will only be made into this account and not a personal bank account.
- (e) Applicants must demonstrate that they have a set of rules which govern their operation, including what happens to funds if they cease to operate.
- (f) Applicants shall enclose a copy of the statement of receipts and payments as evidence that the expenditure has been incurred
- (g) Where it exists, a balance sheet approved at the group’s most recent AGM together with copies of bank statements covering the past six months shall be provided.
- (h) Within six months of receipt of grant funding applicants shall provide to the Parish Council a report of how the funding has been spent.

6. Further Information

- (a) Applications cannot be made retrospectively for projects already completed.
- (b) It is expected that grant money will be spent during the financial year of receipt.
- (c) If the organisation dissolves, the Council expects the funds to be reimbursed.
- (d) The grant will be repayable to the Council should the project that the grant was granted for not materialise.
- (e) There is no restriction to the number of times an organisation may apply for grant funding, however, the history of previous applications will be considered in the decision-making process. Priority will be given to first time applicants who fulfil the criteria.
- (f) The giving of grant aid in one year does not set a precedent for another year.
- (g) Recognition of the grant from Barnt Green Parish Council must be made in any publicity and acknowledged on any promotional documents.

Chairman.....
 Cllr R Cholmondeley, Barnt Green Parish Council


 Robert Cholmondeley (Oct 29, 2020 09:24 GMT)

Date **Oct 29, 2020**

Date of policy review: October 2024