

BARNT GREEN PARISH COUNCIL

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Summons and Notice of Meeting

Members are summoned to the **Ordinary Parish Council** meeting to be held on **Monday 16th June 2025 at 7.00pm at 80 Hewell Road, Barnt Green, B45 8NF**

The meeting is open to the press and members of the public who are welcome to attend all or part of the meeting but may only speak during the allocated time as listed under agenda item 25/428 a) below. The public may ask questions or raise concerns regarding matters on this agenda or for future consideration. There is no expectation on the council to respond to any comments made at this time.

Meeting Agenda

25/425 Apologies

25/426 Declarations of Interest: Councillors are reminded that to ensure transparency and retain public confidence in the council's decisions they are required to -

- a) Keep their Register of Interests form up to date;
- b) Declare any Disclosable Pecuniary Interests (DPI) and any Other Disclosable Interests (ODI) in agenda items and the nature of those interests.

Cllr Hotham cannot comment on any planning applications due to his role as D Cllr at BDC and the possibility that he could be on the Planning Committee.

25/427 To consider any dispensations

Written requests for the council to grant a dispensation to a councillor (as per Localism Act 2011, s33) must be with the Executive Officer before the meeting starts.

25/428 Open Session – Participation to hear from:

- a) Members of the public.
- b) Supporting organisations, e.g. Safer Neighbourhood Team (SNT), Footpath Warden.
- c) Worcestershire County Councillor – Alan Bailes (Alvechurch division)
- d) Bromsgrove District Councillor - Charles Hotham (Barnt Green & Hopwood).

25/429 To adopt previous minutes

To approve adoption of the minutes of the Annual parish council meeting held on 19th May 2025, previously circulated but also attached.

25/430 Meetings / Training Attended

24/431 Annual Business –

i. Governance arrangements:

a) Confirm insurance arrangements and adequacy of cover

The new 3-year deal was agreed with Ecclesiastical Office plc. A competitive comparison quote was unobtainable. Cyber security insurance is available for an additional £196 p.a. To be discussed.

b) Review of council policy:

The following policies has been circulated prior to the meeting for review:

- i) Appraisal
- ii) Member-Officer Protocol Dignity at Work
- iii) Community Engagement Strategy
- iv) Co-option Procedure
- v) Protocol on Pre-Application

25/432 Consultations-

Shape Worcestershire: Reorganising your council

<https://shapeworcestershire.org/>

Major changes are planned to councils across Worcestershire as part of the biggest shake-up of local government in more than 50 years.

The Government is requiring 21 areas of England to restructure their system of local government before 2029.

There are two parts to the Government's proposed changes:

Local government reorganisation – where the Government is looking to replace borough/district/city and county councils with fewer councils.

Devolution – where the Government is looking to transfer powers and funding to new Strategic Authorities (also called Combined Authorities) that cover a number of new council areas and are responsible for large projects such as transport, infrastructure and economic development.

The consultation runs from 1st to 29th June 2025.

25/433 Chairman's Report – A verbal report may be given during this agenda item.

25/434 Bromsgrove District Council Strategic Plan

25/435 Executive Officer's Report

To be advised of any decisions taken under delegated powers, receive updates to ongoing matters and list any relevant office communications since the last council meeting.

a) Station Lift Update from Network Rail	Awaiting update.
b) Removal of weeds along Hewell Road, not including shop fronts	From Barnt Green Dentist on one side of Hewell Road and from the PC office on the other side, past the shops to the school removing all weeds. 2 personnel £250.00 to include disposal of the waste. To be agreed.
c) Parking spaces	The EO is awaiting a response from the Social Club regarding public use of their car park.

25/436 Finance

- (i) To note the current financial position, income and bills for payment. See page 4 of the agenda.

- (ii) To be advised of any expenditure decisions taken by the Executive Officer. See Monzo expenditure list page 6 of the agenda. A top up of £39.98 is requested to top up the Monzo card to £500.
- (iii) The EO is awaiting an update regarding the progress of the Unity MultiPay Card application.
- (iv) The two councillors that authorise the online monthly payments are to be named in the minutes.
- (v) Finance Committee members to confirm preferred dates / times for quarterly meetings.

25/437 Environment & Community Wellbeing

- a) Quotes for replacement streetlamp columns following KIWA structural survey to be discussed and circulated prior to meeting when received.
- b) Lack of departure screens and PA on Platform 1 at Barnt Green train station.
- c) Pollinator Site update.
- d) Biodiversity.
- e) Remus maintains the balancing pond at the Cala home development on behalf of Foxhills Management Ltd, and sent the following update:
The team has removed some of the self-set trees. No other issues were identified, and the pond continues to be maintained in accordance with the agreed specification. The reported “weeds” are in fact wildflowers, which, as outlined in the maintenance schedule, are only cut once annually. However, we typically carry out two cuts per year depending on the growing season.
- f) Barnt Green flag flying update.
- g) Barnt Green Community Events.

25/438 Planning

- a) Responses to consultations. None received.

25/439 Date and Venue of Next Meetings

Next Parish Council Meeting, Monday 21st July 2025 7pm at 80 Hewell Road.

24/440 Closed session – Private and Confidential

E Choudry

Council Members: R Cholmondeley (Chairman), C Hotham (Vice-Chairman), P Perry, S Whitehand, O Pardo Roques, M Roberts, L Williams, S Tucker.

Eleanor Choudry
Executive Officer
10th June 2025

Agenda Item 25/436 (i) To approve the current financial position and bills paid.

May Income Report

5	31.05.2025	£211.20	£0.00	£211.20	Lengthsman refund	Worcestershire County Council
4	31.05.2025	£220.00	£0.00	£220.00	Term 1 of hire of playing field	Total Football

May Payments Report

45	31.05.2025	£49.98	£0.00	£49.98	Petty cash top up	Eleanor Choudry
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June Income Report

7	30.06.2025	£0.00	£1,144.57	£1,144.57	Vat Reclaim 1.1.25 to 30.4.25	HMRC
6	30.06.2025	£30.00	£0.00	£30.00	Office Hire	Wai Ling Bickerton

June Payments Report

61	30.06.2025	£148.95	£29.79	£178.74	Dog bags	JRB Enterprise Ltd
60	30.06.2025	£39.98	£0.00	£39.98	Petty cash top up	Eleanor Choudry
59	30.06.2025				Employers NI	HMRC
58	30.06.2025				Salaries	Salaries
57	30.06.2025				PAYE	HMRC
56	30.06.2025	£25.13	£1.26	£26.39	Office Energy	Pozitive Energy
55	30.06.2025	£81.65	£4.08	£85.73	Office Energy	Pozitive Energy
54	30.06.2025	£235.00	£0.00	£235.00	Grounds maintenance at Millennium Park and L	John S Bishop
53	30.06.2025				Pension contributions	Pension contributions
52	30.06.2025	£1,625.00	£0.00	£1,625.00	Office Rent	John Truslove
51	30.06.2025	£1,116.67	£223.33	£1,340.00	Summer planting - planters	Oasis Flowers
50	31.05.2025	£295.08	£59.02	£354.10	Grounds maintenance at playing field	Hosking Ground Maintenance
49	30.06.2025	£148.16	£7.41	£155.57	Street Light Energy	YU Energy
48	01.06.2025	£24.70	£1.24	£25.94	Street Light Energy	YU Energy
47	30.06.2025	£612.00	£0.00	£612.00	Outdoor Parish Caretaker	Andlin Cleaning
46	30.06.2025	£49.36	£9.87	£59.23	Office landline, broadband & calls	BT
38	31.05.2025	£152.94	£7.65	£160.59	Street Light Energy	YU Energy
37	31.05.2025	£24.51	£1.23	£25.74	Street Light Energy	YU Energy
21	31.05.2025	£1,189.11	£0.00	£1,189.11	Annual insurance	Clear Councils

Agenda Item 25/436 (i) To approve the May Bank Reconciliation 2025

Bart Green Parish Council

Prepared by: _____ Date: _____
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 31/05/2025		
	Cash in Hand 01/04/2025		102,274.94
	ADD Receipts 01/04/2025 - 31/05/2025		40,006.20
			142,281.14
	SUBTRACT Payments 01/04/2025 - 31/05/2025		18,774.88
A	Cash in Hand 31/05/2025 (per Cash Book)		123,506.26
	Cash in hand per Bank Statements		
	Petty Cash 31/05/2025	0.00	
	Unity Bank Current Account 31/05/2025	2,244.43	
	Unity Bank Deposit Account 31/05/2025	26,274.96	
	Cambridge Building Society 31/05/2025	96,175.98	
			124,695.37
	Less unrepresented payments		1,189.11
			123,506.26
	Plus unrepresented receipts		
B	Adjusted Bank Balance		123,506.26
	A = B Checks out OK		

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Agenda Item 25/436 (ii) To be advised of any expenditure decisions taken by Executive Officer

May 2025 Monzo Payments

Monzo Reconciliation up to 5th June 2025					
Voucher	Date	Description	Supplier	Expenditure	Deposit
		Opening Balance			500.00
6	19.05.25	Internet security	ESET	39.98	
					39.98
			Balance		460.02
			Topup Request		39.98