

BARNT GREEN PARISH COUNCIL

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**Minutes of the Parish Council meeting
held at Barnt Green Baptist Church lounge, B45 8LU
on Monday 15th October 2018 at 7.00pm**

Barnt Green Parish Council adopted the General Power of Competence, June 2015

Members present: Cllrs R Cholmondeley (Chairman), R Briggs, J Jagger, J Nilsson, P Perry, H Rone-Clarke, S Whitehand.

In attendance: A representative of The Village magazine
Executive Officer, Gill Lungley

18/143 APOLOGIES

Apologies received from Cllr C Hotham (vice-chairman)

18/144 DECLARATIONS OF INTEREST

Members were reminded of the need to keep the Members' Register of Interests up to date and, in keeping with the Members' Code of Conduct, were asked to declare either any Disclosable Pecuniary Interests (DPI) or Other Disclosable Interests (ODI) where relevant.

18/145 CONSIDERATION OF DISPENSATION REQUESTS

No dispensation requests had been submitted in advance of this meeting.

18/146 ADJOURNMENT OF MEETING to hear from:

- a) **Bromsgrove District Council planning officers** presented information about the District Council's District Plan 'Issues and Options' consultation. BDC is required to review its plan and is asking all stakeholders, including residents, to help them identify all the planning issues facing the district in order to develop appropriate policies.

The following issues are of interest:

- Strategic Issues for Bromsgrove District
- Housing
- Employment
- Transport
- Town Centre and Local Centres
- Social Infrastructure
- Natural & Historic Environment
- Climate Change and Water Resources

It was noted there is to be a further consultation event in Barnt Green, at the Baptist Church, on Saturday 27/10/2018 between 10am – midday.

- b) **Members of the public**

Not required.

- c) **Supporting Organisations:**

None present.

- d) **Worcs County Councillor: Peter McDonald, Beacon division** had sent apologies.

- e) **Bromsgrove District Councillor: Charles Hotham, Barnt Green & Hopwood ward:** had sent apologies.

18/147 MINUTES OF THE PREVIOUS COUNCIL MEETING

Minutes of meeting held 17/09/2018, were agreed a true record and were signed by the Chairman.

18/148 CHAIRMAN'S REPORT: Cllr R Cholmondeley

With regard to the District Council's Issues and Options consultation, the Chairman asked members to meet informally before the consultation ends on 19/11/2018 to discuss the parish council's response.

18/149 UPDATES AND DECISIONS taken by the Executive Officer (EO) since last meeting

a) Barnt Green station	West Midlands Trains response to BGPC's request for improved signage regarding timetable screens at platform 1 and access to the ticket machine was disappointing. A response would be sent asking for consideration of a compromise to allow passengers to see arrival and departure information from each platform, without having to use the footbridge to find the information.
b) Barnt Green Cricket Club	The club had kindly provided information, circulated in the agenda, relating to the parish council's grant for refurbishment of outdoor practice net area.
c) WCC Scrutiny panel bus survey	The survey being carried out by WCC's scrutiny task group set up 'to investigate the current bus and community/alternative transport provision, including the availability of transport at crucial times of day to get to work, to school or college, to medical appointments and for shopping' had been forwarded to parish councillors for a response by 22/10/2018.
d) Visitors to the parish council office and correspondence received from which members are to identify any items for further discussion at future meeting(s), included:	
i) Concerns about deer hunting on local fields, some of which have public rights of way used by dog-walkers.	
ii) Sandhills Lane and Bittell Lane have been resurfaced; the workers were praised.	
e) Items actioned and awaiting response	- Christmas tree removal on corner Hewell Road/Sandhills Road; the Lengthsman is to action this. - Wayleave at Millennium Park.
i) Items carried forward	<ul style="list-style-type: none">• Community bus• Blackwell Road litter bin• Upper Bittell reservoir valve works (record for archive)• Commuters' car park• Railway PRow (public right of way) footbridge – installation work has started

18/150 FINANCE REPORT

i) *Current financial position* – bank reconciliation to 30/09/2018 was noted as follows:

Bank Reconciliation to 31/08/2018			
Cash book		Bank Statements	
Cash in hand at 01/04/2018	76,693.45	Current account	3,345.64
Add receipts to 30/09/2018	36,361.14	Deposit account	22,607.93
Less payments to 30/09/2018	-33,273.42	Building society	54,801.13
	0	Pocket card	200.00
	0	Less u/p payments	-1,173.53
	79,781.17		79,781.17

An excerpt from the spreadsheet to show payments and receipts for the month to date is attached at page 217.

ii) **Expenditure decisions taken by Executive Officer:** None

iii) **To consider acceptance of £300 from Barnt Green Chuggers in respect of the cancelled Fun Run in March 2018.**

With members' approval, the Chairman moved to bring forward agenda item 18/150(iv)(b) the purchase approval of two gazebos to be used to support outdoor events such as the Community Walks.

AGREED

To purchase two gazebos @ £249.99 each which would be used to support outdoor events such as community walks and other community purposes.

Following which it was:

AGREED

To accept the offer of £300 from Barnt Green Chuggers and use it to pay towards the purchase of the two gazebos as approved above.

iv) **To approve the purchase of**

a) A flagpole and 2 flags for Millennium Park including delivery and installation for the sum of £1,196.04

AGREED

The Council would purchase a flagpole and 2 flags for Millennium Park including delivery and installation for the sum of £1,196.04

b) See above minute no. 18/150(iii)

c) The reference book 'Arnold-Baker on Local Council Administration' 11th edition, for £103.99

AGREED

The Council would purchase the reference book 'Arnold-Baker on Local Council Administration' 11th edition, for £103.99

d) Two fire extinguishers (1 x water, 1 x CO₂) for the parish council office. The EO explained a foam extinguisher rather than a water extinguisher had been recommended following the recent fire assessment, for the revised net sum of £46.48.

AGREED

Subject to the landlord's response regarding responsibility to provide, the Council would purchase two fire extinguishers (1 x foam spray, 1 x CO₂) for the parish council office.

18/151 COMMITTEE, WORKING PARTY and MEMBERS' REPORTS ON MEETINGS ATTENDED

a) **Environment Committee** meeting held 20/09/2018. Updates on:

aa) Wildflower planting to encourage natural pollinators; the area off Green Bank is to be fenced with a low barrier that will allow access for the embankment to be maintained. It will need several applications of weed killer to remove the grass and the debris (stones and slates) are to be cleared prior to sowing in the spring.

ab) Purchase of Worcester Black Pear (£17.50 + guard) & decision on where to plant
It was **AGREED** to purchase the tree from the recommended supplier and to plant on the Barnt Green Playing Field, near the picnic area.

ac) Winter bedding plants now ordered

The village centre planters would be stripped of the summer bedding and replaced with the winter plants.

ad) Shops canopy 28 – 30 Hewell Road, improvements delayed to mid-2019.

b) **Finance and General Purposes Committee** meeting held 08/10/2018

The draft minutes circulated with the agenda were noted.

18/152 EVENTS

- a) **Annual Community Walk** 22/09/2018, feedback
It was thought the weather may have deterred people from attending this year. Despite the wet weather the atmosphere amongst those who took part was good and the event was enjoyed by all.
- b) **Police Pop-Up**, Thursday 11/10/2018 at the parish council office
Some residents had taken the opportunity to call in to see the Police Community Safety Officers to talk about various issues. The next pop-up will be held on 15th November, 10am – 12pm.
- c) **Best Christmas Window** competition: winner to be announced on 01/12/2018. The two appointed councillors would judge the windows on 29th or 30th November.
- d) **Other 2018 events**: Christmas Lights-On 01/12/2018, Wassail Walk 27/12/2018

18/153 ENVIRONMENT & COMMUNITY WELLBEING

- a) To consider whether to support the 'We Don't Buy Crime' initiative, as presented at last month's meeting, and if so, to agree a strategy for forward progress. The discounted cost per item, dependent on 70% uptake, is £8.90 + VAT. If agreed, then to include in any leaflet drop the questionnaire relating to AgeUK discussed at last month's meeting (minute no. 18/138a).

AGREED

Assuming 70% uptake by parish residents, to pay £3,882.85 in match-funding against the £2,548.60 to be provided by the Police & Crime Commissioner to supply unique home security marking kits to parish residents. The funds to be sourced from the parish council's General Reserve.

18/154 PLANNING

- a) Response to consultation:

Log no. 102	BDC ref: 18/01105	Site Address: 40 Oakdene Drive B45 8LQ
Proposed development: Two storey rear extension		
Parish Council comment: Would approve this application.		

18/155 FUTURE MEETINGS AND ITEMS FOR FUTURE AGENDAS

- a) Staffing Committee meeting 16/10/2018, 2pm
- b) There was discussion about speeding traffic and whether the parish council could do anything about it. This could be considered at the next meeting of the Environment Committee, but it is recommended that residents should notify the County Council and County Councillor of any specific concerns.

18/156 Date and Venue of Next Parish Council Meeting

The next meeting is on Monday 19th November 2018, 7pm: Barnt Green Baptist Church.

This meeting ended at 21:05hrs

Signed: Chairman, Barnt Green Parish Council

Date 19th November 2018

Minute no. 18/150 (i)

Extract from parish council spreadsheet to show receipts and payments, part Sept/Oct 2018.

a below	v098	Staff pensions (August)		168.14	-	168.14
s/o	v099	Staff salaries		1,098.53	-	1,098.53
d/d	v100	Office landline and broadband		35.19	5.86	29.33
d/d	v101	Quarterly bank charges		18.00	-	18.00
BACS	v102	dog waste bags		101.94	16.99	84.95
s/o	v103	quarter's office rent		1,237.50	-	1,237.50
s/o	v104	Sept retainer re footpath lighting		264.00	44.00	220.00
BACS	v105	Music at Community Walk, 22/09/2018		75.00	-	75.00
	v098 contra	Staff pensions (August)		- 168.14	-	- 168.14
d/d	v106	Staff pensions (August)		164.90	-	164.90
	v107/R8	Bank interest	24.69	-	-	-
				-	-	-
		subtotal for month, September	24.69	4,942.54	244.61	4,697.93
		total for year to date	36,361.14	33,273.42	2,073.85	31,199.57
		Oct-18				
How paid	invoice ref V/R	Description	Receipts	Payments Gross	Payments VAT	Payments Net
BACS	108/R9	Precept - second half 2018/19	31,220.00			-
BACS	v109	Grant		200.00	-	200.00
s/o	v110	Grounds Maintenance at playing field	-	278.89	46.48	232.41
BACS	v111	Rotovate wildflower site		144.00	24.00	120.00
BACS	v112a	Millennium Park grass cut, Sept 2018	-	114.00	-	114.00
BACS	v112b	High street verges cut, Sept 2018	-	28.00	-	28.00
BACS	v113	PAYE & NI, second quarter		662.02		662.02
d/d	v114	energy to office premises, quarter 3		64.16	3.05	61.11
d/d	v115a	footpath lighting energy, dusk2dawn		208.92	34.82	174.10
d/d	v115b	footpath lighting energy, continuous		11.87	0.56	11.31
d/d	v116	Office landline and broadband		6.00	1.00	5.00
d/d	v117	Staff pensions (September)		164.90	-	164.90
s/o	v118	Staff salaries, October		1,098.53	-	1,098.53
						-
						-
		subtotal for month, October	31,220.00	2,981.29	109.91	2,871.38
		total for year to date	67,581.14	36,254.71	2,183.76	34,070.95