

BARNT GREEN PARISH COUNCIL

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Summons and Notice of Meeting

Members are summoned to the **Ordinary Parish Council** meeting to be held on **Monday 20th October 2025 at 7.00pm at 80 Hewell Road, Barnt Green, B45 8NF**

The meeting is open to the press and members of the public who are welcome to attend all or part of the meeting but may only speak during the allocated time as listed under agenda item 25/476 a) below. The public may ask questions or raise concerns regarding matters on this agenda or for future consideration. There is no expectation on the council to respond to any comments made at this time.

Meeting Agenda

25/473 Apologies Cllr Hotham, Cllr Williams.

25/474 Declarations of Interest: Councillors are reminded that to ensure transparency and retain public confidence in the council's decisions they are required to -

- a) Keep their Register of Interests form up to date.
- b) Declare any Disclosable Pecuniary Interests (DPI) and any Other Disclosable Interests (ODI) in agenda items and the nature of those interests.

Cllr Hotham cannot comment on any planning applications due to his role as D Cllr at BDC and the possibility that he could be on the Planning Committee.

25/475 To consider any dispensations

Written requests for the council to grant a dispensation to a councillor (as per Localism Act 2011, s33) must be with the Executive Officer before the meeting starts.

25/476 Open Session – Participation to hear from:

- a) Members of the public.
- b) Supporting organisations, e.g. Safer Neighbourhood Team (SNT), Footpath Warden.
- c) Worcestershire County Councillor – Alan Bailes (Alvechurch division)
- d) Bromsgrove District Councillor - Charles Hotham (Barnt Green & Hopwood).

25/477 To adopt previous minutes

To approve adoption of the minutes of the Ordinary Parish council meeting held on Monday 15th September 2025, previously circulated but also attached.

25/478 Meetings / Training Attended

24/479 Annual Business –

i. Governance arrangements:

a) Review of council policy:

The following policies have been circulated prior to the meeting for review:

- i) Risk Assessment and Management Policy
- ii) Balances and Reserves Policy
- iii) Publication Scheme
- iv) Volunteer Policy and Procedures

25/480 Consultations

Neighbourhood Governance Survey – closed on 7th October 2025
The Ministry of Housing, Communities and Local Government (MHCLG) want to understand how existing neighbourhood governance structures operate, areas of “best practice” in neighbourhood governance and areas which could be improved.
WCC Budget Consultation 2026/27 – closing date 1st November 2025
The consultation will gather views from residents, businesses and employees on the following: <ul style="list-style-type: none">• How comfortable would you be with reductions in spending across our different service areas• Your suggestions for how to make further savings, efficiencies, and increase income• Your views on Council Tax options.
All the information can be found here: www.worcestershire.gov.uk/budget26/27

25/481 Chairman’s Report – A verbal report may be given during this agenda item.

25/482 Bromsgrove District Council Strategic Plan

- a) BGPC response.
- b) A leaflet entitled STOP BAR03 has been delivered to residents. A resident believed it was from the parish council and was concerned about parts of the wording being unethical.

25/483 Executive Officer’s Report

To be advised of any decisions taken under delegated powers, receive updates to ongoing matters and list any relevant office communications since the last council meeting.

a) Station Lift Update from Network Rail	Awaiting update.
b) Public Bleed Control Kit	The bleed kit is a large strong plaster that prevents bleeding whilst waiting for Emergency Services. The kit includes a tourniquet and costs £85 with a lifespan of 8 years and can be stored in the defibrillator cabinet. Cllrs to decide whether to purchase.
c) School sign	WCC have agreed to change the school signs by St Andrews First School from ‘Patrol’ to ‘School’ as requested by a resident.
d) Street Lighting Contract	The streetlight contract expires in February. Please see attached quotes for renewal.

e) The Village Magazine Advertisement	To consider advertising the council meeting room hire in the magazine.
f) Rats in Millennium Park	Two sightings of a rat have been seen in Millennium Park. The EO to organise pest control.

25/484 Finance

- (i) To note the current financial position, income and bills for payment. See page 4 of the agenda.
- (ii) To be advised of any expenditure decisions taken by the Executive Officer. No expenditure to date.
- (iii) The two councillors that authorise the online monthly payments are to be named in the minutes.
- (iv) A Finance meeting was held on Monday 6th October with Cllr Cholmondeley and Cllr Perry. The quarterly checks were carried out by Cllr Perry and the budget monitored. The Balances and Reserves Policy was updated for approval under agenda item 24/479 ii).

25/485 Environment & Community Wellbeing

- a) The installation of the replacement streetlamp columns will begin the week commencing 12th January 2026.
- b) Lack of departure screens and PA on Platform 1 at Barnt Green train station.
- c) Pollinator Site update.
- d) Planters and tiered planters.
- e) Biodiversity.
- f) England Flags and Union Jacks in Barnt Green.
- g) Barnt Green flag flying in Millennium Park update.
- h) Barnt Green community Events
 - i) Christmas Lights Switch On Saturday 29th November
Quote for Christmas tree lights in Millennium Park
 - ii) Best Dressed Christmas Shop Window Competition
 - iii) Wassail Walk Monday 29th December

25/486

Planning

- a) Responses to consultations. None received.

25/487 Date and Venue of Next Meetings

Next Parish Council Meeting, Monday 17th November 2025 7pm at 80 Hewell Road.

E Choudry

Council Members: R Cholmondeley (Chairman), C Hotham (Vice-Chairman), P Perry, S Whitehand, M Roberts, L Williams, S Tucker, O Pardo-Roques.
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Eleanor Choudry
Executive Officer
14th October 2025

Agenda Item 25/484 (i) To approve the current financial position and bills paid.
September Payments Report

81	31.07.2025	£6.00	£0.00	£6.00	Bank Service Charge	Unity Bank
80	31.07.2025	£219.59	£0.00	£219.59	Petty cash top up	Eleanor Choudry
118	30.09.2025	£3.00	£0.00	£3.00	Lloyds Multipay Card Charge	Unity Bank

October Payments Report

134	31.10.2025	£18.09	£0.90	£18.99	Office Energy	Positive Energy
133	31.10.2025	£56.43	£2.82	£59.25	Office Energy	Positive Energy
132	31.10.2025				PAYE	HMRC
131	31.10.2025				Salaries	Salaries
130	31.10.2025				Pension contributions	Pension contributions
129	31.10.2025				Employers NI	HMRC
128	31.10.2025	£96.00	£0.00	£96.00	Lengthsman Work	Bromsgrove District Council
127	31.10.2025	£561.60	£112.32	£673.92	Annual Subscription	Scribe Accounting
126	31.10.2025	£770.00	£154.00	£924.00	Street Lamp Repair	First Choice Electrical Solutions Ltd
125	31.10.2025	£39.95	£7.99	£47.94	Office landline, broadband & calls	BT
124	31.10.2025	£612.00	£0.00	£612.00	Outdoor Parish Caretaker	Andlin Cleaning
123	31.10.2025	£6.00	£0.00	£6.00	Bank Service Charge	Unity Bank
122	31.10.2025	£295.08	£59.02	£354.10	Grounds maintenance at playing field	Hosking Ground Maintenance
121	31.10.2025	£195.00	£0.00	£195.00	Grass Cutting - Millennium Park	John S Bishop
120	31.10.2025	£181.36	£9.07	£190.43	Street Light Energy	YU Energy
119	31.10.2025	£9,808.74	£1,961.75	£11,770.49	Replacement street lamp columns	Prysmian Cables and Systems Ltd

October Income Report

17	31.10.2025	£39,250.00	£0.00	£39,250.00	2nd Half Precept	Bromsgrove District Council
16	31.10.2025	£220.00	£0.00	£220.00	Playing Field Hire	Total Football
15	30.09.2025	£67.20	£0.00	£67.20	Credit interest	Unity Bank
14	23.09.2025	£96.00	£0.00	£96.00	Lengthsman refund	Worcestershire County Council
13	15.09.2025	£112.25	£0.00	£112.25	Office Hire	Conexus Tuition
12	10.09.2025	£50.00	£0.00	£50.00	Office Hire	Wai Ling Bickerton
11	31.07.2025	£249.60	£0.00	£249.60	Lengthsman refund	Worcestershire County Council

Agenda Item 25/484 (i) To approve the September Bank Reconciliation 2025

1 October 2025 (2025-2026)

Barnt Green Parish Council

Prepared by: _____ Date: _____
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

A	Bank Reconciliation at 30/09/2025		
	Cash in Hand 01/04/2025		102,274.94
	ADD Receipts 01/04/2025 - 30/09/2025		42,267.19
	SUBTRACT Payments 01/04/2025 - 30/09/2025		144,542.13
	Cash in Hand 30/09/2025 (per Cash Book)		44,079.57
B	Cash in hand per Bank Statements		
	Petty Cash	30/09/2025	0.00
	Unity Bank Current Account	30/09/2025	1,000.00
	Unity Bank Deposit Account	30/09/2025	3,286.58
	Cambridge Building Society	30/09/2025	96,175.98
			100,462.56
	Less unrepresented payments		
			100,462.56
	Plus unrepresented receipts		
	Adjusted Bank Balance		100,462.56
A = B Checks out OK			