

BARNT GREEN PARISH COUNCIL

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Summons and Notice of Meeting

Members are summoned to the **Ordinary Parish Council** meeting to be held on **Monday 9th March 2026 at 7.00pm at 80 Hewell Road, Barnt Green, B45 8NF**

The meeting is open to the press and members of the public who are welcome to attend all or part of the meeting but may only speak during the allocated time as listed under agenda item 25/534 a) below. The public may ask questions or raise concerns regarding matters on this agenda or for future consideration. There is no expectation on the council to respond to any comments made at this time.

Meeting Agenda

25/531 Apologies

- 25/532 Declarations of Interest: Councillors are reminded that to ensure transparency and retain public confidence in the council's decisions they are required to -
- Keep their Register of Interests form up to date.
 - Declare any Disclosable Pecuniary Interests (DPI) and any Other Disclosable Interests (ODI) in agenda items and the nature of those interests.

Cllr Hotham cannot comment on any planning applications due to his role as D Cllr at BDC and the possibility that he could be on the Planning Committee.

25/533 To consider any dispensations

Written requests for the council to grant a dispensation to a councillor (as per Localism Act 2011, s33) must be with the Executive Officer before the meeting starts.

25/534 Open Session – Participation to hear from:

- Members of the public.
- Supporting organisations, e.g. Safer Neighbourhood Team (SNT), Footpath Warden.
- Worcestershire County Councillor – Alan Bailes (Alvechurch division)
- Bromsgrove District Councillor - Charles Hotham (Barnt Green & Hopwood).

25/535 To adopt previous minutes

To approve adoption of the minutes of the Ordinary Parish Council meeting held on Monday 16th February 2026, previously circulated but also attached.

25/536 Meetings / Training Attended – EO attended a CALC Clerk Briefing on 24/2/26.

24/537 Annual Business –

i. Governance arrangements:

a) Review of council policy:

The following policies have been circulated prior to the meeting for review:

- i) Data Protection Policy
- ii) Child, Young Adult and Vulnerable Person Protection Policy
- iii) Equal Opportunities Policy
- iv) Sickness Absence Policy

25/538 Consultations

Worcestershire Waste Local Plan: Early baselining and engagement consultation

The new plan will replace the existing Waste Core Strategy Local Plan which dates from 2012, and it will then be used by the County Council to guide the location of waste management facilities and to make decisions on waste management planning applications in the county.

The questionnaire consultation closes on Wednesday 15th April. All responses must be in writing and will be in the public domain. **Take part on the WCC website worcestershire.gov.uk/wasteplanningpolicy**

25/539 Chairman's Report – A verbal report may be given during this agenda item.

25/540 Executive Officer's Report

To be advised of any decisions taken under delegated powers, receive updates to ongoing matters and list any relevant office communications since the last council meeting.

a) Station Lift Update from Network Rail	An update has been requested.
b) West Mercia Police Crime Statistics	An update has been requested.
c) Office laptop	Awaiting response regarding purchase via BDC.
d) Grant Application	Greenbank maintenance in the unowned 'coppice' area will be carried out on Friday 10 th April.
e) Abandoned car in the Commuter Car Park	A resident reported the SORN vehicle had been moved to Fiery Hill Road by the train station, West Mercia Police informed.
f) Millennium Park water tap	The OPC is carrying out a repair to the water tap in Millennium Park.
g) Parish Council Tree Survey	Date to be confirmed.
h) Total Football Signage	Total Football requested signage on the Bittell Rd playing fields gate. Awaiting a response from BCC.
i) KIWA Street lamp column survey	Two columns in Sandhills Green were unable to be tested due to unsafe access. The access will need to be made safe so they can be tested to coincide with the retest.

25/541 Finance

- (i) To note the current financial position, income and bills for payment. See page 4 of the agenda.
- (ii) To be advised of any expenditure decisions taken by the Executive Officer.
- (iii) The two councillors that authorise the online monthly payments are to be named in the minutes.
- (iv) Transfer of funds from Cambridge Building Society to Unity Trust.

25/542 Environment & Community Wellbeing

- a) The replaced streetlamp columns will be painted when the weather is warmer.
- b) Lack of departure screens and PA on Platform 1 at Barnt Green train station.
- c) Pollinator Site update.
- d) Hanging baskets, planters and tiered planters.
- e) Biodiversity.
- f) England Flags and Union Jacks in Barnt Green.
- g) Barnt Green flag flying in Millennium Park update.
- h) Community Energy Initiatives.
- i) Barnt Green community events:
 - i) Fun Run.
 - ii) Christmas Lights Switch on Saturday 28th November 2026.

25/543 Planning

BDC ref	Site Address	Proposal
26/00132/FUL	20 Sandhills Lane, Barnt Green, Worcestershire, B45 8NX,	Single storey rear extension and new front porch
BGPC Recommendation: TBC		
26/00115/FUL	25 Blackwell Road, Barnt Green, Worcestershire, B45 8BT	Proposed first floor extension over the existing garage, two storey extension to the rear and loft conversion
BGPC Recommendation: TBC		

25/544 Date and Venue of Next Meetings

Next Parish Council Meeting, Monday 20th April 2026 7pm at 80 Hewell Road

25/545 Closed session – Private and Confidential – EO Job Evaluation

Council Members: R Cholmondeley (Chairman), C Hotham (Vice-Chairman), P Perry, S Whitehand, M Roberts, L Williams, S Tucker, O Pardo-Roques.

E Choudry

Eleanor Choudry
Executive Officer
3rd March 2026

Agenda Item 25/541 (i) To approve the current financial position and bills paid.

February Payments Report

216	23.02.2026	£22.19	£0.00	£22.19	Bank Service Charge	Cambridge Building Society
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March Payments Report

227	31.03.2026	£295.08	£59.02	£354.10	Grounds maintenance at playing field	Hosking Ground Maintenance
226	31.03.2026	£78.99	£3.95	£82.94	Street Light Energy	YU Energy
225	31.03.2026	£100.00	£0.00	£100.00	Grounds maintenance at Millennium Park	John S Bishop
224	31.03.2026				Salaries	Salaries
223	31.03.2026				PAYE	HMRC
222	31.03.2026				Employers NI	HMRC
221	31.03.2026				Pension contributions	Pension contributions
220	31.03.2026	£1,625.00	£0.00	£1,625.00	Office Rent	John Truslove
219	31.03.2026	£39.95	£7.99	£47.94	Office landline, broadband & calls	BT
218	31.03.2026	£612.00	£0.00	£612.00	Outdoor Parish Caretaker	Andlin Cleaning
217	31.03.2026	£268.80	£0.00	£268.80	Lengthsman Work	Bromsgrove District Council

February Income Report

30	28.02.2026	£60.00	£0.00	£60.00	28.02.2026	Office Hire	Kate Hall Counselling
29	28.02.2026	£20.00	£0.00	£20.00	28.02.2026	Office Hire	Wai Ling Bickerton
28	28.02.2026	£268.80	£0.00	£268.80	28.02.2026	Lengthsman refund	Worcestershire County Council

Barnt Green Parish Council

Prepared by: _____ Date: _____
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 28/02/2026		
	Cash in Hand 01/04/2025		102,274.94
	ADD Receipts 01/04/2025 - 28/02/2026		91,968.49
			194,243.43
	SUBTRACT Payments 01/04/2025 - 28/02/2026		100,954.71
A	Cash in Hand 28/02/2026 (per Cash Book)		93,288.72
	Cash in hand per Bank Statements		
	Petty Cash 28/02/2026	0.00	
	Unity Bank Current Account 28/02/2026	1,418.56	
	Unity Bank Deposit Account 28/02/2026	5,414.33	
	Cambridge Building Society 28/02/2026	81,455.83	
			88,288.72
	Less unrepresented payments		
			88,288.72
	Plus unrepresented receipts		5,000.00
B	Adjusted Bank Balance		93,288.72
	A = B Checks out OK		

Agenda Item 25/541 (ii) To be advised of any expenditure decisions taken by Executive Officer

March 2026 Lloyds Corporate Card Payments

Lloyds Corporate Card Reconciliation up to 9th March 2026					
Voucher	Date	Description	Supplier	Expenditure	Total
31	17.02.26	Stamp for withdrawal letter to Cambridge BS	Post Office	1.70	
32	02.03.26	Monthly Fee	Lloyds Unity Bank	3.00	
			Balance to pay		4.70