

# **BARNT GREEN PARISH COUNCIL**

**80 Hewell Road, Birmingham, B45 8NF**

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## **Summons and Notice of Meeting**

Members are summoned to the **Ordinary Parish Council** meeting to be held on **Monday 17<sup>th</sup> March 2025 at 7.00pm at 80 Hewell Road, Barnt Green, B45 8NF**

The meeting is open to the press and members of the public who are welcome to attend all or part of the meeting but may only speak during the allocated time as listed under agenda item 24/384 a) below. The public may ask questions or raise concerns regarding matters on this agenda or for future consideration. There is no expectation on the council to respond to any comments made at this time.

### **Meeting Agenda**

#### **24/381 Apologies**

- 24/382 Declarations of Interest:** Councillors are reminded that to ensure transparency and retain public confidence in the council's decisions they are required to -
- Keep their Register of Interests form up to date;
  - Declare any Disclosable Pecuniary Interests (DPI) and any Other Disclosable Interests (ODI) in agenda items and the nature of those interests.

Cllr Hotham cannot comment on any planning applications due to his role as D Cllr at BDC and the possibility that he could be on the Planning Committee.

#### **24/383 To consider any dispensations**

Written requests for the council to grant a dispensation to a councillor (as per Localism Act 2011, s33) must be with the Executive Officer before the meeting starts.

#### **24/384 Open Session – Participation to hear from:**

- Members of the public.
- Supporting organisations, e.g. Safer Neighbourhood Team (SNT), Footpath Warden.
- Worcestershire County Councillor – Adrian Kriss (Beacon division)
- Bromsgrove District Councillor - Charles Hotham (Barnt Green & Hopwood).

#### **24/385 To adopt previous minutes**

- To approve adoption of the minutes of the Ordinary parish council meeting held on 17<sup>th</sup> February 2025, previously circulated but also attached.

#### **24/386 Meetings / Training Attended**

#### **24/387 Governance arrangements – None.**

#### **24/388 Consultations- None.**

**24/389 Chairman's Report** – A verbal report may be given during this agenda item.

**24/390 Executive Officer's Report**

To be advised of any decisions taken under delegated powers, receive updates to ongoing matters and list any relevant office communications since the last council meeting.

a) Station Lift Update from Network Rail	Awaiting update.
b) Sale of 80 Hewell Road / Redecoration of office	No update has been received regarding the sale or the damp.
c) Outdoor Parish Caretaker (OPC)	The OPC has fixed the faulty tap in Millennium Park and is arranging the clearing of the fallen tree in Bittell Rd playing fields. The new rope bridge has been installed in Millennium Park.
d) Bollards	Paul Rimell has collected 2 bollards for replacement outside Oulshams and the school on Hewell Road.
e) Christmas lights Switch On 29/11/25	A Santa has confirmed his attendance on 29/11/25.

**24/391 Finance**

- (i) To note the current financial position, income and bills for payment. See page 4 of the agenda.
- (ii) To be advised of any expenditure decisions taken by Executive Officer. See Monzo expenditure list page 8 of the agenda. A top up of £169.59 is requested to top up the Monzo card to £500.
- (iii) The EO is in the process of applying for the Unity MultiPay Card.
- (iv) The two councillors that authorise the online monthly payments are to be named in the minutes.
- (v) Confirmation that Cllr Williams has bank access.

**24/392 Environment & Community Wellbeing**

- a) The EO is in the process of organising KIWA to carry out the structural testing on streetlamp columns in Barnt Green.
- b) Lack of departure screens and PA on Platform 1 at Barnt Green train station.
- c) Pollinator Site update.
- d) The Longlands, new dropped kerb update.
- e) Biodiversity.
- f) Barnt Green Parish Council Community Car Park.
- g) Barnt Green flag flying. Update on St Andrews school flag flying on Thursday 8<sup>th</sup> May, VE Day.
- h) Barnt Green Community Events.

**24/393 Planning**

- a) Bromsgrove District Plan Update
- b) Barnt Green parish councillor planning meeting.
- c) Responses to consultations received including:

**24/394 Date and Venue of Next Meetings**

Next Parish Council Meeting, Monday 14<sup>th</sup> April 2025 7pm at 80 Hewell Road.

*E Choudry*

Council Members: R Cholmondeley (Chairman), C Hotham (Vice-Chairman),  
P Perry, S Whitehand, O Pardo Roques, M Roberts, L Williams, S Tucker.

Eleanor Choudry  
Executive Officer  
11<sup>th</sup> March 2025

Agenda Item 24/391 (i) To approve the current financial position and bills paid.

February Income Report

27	28.02.2025	£231.25	£0.00	£231.25	28.02.2025	Lengthsman refund	Worcestershire County Council
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## February Payments Report

228	28.02.2025	£6.00	£0.00	£6.00	28.02.2025	Bank Service Charge	Unity Bank
227	28.02.2025	£57.12	£2.86	£59.98	28.02.2025	Office Energy	Pozitive Energy
226	28.02.2025	£196.20	£9.81	£206.01	28.02.2025	Office Energy	Pozitive Energy

## March Income Report

28	31.03.2025	£1,000.00	£0.00	£1,000.00	Electric Charging Point Rent	Equans EV Solution
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## March Payments Report

241	31.03.2025	£169.59	£0.00	£169.59	Petty cash top up	Eleanor Choudry
240	31.03.2025	£6.00	£0.00	£6.00	Bank Service Charge	Unity Bank
239	31.03.2025	£49.00	£2.45	£51.45	Office Energy	Pozitive Energy
238	31.03.2025	£140.63	£7.03	£147.66	Office Energy	Pozitive Energy
237	31.03.2025	£177.69	£8.88	£186.57	Street Light Energy	YU Energy
236	31.03.2025	£24.13	£1.21	£25.34	Street Light Energy	YU Energy
235	31.03.2025	£228.41	£45.68	£274.09	Grounds maintenance at playing field	Hosking Ground Maintenance
234	31.03.2025	£882.00	£0.00	£882.00	Outdoor Parish Caretaker	Andlin Cleaning
233	31.03.2025	£277.50	£0.00	£277.50	Lengthsman Work	Bromsgrove District Council
232	31.03.2025				Pension contributions	Pension contributions
231	31.03.2025				Employers NI	HMRC
230	31.03.2025				Salaries	Salaries
229	31.03.2025				PAYE	HMRC

Agenda Item 24/391 (i) To approve the February Bank Reconciliation 2025

## Barnt Green Parish Council

Prepared by: \_\_\_\_\_ Date: \_\_\_\_\_  
*Name and Role (Clerk/RFO etc)*

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
*Name and Role (RFO/Chair of Finance etc)*

	<b>Bank Reconciliation at 28/02/2025</b>		
	Cash in Hand 01/04/2024		143,458.55
	<b>ADD</b> Receipts 01/04/2024 - 28/02/2025		68,212.68
			211,671.23
	<b>SUBTRACT</b> Payments 01/04/2024 - 28/02/2025		104,728.41
<b>A</b>	<b>Cash in Hand 28/02/2025</b> (per Cash Book)		<b>106,942.82</b>
	Cash in hand per Bank Statements		
	Petty Cash 28/02/2025	0.00	
	Unity Bank Current Account 28/02/2025	3,238.86	
	Unity Bank Deposit Account 28/02/2025	9,393.03	
	Cambridge Building Society 28/02/2025	96,114.36	
			<b>108,746.25</b>
	Less unrepresented payments		1,803.43
			106,942.82
	Plus unrepresented receipts		
<b>B</b>	<b>Adjusted Bank Balance</b>		<b>106,942.82</b>
	<b>A = B Checks out OK</b>		

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Agenda Item 24/376 (ii) To be advised of any expenditure decisions taken by Executive Officer

March 2025 Monzo Payments

Monzo Reconciliation up to 4th February 2025					
Voucher	Date	Description	Supplier	Expenditure	Deposit
		Opening Balance			500.00
40	12.02.25	Tea/coffee for planning meeting, hand wash/toilet rolls	Tesco	12.70	
41	08.03.25	Adobe subscription renewal	Adobe	156.89	
					169.59
			Balance		330.41
			<b>Topup Request</b>		<b>169.59</b>