

# **BARNT GREEN PARISH COUNCIL**

**80 Hewell Road, Birmingham, B45 8NF**

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## **Summons and Notice of Meeting**

Members are summoned to the **Ordinary Parish Council** meeting to be held on **Monday 14<sup>th</sup> April 2025 at 7.00pm at 80 Hewell Road, Barnt Green, B45 8NF**

The meeting is open to the press and members of the public who are welcome to attend all or part of the meeting but may only speak during the allocated time as listed under agenda item 24/397 a) below. The public may ask questions or raise concerns regarding matters on this agenda or for future consideration. There is no expectation on the council to respond to any comments made at this time.

### **Meeting Agenda**

#### **25/394 Apologies**

- 25/395 Declarations of Interest:** Councillors are reminded that to ensure transparency and retain public confidence in the council's decisions they are required to -
- Keep their Register of Interests form up to date;
  - Declare any Disclosable Pecuniary Interests (DPI) and any Other Disclosable Interests (ODI) in agenda items and the nature of those interests.

Cllr Hotham cannot comment on any planning applications due to his role as D Cllr at BDC and the possibility that he could be on the Planning Committee.

#### **25/396 To consider any dispensations**

Written requests for the council to grant a dispensation to a councillor (as per Localism Act 2011, s33) must be with the Executive Officer before the meeting starts.

#### **25/397 Open Session – Participation to hear from:**

- Members of the public.
- Supporting organisations, e.g. Safer Neighbourhood Team (SNT), Footpath Warden.
- Worcestershire County Councillor – (Beacon division)
- Bromsgrove District Councillor - Charles Hotham (Barnt Green & Hopwood).

#### **25/398 To adopt previous minutes**

- To approve adoption of the minutes of the Ordinary parish council meeting held on 17<sup>th</sup> March 2025, previously circulated but also attached.

#### **25/399 Meetings / Training Attended**

**25/400 Governance arrangements – None.**

**25/401 Consultations- None.**

**25/402 Chairman's Report** – A verbal report may be given during this agenda item.

**25/403 Executive Officer's Report**

To be advised of any decisions taken under delegated powers, receive updates to ongoing matters and list any relevant office communications since the last council meeting.

a) Station Lift Update from Network Rail	Awaiting update.
b) Sale of 80 Hewell Road	The property agent advised that Suffolk Life Annuities Limited purchased 80 Hewell Road on 6/3/25.
c) Outdoor Parish Caretaker (OPC)	The OPC has quoted £200 to clear a fallen tree in Bittell Rd playing fields. To be agreed.
d) Cricket Club Grant Application	A request for £440 for a baby changer unit for the newly installed disabled toilet has been received and circulated prior to the meeting. To be decided.
e) West Mercia Police Community Charter	Increased police presence was requested this quarter due to the recent burglaries. To be noted.
f) Barnt Green Annual Parish Meeting	To be held on Monday 28 <sup>th</sup> April at 7pm at Barnt Green Baptist Church. Reports from local representatives will be presented.
g) Branded 4 U	Annual defibrillator electricity payment of £75. To be agreed.
h) Request for additional streetlight	There is currently no light between Bittell Court and just before Margesson Drive. The pavement is narrow, a resident has complained that when walking to the Sports Club they have to walk in the road at night to avoid slipping off the kerb.

**25/404 Finance**

- (i) To note the current financial position, income and bills for payment. See page 4 of the agenda.
- (ii) To be advised of any expenditure decisions taken by Executive Officer. See Monzo expenditure list page 8 of the agenda. A top up of £137.12 is requested to top up the Monzo card to £500.
- (iii) The Finance Committee met on the 7<sup>th</sup> April 2025. The quarterly financial checks to 31<sup>st</sup> March 2024 were carried out by Cllr Williams. The budget to 31<sup>st</sup> March 2024/25 (attached) was inspected.
- (iv) The EO is in the process of applying for the Unity MultiPay Card. The Monzo card has expired.
- (v) The two councillors that authorise the online monthly payments are to be named in the minutes.

**25/405 Environment & Community Wellbeing**

- a) The EO is in the process of organising KIWA to carry out the structural testing on streetlamp columns in Barnt Green.
- b) Lack of departure screens and PA on Platform 1 at Barnt Green train station.
- c) Pollinator Site update.
- d) The Longlands, new dropped kerb update.
- e) Biodiversity.
- f) Maintenance of the 'swale'. Remus maintains the swale at the Cala home development on behalf of Foxhills Management Ltd and the area will be assessed and reviewed in the next few weeks.
- g) RoSPA Annual Inspection Reports (attached).

- h) Barnt Green flag flying. Update on St Andrews school flag flying on Thursday 8<sup>th</sup> May, VE Day and Remembrance Day 11am on 11<sup>th</sup> November. Discuss St Andrews Day and the purchase of a Scottish flag. A Cllr to volunteer to join the schools Centenary Planning Committee for their celebration in January 2027.
- i) Barnt Green Community Events.

**25/406 Planning**

- a) Bromsgrove District Plan Update
- b) Barnt Green parish councillor planning meeting.
- c) Responses to consultations received including:

BDC ref	Site Address	Proposal
<b>25/00287/FUL</b>	23 Margesson Drive, Barnt Green, Worcestershire, B45 8LR	Two storey front extension
BGPC Recommendation: TBC		

**25/407 Date and Venue of Next Meetings**

Barnt Green Annual Parish Meeting, Monday 28<sup>th</sup> April 2025 7pm at Barnt Green Baptist Church.

Next Parish Council Meeting, Monday 14<sup>th</sup> May 2025 7pm at 80 Hewell Road.

*E Choudry*

Council Members: R Cholmondeley (Chairman), C Hotham (Vice-Chairman), P Perry, S Whitehand, O Pardo Roques, M Roberts, L Williams, S Tucker.
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Eleanor Choudry  
Executive Officer  
8<sup>th</sup> April 2025

Agenda Item 25/404 (i) To approve the current financial position and bills paid.

March Income Report

31	21.03.2025	£20.00	£0.00	£20.00	31.03.2025	Office Hire	Conexus Tuition
30	11.03.2025	£30.00	£0.00	£30.00	31.03.2025	Office Hire	Conexus Tuition
29	31.03.2025	£75.28	£0.00	£75.28	31.03.2025	Credit interest	Unity Bank

## March Payments Report

243	31.03.2025	£37.10	£1.86	£38.96	31.03.2025	Office landline, broadband & calls	BT
242	31.03.2025	£1,625.00	£0.00	£1,625.00	31.03.2025	Office Rent	John Truslove

## April Income Report

3	30.04.2025	£125.00	£0.00	£125.00	Professional Fees - Lease on Millennium Park (Cadent Gas)	Cadent Gas
2	30.04.2025	£200.00	£0.00	£200.00	Playing Field Hire	Total Football
1	30.04.2025	£39,250.00	£0.00	£39,250.00	Precept	Bromsgrove District Council

## April Payments Report

18	30.04.2025	£115.00	£0.00	£115.00	Grounds maintenance at Millennium Park and Longlands	John S Bishop
17	30.04.2025	£612.00	£0.00	£612.00	Outdoor Parish Caretaker	Andlin Cleaning
16	30.04.2025	£88.28	£4.41	£92.69	Office Energy	Positive Energy
15	30.04.2025	£42.85	£2.14	£44.99	Office Energy	Positive Energy
14	30.04.2025	£75.00	£0.00	£75.00	Reimbursement to Branded for U for defibrillator electricity	Branded-4U
13	30.04.2025				PAYE	HMRC
12	30.04.2025				Salaries	Salaries
11	30.04.2025				Employers NI	HMRC
10	30.04.2025				Pension contributions	Pension contributions
9	30.04.2025	£25.43	£1.27	£26.70	Street Light Energy	YU Energy
8	30.04.2025	£174.21	£8.71	£182.92	Street Light Energy	YU Energy
7	30.04.2025	£6.00	£0.00	£6.00	Bank Service Charge	Unity Bank
6	30.04.2025	£228.41	£45.68	£274.09	Grounds maintenance at playing field	Hosking Ground Maintenance
5	30.04.2025	£196.00	£39.20	£235.20	ROSPA Annual play equipment inspections	ROSPA
4	30.04.2025	£22.50	£4.50	£27.00	Online subscription Parish Online	GeoXphere - Parish Online
3	30.04.2025	£1,304.16	£260.83	£1,564.99	Jubilee Bollards x 6	Glasdon UK Ltd
2	30.04.2025	£32.47	£6.49	£38.96	Office landline, broadband & calls	BT
1	30.04.2025	£234.33	£46.87	£281.20	Office insurance 31.10.24 to 30.10.25	John Truslove

Agenda Item 25/404 (i) To approve the March Bank Reconciliation 2025

**Barnt Green Parish Council**

Prepared by: \_\_\_\_\_ Date: \_\_\_\_\_  
*Name and Role (Clerk/RFO etc)*

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
*Name and Role (RFO/Chair of Finance etc)*

<b>Bank Reconciliation at 31/03/2025</b>			
	Cash in Hand 01/04/2024		143,458.55
	<b>ADD</b> Receipts 01/04/2024 - 31/03/2025		60,337.96
			212,796.51
	<b>SUBTRACT</b> Payments 01/04/2024 - 31/03/2025		110,583.19
<b>A</b>	<b>Cash in Hand 31/03/2025</b> (per Cash Book)		<b>102,213.32</b>
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	Cash in hand per Bank Statements		
	Petty Cash 31/03/2025	0.00	
	Unity Bank Current Account 31/03/2025	-6.00	
	Unity Bank Deposit Account 31/03/2025	6,104.96	
	Cambridge Building Society 31/03/2025	96,114.36	
			<b>102,213.32</b>
	Less unrepresented payments		
			102,213.32
	Plus unrepresented receipts		
<b>B</b>	<b>Adjusted Bank Balance</b>		<b>102,213.32</b>
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	<b>A = B Checks out OK</b>		

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Agenda Item 25/404 (ii) To be advised of any expenditure decisions taken by Executive Officer

March 2025 Monzo Payments

Monzo Reconciliation up to 31st March 2025					
Voucher	Date	Description	Supplier	Expenditure	Deposit
		Opening Balance			<b>500.00</b>
<b>1</b>	18.03.25	Stamp for Unity Bank Multipay card application	Post Office	1.65	
<b>2</b>	11.03.25	Paper Mate ballpoint pens	Amazon	5.49	
<b>3</b>	11.03.25	A4 white copier paper	Amazon	24.99	
<b>4</b>	16.03.25	Microsoft	Microsoft	104.99	137.12
			Balance		362.88
			<b>Topup Request</b>		<b>137.12</b>