

# **BARNT GREEN PARISH COUNCIL**

**80 Hewell Road, Birmingham, B45 8NF**

**0121 447 9893**

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## **Summons and Notice of Meeting**

Members are summoned to the **Ordinary Parish Council** meeting to be held on **Monday 16<sup>th</sup> September 2024 at 7.00pm at 80 Hewell Road, Barnt Green, B45 8NF**

**Parish Councillors are hereby summoned to attend.**

The meeting is open to the press and members of the public who are welcome to attend all or part of the meeting but may only speak during the allocated time as listed under agenda item 24/310 a) below. The public may ask questions or raise concerns regarding matters on this agenda or for future consideration. There is no expectation on the council to respond to any comments made at this time.

### **Meeting Agenda**

#### **24/305 Apologies**

#### **24/306 Parish Councillor Vacancy**

The Notice of Casual Vacancy was advertised and as an election was not called we are able to co-opt to fill the vacancy. The vacancy has been advertised on the notice board, website and Facebook page.

#### **24/307 Declarations of Interest:** Councillors are reminded that to ensure transparency and retain public confidence in the council's decisions they are required to -

- a) Keep their Register of Interests form up to date;
- b) Declare any Disclosable Pecuniary Interests (DPI) and any Other Disclosable Interests (ODI) in agenda items and the nature of those interests.

Cllr Hotham cannot comment on any planning applications due to his role as D Cllr at BDC and the possibility that he could be on the Planning Committee.

#### **24/308 To consider any dispensations**

Written requests for the council to grant a dispensation to a councillor (as per Localism Act 2011, s33) must be with the Executive Officer before the meeting starts.

#### **24/309 11 Sandhills Road**

In heavy and intense rain, the runoff and the limited drain capacity outside 11 Sandhills Road cause water to flow down the property's drive towards the house and garage. North Worcestershire Water Management (NWWM) stated dealing with this flow is the responsibility of the homeowner. The resident asked Barnt Green Parish Council to support him in challenging NWWM because the increase in housing over the years and consequent infrastructure for drainage is now inadequate.

Cllr Hotham met with Fiona McIntosh, Senior Water Management Officer at NWWM and discussed at length the situation regarding the flooding of 11 Sandhills Road.

NWWM are adamant the property owner is responsible for any work that they might or might not see fit to carry out. NWWM believe that their responsibility is to investigate flooding issues and then to only offer advice, they are under no legal obligation to carry out the work. In regard to the conclusion from the technical report from Watres stating that NWWM are legally obligated to rectify the flooding issue on your property; they do not recognise this and note that no case law is quoted. The circumstances surrounding the flooding of the property were discussed by the whole of the NWWM team and also senior management. They are all in agreement that NWWM have fulfilled all of their obligations.

Cllr Hotham advised the property owner that legal advice from a solicitor be sought if they think that NWWM have reached the wrong conclusion.

**24/310 Open Session – Participation to hear from:**

- a) Members of the public.
- b) Supporting organisations, e.g. Safer Neighbourhood Team (SNT), Footpath Warden.
- c) Worcestershire County Councillor – Adrian Kriss (Beacon division)
- d) Bromsgrove District Councillor - Charles Hotham (Barnt Green & Hopwood).

**24/311 To adopt previous minutes**

- a) To approve adoption of the minutes of the Ordinary parish council meeting held on 15<sup>th</sup> July 2024, previously circulated but also attached.

**24/312 Meetings / Training Attended** – The EO attended Clerks Gathering on Wednesday 31<sup>st</sup> July.

**24/313 Governance arrangements**

**a) Review of council policy:**

The following policy has been circulated prior to the meeting for review:

- (i) Complaints procedure.

**24/314 Consultations-**

**Bromsgrove District Council - Consultation on Revised Statement of Principles Under the Gambling Act 2005.**

BDC has undertaken their review, and only very minor changes are being proposed. The consultation closed on the 16<sup>th</sup> August. The parish council did not submit a comment.

**Worcestershire County Council's new Electric Vehicle Charging Infrastructure Strategy.**

This first Electric Vehicle Charging Infrastructure (EVCI) Strategy for Worcestershire, sets out how the County Council and its partners intend to support the transition to electric vehicles and help to coordinate the roll out of accessible charge points across the County. The primary focus of this strategy will be on delivering electric chargers for communities and charging solutions for those specifically without dedicated off-street parking at home through the Local Electric Vehicle Infrastructure (LEVI) Fund. Details at:

<https://www.worcestershire.gov.uk/have-your-say-electric-vehicle-charging-infrastructure-evci-strategy> The consultation has been extended to the 24<sup>th</sup> September 2024. The final strategy is expected to be published later this year. The EO requested Cllrs to respond if they wish in a personal capacity as the survey asks questions about personal car ownership.

**Consultation on Draft Policy on Pavement Licensing - Bromsgrove District Council**

A copy of the draft policy can be viewed here:

The consultation survey will remain open for responses until Friday 23<sup>rd</sup> October 2024.

### **Hereford & Worcester Fire and Rescue Service (HWFRS) Community Risk Management Plan 2025-2030**

HWFRS is in the process of preparing the Service's strategic plan for 2025-2030, which is known as the Community Risk Management Plan (CRMP). This [link](#) to the questionnaire was sent to all parish councillors and the EO requested comments by the 4<sup>th</sup> September as the closing date for responses is 6 September 2024 at 23:45.

### **Consultation on Mandatory Safeguarding Refresher Training for Hackney Carriage and Private Hire Drivers**

Comments to be submitted via this survey link

[www.smartsurvey.co.uk/s/BDCTAXISAFE/](https://www.smartsurvey.co.uk/s/BDCTAXISAFE/) The closing date of this consultation is Friday 29 November 2024.

**24/315 Chairman's Report** – A verbal report may be given during this agenda item.

### **24/316 Executive Officer's Report**

To be advised of any decisions taken under delegated powers, receive updates to ongoing matters and list any relevant office communications since the last council meeting.

|                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|-----------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>a) Station Lift Update from Network Rail</p>           | <p>The Network Rail drop-in session was held on Monday 5<sup>th</sup> August between 7-9pm at the Friends Meeting House, Sandhills Road.</p> <p>Jennifer Slater and Simon Clifford from Network Rail gave an update on timings followed by a Q&amp;A session. The project's on track with the following key dates:</p> <p>31 July - plans finished<br/>to 31 August - final review of plans<br/>to 30 November - appoint contractors<br/>Early January 2025 - work commences<br/>August 2025 - completion.</p> <p>The funding and commitment to the project were confirmed. Approximately 33 residents attended. A further session was proposed for the autumn. Cllr Cholmondeley gave a quote to Tristan Harris for the Bromsgrove Standard.</p> <p>Bradley Thomas MP (Bromsgrove) has written to Andrew Haines (CEO Network Rail) for a lift update following his election and succession from Sajid Javid.</p> <p>Representatives of the residents of Station Approach raised the issues of access, parking and the potholes on the road.</p> |
| <p>b) Sale of 80 Hewell Road / Redecoration of office</p> | <p>The agent advised they are instructing the solicitor on the sale and will advise the EO when the change of ownership occurs.</p> <p>The agent sent an invoice for £2,459 for 'works undertaken following reports of damp to include hire of dehumidifier'. The landlord has stated that the sole cause of damp was lack of heating during the winter months. The EO has requested a copy of the Damp Report and is awaiting a response.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |

|                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|---------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| c) .gov.uk email and website address                    | The website has moved to the new domain barntgreenparishcouncil.gov.uk. All Cllrs to confirm that they have moved over to .gov.uk emails.                                                                                                                                                                                                                                                                                                                                                                                                               |
| d) CAB Grant Application                                | The application was circulated to Cllrs prior to the meeting.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| e) Birmingham City Council review of the Parks Service. | 7 parks including Lickey Hills Country Park were left unlocked at night from 3 <sup>rd</sup> to 30 <sup>th</sup> August. An assessment will be made based on data collected as to the impact of the proposed change across the city's 34 parks.                                                                                                                                                                                                                                                                                                         |
| f) Outdoor Parish Caretaker (OPC)                       | The gap between the pedestrian gate and main gate entrance in Bittell Road playing fields has been filled following a dog escaping. The gym equipment replacement leg press guard has been installed. Two conifers have been planted in Millennium Park to disguise the gap at the end of the hedge that separates the children's playground and the park. The rope bridge has been removed from the multi play equipment in Millennium Park whilst we await delivery of the replacement. The bolts on the multiplay equipment have all been tightened. |
| g) Friends Meeting House                                | A resident complained about the tree/shrubs that overhang Sandhills road near the entrance to Millennium Park. The EO contacted the manager of the Friends Meeting House who is arranging a cut of the area.                                                                                                                                                                                                                                                                                                                                            |
| h) Deed of Easement                                     | The Deed of Easement would grant Severn Trent access to an underground pipe in an emergency. The case was closed but has been reopened, the solicitor has confirmed that Cala will pay the costs.                                                                                                                                                                                                                                                                                                                                                       |

#### **24/317 Finance**

- (i) To note the current financial position, income and bills for payment. See page 7 of the agenda.
- (ii) To be advised of any expenditure decisions taken by Executive Officer. See Monzo expenditure list page 10 of the agenda. A top up of £0.85 is requested to top up the Monzo card to £500.
- (iii) The two councillors that authorise the online monthly payments are to be named in the minutes.
- (iv) Confirmation has been received that Cllr Williams is a fourth bank signatory.
- (v) The External Audit Report for 2023/24 has been received confirming relevant legislation and regulatory requirements have been met. The Notice of Conclusion of Audit has been added to the parish council website along with the External Audit Report and Certificate.

#### **24/318 Environment & Community Wellbeing**

- a) Lack of use of station parking in Barnt Green.
- b) Bittell Road Playing Field children's play equipment. Parish councillors chose the contractor Sovereign. The EO has applied for a £10k grant from the Barnt Green Medical Trust to fund 2/3rds of the cost. We are awaiting a decision.
- c) Two bench seats in Bittell Road playing fields are rotten, one has collapsed.

- d) Lack of departure screens and PA on Platform 1 at Barnt Green train station.
- e) Pollinator Site update. No action has been taken by BDC yet regarding the 2 x Japanese Knotweed stems on the pollinator site. The camomile plants were planted but unfortunately have mostly been eaten by slugs! Cllr Perry investigated the suspected 'pear blight' on one of the pear trees but thought it was pear tree blister mite which does not require treatment.
- f) The Longlands, new pedestrian crossing update. The work will start on 9<sup>th</sup> December and be completed by 13<sup>th</sup> December.
- g) Excessive vehicles turning around in Orchard Croft due to sequential house numbering and a dead end.
- h) WCC Management of Road Verges for Biodiversity on C and U Roads Survey 2024. Cllr Roberts to complete by 15<sup>th</sup> September.
- i) Biodiversity. Community Orchard in Bittell Road playing fields.
- j) Planters on Hewell Road and tiered planters. A date to be confirmed for Cllrs to carry out the winter planting in the planters along Hewell Road. A budget to be agreed for the purchase of plants.
- k) Hedge on Hewell Road and trees covering streetlamp in Green Bank and other areas. Along the railway side of Hewell Road after Station Approach to the corner of Green Bank there are various hedges/trees that are blocking the streetlamps. Review of the work carried out on the 4<sup>th</sup> September.
- l) The two broken hand sanitisers, one by Millennium Park, the other in Bittell Road playing fields have been disposed of and removed from the Asset Register.
- m) Review of Social Eats Street Food and Music Festival Saturday 7<sup>th</sup> September 2024.
- n) Children's Christmas Bespoke Motif Lights Competition.
- o) Christmas Lights Switch on event Saturday 30<sup>th</sup> November.
- p) Wassail Walk 2024.
- q) Electrical / streetlights contractor.

## 24/319 Planning

- a) Bromsgrove District Plan Update – Consultation Summer 2024.
- b) Responses to consultations received including:

| BDC ref                                        | Site Address                                             | Proposal                                                                                                |
|------------------------------------------------|----------------------------------------------------------|---------------------------------------------------------------------------------------------------------|
| <b>24/00722/FUL</b>                            | 10 Poplar Drive, Barnt Green, Worcestershire, B45 8NQ,   | Front and rear extensions and internal alterations                                                      |
| BGPC Recommendation: BGPC recommends approval. |                                                          |                                                                                                         |
| BDC                                            | Site Address                                             | Proposal                                                                                                |
| <b>24/00797/FUL</b>                            | 3 Hewell Lane, Barnt Green, Worcestershire, B45 8NZ,     | SINGLE STOREY REAR EXTENSION                                                                            |
| BGPC Recommendation: TBC                       |                                                          |                                                                                                         |
| BDC                                            | Site Address                                             | Proposal                                                                                                |
| <b>24/00796/FUL</b>                            | 4 Cherry Hill Road, Barnt Green, Worcestershire, B45 8LH | Proposed demolition of existing dwellings (4 and 4a) and erection of two detached dwellings and garages |
| BGPC Recommendation: TBC                       |                                                          |                                                                                                         |
| BDC                                            | Site Address                                             | Proposal                                                                                                |

|                          |                                                        |                              |
|--------------------------|--------------------------------------------------------|------------------------------|
| <b>24/00840/FUL</b>      | 47 Bittell Road, Barnt Green, Worcestershire, B45 8LU, | Single storey rear extension |
| BGPC Recommendation: TBC |                                                        |                              |

**24/320 Date and Venue of Next Meetings**

Next Parish Council Meeting, Monday 21<sup>st</sup> October 2024 7pm at 80 Hewell Road.

**24/321 Closed session – Private and Confidential - Abuse of councillors/clerk**

*E Choudry*

Council Members: R Cholmondeley (Chairman), C Hotham (Vice-Chairman), P Perry, S Whitehand, O Pardo Roques, M Roberts and L Williams

Eleanor Choudry  
Executive Officer  
5<sup>th</sup> September 2024

Agenda Item 24/317 (i) To approve the current financial position and bills paid.

**July Income Report**

|    |            |         |       |         |                                      |                               |
|----|------------|---------|-------|---------|--------------------------------------|-------------------------------|
| 10 | 23.07.2024 | £222.00 | £0.00 | £222.00 | Lengthsman refund                    | Worcestershire County Council |
| 9  | 31.07.2024 | £500.00 | £0.00 | £500.00 | Hire of playing field by Social Eats | Social Eats                   |
| 8  | 31.07.2024 | £17.50  | £0.00 | £17.50  | Hirer                                | Conexus Tuition               |

**August Income Report**

|    |            |         |       |         |                   |                               |
|----|------------|---------|-------|---------|-------------------|-------------------------------|
| 11 | 31.08.2024 | £222.00 | £0.00 | £222.00 | Lengthsman refund | Worcestershire County Council |
|----|------------|---------|-------|---------|-------------------|-------------------------------|

## September Income Report

|    |            |       |           |           |                               |      |
|----|------------|-------|-----------|-----------|-------------------------------|------|
| 12 | 30.09.2024 | £0.00 | £1,815.19 | £1,815.19 | VAT Reclaim 1.4.24 to 31.7.24 | HMRC |
|----|------------|-------|-----------|-----------|-------------------------------|------|

## July Payments Report

|    |            |         |        |         |                                    |                 |
|----|------------|---------|--------|---------|------------------------------------|-----------------|
| 80 | 31.07.2024 | £207.33 | £10.37 | £217.70 | Office Energy                      | Positive Energy |
| 79 | 31.07.2024 | £32.47  | £6.49  | £38.96  | Office landline, broadband & calls | BT              |

## August Payments Report

|     |            |           |         |           |                                               |                                           |
|-----|------------|-----------|---------|-----------|-----------------------------------------------|-------------------------------------------|
| 101 | 31.08.2024 | £247.47   | £0.00   | £247.47   | Petty cash top up                             | Petty cash top up                         |
| 100 | 31.08.2024 |           |         |           | Pension contributions                         | Pension contributions                     |
| 99  | 31.08.2024 | £891.75   | £0.00   | £891.75   | Service charge 1.4.23 to 31.3.24              | John Truslove                             |
| 98  | 31.08.2024 | £148.95   | £29.79  | £178.74   | Dog bags                                      | JRB Enterprise Ltd                        |
| 97  | 31.08.2024 | £1,925.00 | £385.00 | £2,310.00 | Street Lamp Repair                            | First Choice Electrical Solutions Ltd     |
| 96  | 31.08.2024 | £212.80   | £10.64  | £223.44   | Office Energy                                 | Positive Energy                           |
| 95  | 31.08.2024 | £16.34    | £0.82   | £17.16    | Office Energy                                 | Positive Energy                           |
| 94  | 31.08.2024 |           |         |           | Employers NI                                  | HMRC                                      |
| 93  | 31.08.2024 |           |         |           | PAYE                                          | HMRC                                      |
| 92  | 31.08.2024 |           |         |           | Salaries                                      | Salaries                                  |
| 91  | 31.08.2024 | £420.00   | £84.00  | £504.00   | External Audit 23.24                          | PKF Littlejohn LLP                        |
| 90  | 31.08.2024 | £256.00   | £51.20  | £307.20   | Website change to .gov.uk hosting and support | BWP Creative - Parish Council Websites    |
| 89  | 31.08.2024 | £222.00   | £0.00   | £222.00   | Lengthsman Work                               | Bromsgrove District Council               |
| 88  | 31.08.2024 | £235.00   | £0.00   | £235.00   | Grass Cutting - Millennium Park               | John S Bishop                             |
| 87  | 31.08.2024 | £228.41   | £45.68  | £274.09   | Grounds maintenance at playing field          | Neil Hosking (Hosking Ground Maintenance) |
| 86  | 31.08.2024 | £134.60   | £6.73   | £141.33   | Street Light Energy                           | YU Energy                                 |
| 85  | 31.08.2024 | £25.06    | £1.25   | £26.31    | Street Light Energy                           | YU Energy                                 |
| 84  | 31.08.2024 | £32.47    | £6.49   | £38.96    | Office landline, broadband & calls            | BT                                        |
| 83  | 31.08.2024 | £612.00   | £0.00   | £612.00   | Outdoor Parish Caretaker                      | Andlin Cleaning                           |
| 82  | 31.08.2024 | £31.95    | £6.39   | £38.34    | Replacement plastic base for gym equipment    | Fresh Air Fitness                         |
| 81  | 31.08.2024 | £222.00   | £0.00   | £222.00   | Lengthsman Work                               | Bromsgrove District Council               |

## September Payments Report

|     |            |         |        |         |                                                |                                           |
|-----|------------|---------|--------|---------|------------------------------------------------|-------------------------------------------|
| 114 | 30.09.2024 | £210.00 | £0.00  | £210.00 | Grounds maintenance at Millennium Park         | John S Bishop                             |
| 113 | 30.09.2024 | £40.25  | £0.00  | £40.25  | Hire of Friends Meeting House for Network Rail | Central England Quakers Group MH Fund     |
| 112 | 30.09.2024 | £718.40 | £0.00  | £718.40 | Outdoor Parish Caretaker                       | Andlin Cleaning                           |
| 111 | 30.09.2024 | £0.85   | £0.00  | £0.85   | Petty cash top up                              | Petty cash top up                         |
| 110 | 30.09.2024 |         |        |         | Employers NI                                   | HMRC                                      |
| 109 | 30.09.2024 |         |        |         | Pension contributions                          | Pension contributions                     |
| 108 | 30.09.2024 |         |        |         | PAYE                                           | HMRC                                      |
| 107 | 30.09.2024 |         |        |         | Salaries                                       | Salaries                                  |
| 106 | 30.09.2024 | £60.00  | £12.00 | £72.00  | Street Lamp Repair                             | First Choice Electrical Solutions Ltd     |
| 105 | 30.09.2024 | £136.95 | £6.85  | £143.80 | Street Light Energy                            | YU Energy                                 |
| 104 | 30.09.2024 | £24.97  | £1.25  | £26.22  | Street Light Energy                            | YU Energy                                 |
| 103 | 30.09.2024 | £32.47  | £6.49  | £38.96  | Office landline, broadband & calls             | BT                                        |
| 102 | 30.09.2024 | £228.41 | £45.68 | £274.09 | Grounds maintenance at playing field           | Neil Hosking (Hosking Ground Maintenance) |

Agenda Item 24/317 (i) To approve the July Bank Reconciliation 2024

## Barnet Green Parish Council

Prepared by: \_\_\_\_\_ Date: \_\_\_\_\_  
*Name and Role (Clerk/RFO etc)*

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
*Name and Role (RFO/Chair of Finance etc)*

|          |                                                     |           |                   |
|----------|-----------------------------------------------------|-----------|-------------------|
|          | <b>Bank Reconciliation at 31/07/2024</b>            |           |                   |
|          | Cash in Hand 01/04/2024                             |           | 143,458.55        |
|          | <b>ADD</b><br>Receipts 01/04/2024 - 31/07/2024      |           | 6,244.83          |
|          |                                                     |           | 149,703.38        |
|          | <b>SUBTRACT</b><br>Payments 01/04/2024 - 31/07/2024 |           | 29,513.29         |
| <b>A</b> | Cash in Hand 31/07/2024<br>(per Cash Book)          |           | <b>120,190.09</b> |
|          | Cash in hand per Bank Statements                    |           |                   |
|          | Petty Cash 31/07/2024                               | 0.00      |                   |
|          | Unity Bank Current Account 31/07/2024               | 1,030.58  |                   |
|          | Unity Bank Deposit Account 31/07/2024               | 25,858.16 |                   |
|          | Cambridge Building Society 31/07/2024               | 93,501.35 |                   |
|          |                                                     |           | <b>120,190.09</b> |
|          | Less unrepresented payments                         |           |                   |
|          |                                                     |           | 120,190.09        |
|          | Plus unrepresented receipts                         |           |                   |
| <b>B</b> | <b>Adjusted Bank Balance</b>                        |           | <b>120,190.09</b> |
|          | <b>A = B Checks out OK</b>                          |           |                   |

## Bart Green Parish Council

Prepared by: \_\_\_\_\_ Date: \_\_\_\_\_  
*Name and Role (Clerk/RFO etc)*

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
*Name and Role (RFO/Chair of Finance etc)*

|          |                                                   |           |                   |
|----------|---------------------------------------------------|-----------|-------------------|
|          | <b>Bank Reconciliation at 31/08/2024</b>          |           |                   |
|          | Cash in Hand 01/04/2024                           |           | 143,458.55        |
|          | <b>ADD</b>                                        |           |                   |
|          | Receipts 01/04/2024 - 31/08/2024                  |           | 6,466.83          |
|          |                                                   |           | 149,925.38        |
|          | <b>SUBTRACT</b>                                   |           |                   |
|          | Payments 01/04/2024 - 31/08/2024                  |           | 38,081.90         |
| <b>A</b> | <b>Cash in Hand 31/08/2024</b><br>(per Cash Book) |           | <b>111,843.48</b> |
|          | Cash in hand per Bank Statements                  |           |                   |
|          | Petty Cash 31/08/2024                             | 0.00      |                   |
|          | Unity Bank Current Account 31/08/2024             | 483.97    |                   |
|          | Unity Bank Deposit Account 31/08/2024             | 17,858.16 |                   |
|          | Cambridge Building Society 31/08/2024             | 93,501.35 |                   |
|          |                                                   |           | <b>111,843.48</b> |
|          | Less unrepresented payments                       |           |                   |
|          |                                                   |           | 111,843.48        |
|          | Plus unrepresented receipts                       |           |                   |
| <b>B</b> | <b>Adjusted Bank Balance</b>                      |           | <b>111,843.48</b> |
|          | <b>A = B Checks out OK</b>                        |           |                   |

| Monzo Reconciliation up to 3rd September 2024 |          |                                 |                      |             |         |
|-----------------------------------------------|----------|---------------------------------|----------------------|-------------|---------|
| Voucher                                       | Date     | Description                     | Supplier             | Expenditure | Deposit |
|                                               |          | Opening Balance                 |                      |             | 500.00  |
| 19                                            | 21.08.24 | 2nd class stamp for VAT Reclaim | Post Office          | 0.85        |         |
|                                               |          |                                 |                      |             | 0.85    |
|                                               |          |                                 | Balance              |             | 499.15  |
|                                               |          |                                 | <b>Topup Request</b> |             | 0.85    |