

# **BARNT GREEN PARISH COUNCIL**

**80 Hewell Road, Birmingham, B45 8NF**

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## **Summons and Notice of Meeting**

Members are summoned to the **Ordinary Parish Council** meeting to be held on **Monday 21<sup>st</sup> July 2025 at 7.00pm at 80 Hewell Road, Barnt Green, B45 8NF**

The meeting is open to the press and members of the public who are welcome to attend all or part of the meeting but may only speak during the allocated time as listed under agenda item 25/445 a) below. The public may ask questions or raise concerns regarding matters on this agenda or for future consideration. There is no expectation on the council to respond to any comments made at this time.

### **Meeting Agenda**

#### **25/441 Apologies**

#### **25/442 Declarations of Interest:** Councillors are reminded that to ensure transparency and retain public confidence in the council's decisions they are required to -

- a) Keep their Register of Interests form up to date;
- b) Declare any Disclosable Pecuniary Interests (DPI) and any Other Disclosable Interests (ODI) in agenda items and the nature of those interests.

Cllr Hotham cannot comment on any planning applications due to his role as D Cllr at BDC and the possibility that he could be on the Planning Committee.

#### **25/443 To consider any dispensations**

Written requests for the council to grant a dispensation to a councillor (as per Localism Act 2011, s33) must be with the Executive Officer before the meeting starts.

#### **25/444 Parish Councillor Vacancy**

The Executive Officer has informed BDC and publicised the Notice of the Casual Vacancy following Cllr Pardo Roques failure to attend meetings for over six months.

#### **25/445 Open Session – Participation to hear from:**

- a) Members of the public.
- b) Supporting organisations, e.g. Safer Neighbourhood Team (SNT), Footpath Warden.
- c) Worcestershire County Councillor – Alan Bailes (Alvechurch division)
- d) Bromsgrove District Councillor - Charles Hotham (Barnt Green & Hopwood).

#### **25/446 To adopt previous minutes**

To approve adoption of the minutes of the Ordinary parish council meeting held on 16<sup>th</sup> June 2025, previously circulated but also attached.

#### **25/447 Meetings / Training Attended**

**24/448 Annual Business –**

**i. Governance arrangements:**

**a) Review of council policy:**

The following policies have been circulated prior to the meeting for review:

- i) Health and Safety
- ii) Freedom of Information
- iii) Vexatious Requests and Complaints Policy
- iv) Home Working Policy

**25/449 Consultations**

**25/450 Chairman’s Report –** A verbal report may be given during this agenda item.

**25/451 Bromsgrove District Council Strategic Plan**

**25/452 Executive Officer’s Report**

To be advised of any decisions taken under delegated powers, receive updates to ongoing matters and list any relevant office communications since the last council meeting.

a) Station Lift Update from Network Rail	Awaiting update.
b) Removal of weeds along Hewell Road, not including shop fronts	From Barnt Green Dentist on one side of Hewell Road and from the PC office on the other side, past the shops to the school removing all weeds. The OPC has cleared the majority of the weeds, the Lengthsman has been asked to use weed killer on the grass that is growing through the pavement.
c) Neighbourhood Plans	The Government is withdrawing funding for new neighbourhood plans and future funding for neighbourhood plan updates. CALC is lobbying for the reinstatement of this funding and encouraging parish councils to write to MPs and to central Government in support of its reinstatement. As BGPC doesn’t have a neighbourhood plan it is confirmed that (a) it has no current intention to draft a neighbourhood plan; and (b) it agrees that it will not lobby for the reinstatement of funding for neighbourhood plans.
d) Rest benches.	A resident has requested that extra ‘rest’ benches are added to the junctions of Hewell Rd/Bittell Rd, Bittell Lane/Sandhills Lane and Sandhills Rd/Hewell Rd. This would enable elderly resident’s to exercise walking around the village blocks.
e) Bittell Road playing fields car park hedge.	To agree a cutting schedule.
f) Hanging baskets	Resident complaint regarding hanging baskets not being watered by businesses.
g) Land in Greenbank (behind garages)	Residents request for the PC to pay to cut back width and height of the tree and shrub so that the area is then able to be managed by volunteer residents.
h) Parking complaints	Complaints received about parking on Sandhills Road, Sandhills Lane and Hewell Lane. To be discussed.

**25/453 Finance**

- (i) To note the current financial position, income and bills for payment. See page 4 of the agenda.
- (ii) To be advised of any expenditure decisions taken by the Executive Officer. See Monzo expenditure list page 6 of the agenda. A top up of £219.59 is requested to top up the Monzo card to £500.
- (iii) The EO is awaiting an update regarding the progress of the Unity MultiPay Card application.
- (iv) The two councillors that authorise the online monthly payments are to be named in the minutes.
- (v) Finance Committee members met on Monday 7<sup>th</sup> July to carry out the quarterly checks and budget monitoring. The budget aligns with projected figures to date. The Finance Committee recommends that the street columns that are to be replaced are funded using reserves.

**25/454 Environment & Community Wellbeing**

- a) Quotes for replacement streetlamp columns following KIWA structural survey to be discussed and circulated prior to meeting when received.
- b) Lack of departure screens and PA on Platform 1 at Barnt Green train station.
- c) Pollinator Site update.
- d) Biodiversity.
- e) Barnt Green flag flying update.
- f) Barnt Green Community Events.

**25/455 Planning**

- a) Responses to consultations.

BDC ref	Site Address	Proposal
<b>25/00690/FUL</b>	18 Sandhills Lane, Barnt Green, Worcestershire, B45 8NX	Ground Floor Rear Extension and adding partial pitched roof to existing flat roof garage
BGPC Recommendation: TBC		
BDC ref	Site Address	Proposal
<b>25/00746/FUL</b>	6 Fiery Hill Road, Barnt Green, Worcestershire, B45 8LF	Side extension to form garage and associated works
BGPC Recommendation: TBC		
BDC ref	Site Address	Proposal
<b>25/00724/FUL</b>	14 Margesson Drive, Barnt Green, Worcestershire, B45 8LR	Front extension
BGPC Recommendation: TBC		

**25/456 Date and Venue of Next Meetings**

Next Parish Council Meeting, Monday 15<sup>th</sup> September 2025 7pm at 80 Hewell Road.

*E Choudry*

Council Members: R Cholmondeley (Chairman), C Hotham (Vice-Chairman), P Perry, S Whitehand, M Roberts, L Williams, S Tucker.

Eleanor Choudry  
Executive Officer  
15<sup>th</sup> July 2025

Agenda Item 25/453 (i) To approve the current financial position and bills paid.

#### June Income Report

9	30.06.2025	£192.17	£0.00	£192.17	Credit interest	Unity Bank
8	30.06.2025	£259.20	£0.00	£259.20	Lengthsman refund	Worcestershire County Council

## June Payments Report

62	30.06.2025	£6.00	£0.00	£6.00	Bank Service Charge	Unity Bank
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## July Income Report

10	31.07.2025	£60.00	£0.00	£60.00	Office Hire	Conexus Tuition
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## July Payments Report

79	31.07.2025	£195.00	£0.00	£195.00	Grass Cutting - Millennium Park	John S Bishop
78	31.07.2025				Pension contributions	Pension contributions
77	31.07.2025				Employers NI	HMRC
76	31.07.2025				PAYE	HMRC
75	31.07.2025				Salaries	Salaries
74	31.07.2025	£524.71	£104.94	£629.65	Hanging baskets	Where Next
73	31.07.2025	£220.80	£0.00	£220.80	Lengthsman Work	Bromsgrove District Council
72	31.07.2025	£39.95	£7.99	£47.94	Office landline, broadband & calls	BT
71	31.07.2025	£24.31	£1.22	£25.53	Street Light Energy	YU Energy
70	31.07.2025	£135.71	£6.79	£142.50	Street Light Energy	YU Energy
69	31.07.2025	£175.00	£35.00	£210.00	Clerk DSE Assessment	Vergo UK
68	31.07.2025	£1,002.00	£0.00	£1,002.00	Outdoor Parish Caretaker	Andlin Cleaning
67	31.07.2025	£18.09	£0.90	£18.99	Office Energy	Pozitive Energy
66	31.07.2025	£11.18	£0.56	£11.74	Office Energy	Pozitive Energy
65	31.07.2025	£295.08	£59.02	£354.10	Grounds maintenance at playing field	Hosking Ground Maintenance
64	31.07.2025	£316.22	£63.24	£379.46	Repair to Bittell Rd Gym Equipment	Fresh Air Fitness
63	31.07.2025	£791.98	£158.40	£950.38	Office equipment	Vergo UK

Agenda Item 25/453 (i) To approve the June Bank Reconciliation 2025

**Barnet Green Parish Council**

Prepared by: \_\_\_\_\_ Date: \_\_\_\_\_  
Name and Role (Clerk/RFO etc)

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
Name and Role (RFO/Chair of Finance etc)

	<b>Bank Reconciliation at 30/06/2025</b>			
	Cash in Hand 01/04/2025			102,274.94
	<b>ADD</b> Receipts 01/04/2025 - 30/06/2025			41,632.14
				143,907.08
	<b>SUBTRACT</b> Payments 01/04/2025 - 30/06/2025			25,810.14
<b>A</b>	Cash in Hand 30/06/2025 (per Cash Book)			<b>118,096.94</b>
	Cash in hand per Bank Statements			
	Petty Cash 30/06/2025	0.00		
	Unity Bank Current Account 30/06/2025	1,923.83		
	Unity Bank Deposit Account 30/06/2025	19,997.13		
	Cambridge Building Society 30/06/2025	96,175.98		
				<b>118,096.94</b>
	Less unrepresented payments			
				118,096.94
	Plus unrepresented receipts			
<b>B</b>	<b>Adjusted Bank Balance</b>			<b>118,096.94</b>
	<b>A = B Checks out OK</b>			

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Agenda Item 25/453 (ii) To be advised of any expenditure decisions taken by Executive Officer

July 2025 Monzo Payments

Monzo Reconciliation up to 10th July 2025					
Voucher	Date	Description	Supplier	Expenditure	Deposit
		Opening Balance			<b>500.00</b>
<b>7</b>	17.06.25	Toilet rolls	Tesco	3.15	
<b>8</b>	18.06.25	Strimmer blades for the pollinator site	Tony Handyman	6.99	
<b>9</b>	07.07.25	Printer ink	Cartridge Save	151.98	
<b>10</b>	09.07.25	Laminating pouches	Amazon	6.49	
<b>11</b>	10.07.25	Banner for public meeting re BDC Local Plan	The Banner Warehouse	50.98	219.59
			Balance		280.41
			<b>Topup Request</b>		<b>219.59</b>