

BARNT GREEN PARISH COUNCIL

80 Hewell Road, Birmingham, B45 8NF

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Summons and Notice of Meeting

Members are summoned to the **Ordinary Parish Council** meeting to be held on **Monday 16th October 2023 at 7.00pm at 80 Hewell Road, Barnt Green, B45 8NF**

Parish Councillors are hereby summoned to attend.

The meeting is open to the press and members of the public who are welcome to attend all or part of the meeting but may only speak during the allocated time as listed under agenda item 23/181 a) below. The public may ask questions or raise concerns regarding matters on this agenda or for future consideration. There is no expectation on the council to respond to any comments made at this time.

Meeting Agenda

23/178 Apologies

To receive apologies from absent members and record the reason for absence.

23/179 Declarations of Interest: Councillors are reminded that to ensure transparency and retain public confidence in the council's decisions they are required to -

- a) Keep their Register of Interests form up to date;
- b) Declare any Disclosable Pecuniary Interests (DPI) and any Other Disclosable Interests (ODI) in agenda items and the nature of those interests.
Cllr Hotham cannot comment on any planning applications due to his role as D Cllr at BDC and the possibility that he could be on the Planning Committee.

23/180 To consider any dispensations

Written requests for the council to grant a dispensation to a councillor (as per Localism Act 2011, s33) must be with the Executive Officer before the meeting starts

23/181 Open Session – Participation to hear from:

- a) Members of the public
- b) Supporting organisations, e.g. Safer Neighbourhood Team, Footpath Warden
- c) Worcestershire County Councillor – Adrian Kriss (Beacon division)
- d) Bromsgrove District Councillor - Charles Hotham (Barnt Green & Hopwood)

23/182 To adopt previous minutes

- a) To approve adoption of the minutes of the Ordinary parish council meeting held 25th September 2023, previously circulated but also attached.

23/183 Annual Business

i. Review of Policies:

- a) Publication Scheme
- b) Risk Assessment and Management Policy

- c) Communications Risk Assessment
- d) Balances and Reserves Policy

23/184 Meetings / Training Attended – EO attended CALCS Clerks Gathering on 26th September.

23/185 Chairman’s Report - A verbal report may be given during this agenda item.

23/186 Executive Officer’s Report

To be advised of any decisions taken under delegated powers, receive updates to ongoing matters and list any relevant office communications since the last council meeting.

a) Station Lift Update	A request has been sent to Network Rail for an installation date.
b) Defibrillator	The EO has applied to the Department of Health and Social Care for funding.
c) Basketball Hoop	The EO received a quote of £700 for a replacement backboard. The OPC is to measure the required backboard and the EO to seek a more cost-effective alternative.
d) External Audit 2022/23	The external audit carried out by PKF Littlejohn was received and circulated in September. The Notice of Conclusion of Audit was published on the notice board and website.
e) Grant Application	Barnt Green Friends Meeting Group are seeking £500 to enable them to continue running the group. The organiser Rosalind Tyler confirmed the group had been running at a loss. The group has applied for £1000 to £1500 from Barnt Green Medical Trust.
f) Review of Bromsgrove Polling Districts and Polling Places	Details are available at http://www.bromsgrove.gov.uk/pollingreview2023 Comments to be submitted by Monday 13 th November 2023.

23/187 Finance

- (i) To note the current financial position, income and bills for payment. See page 4 of the agenda.
- (ii) To be advised of any expenditure decisions taken by Executive Officer. No purchases have been made.
- (iii) The Finance Working Party carried out quarterly accounting checks on 5th October and compared the actual expenditure and income to budget. Minutes previously circulated but also attached.

23/188 Environment & Community Wellbeing

- a) Bittell Road Playing Field drainage works. Works completed.
- b) Bittell Road Playing Field children’s play equipment.
- c) Millennium Park flagpole maintenance. Awaiting response.
- d) Lack of departure screens and PA on Platform 1 at Barnt Green train station. WM Trains chased for an update.
- e) Millennium Park Multi Play equipment. Awaiting OPC to carry out repair.
- f) Millennium Park wetpour resurfacing. Works delayed and will now commence on the 16th October.

- g) Pruning of the lime trees in Millennium Park that overhang the Friends Meeting House. Works to commence 10th October.
- h) Event organiser Social Eats to meet with councillors to discuss feedback from the Music and Street Food Festival held on the 16th September.
- i) Future Community Events:
 - i) Christmas Lights switch on Saturday 2nd December.
 - ii) Wassail Walk on Thursday 28th December.
- j) Pollinator Site. Green Bank residents volunteer group policy updates. Previously circulated but also attached.
- k) Crime in Barnt Green update.
- l) The Longlands, new pedestrian crossing update.
- m) Flooding risk from village stream which runs through Sandhills Road.

23/189 Planning

- a) Responses to consultations received including:

BDC ref	Site Address	Proposal
23/01034/FUL	10 Cherry Hill Drive, Barnt Green, Worcestershire, B45 8JY,	Proposed alterations, remodelling and extension to existing dwelling
BGPC Recommendation: TBC		
BDC ref	Site Address	Proposal
23/00720/FUL	41 Orchard Croft, Barnt Green Worcestershire B45 8NJ	1st Floor Side extension over Existing Garage
BGPC Recommendation: TBC		

23/190 Date and Venue of Next Meetings

Next Parish Council Meeting, Monday 20th November 2023 7pm at 80 Hewell Road.

E Choudry

Council Members: R Cholmondeley (Chairman), C Hotham (Vice-Chairman), P Perry, S Whitehand, O Pardo Roques, M Roberts, J Baldwin and L Williams

Eleanor Choudry
Executive Officer
10th October 2023

Agenda Item 23/187 (i) To approve the current financial position and bills paid.

September Income received

17	30.09.2023	£275.76	£0.00	£275.76	30.09.2023	Credit interest
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October Income received

18	31.10.2023	£36,000.00	£0.00	£36,000.00		Precept
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September Payments Report

119	30.09.2023	£18.00	£0.00	£18.00	3	Bank Service Charge
118	30.09.2023	£315.00	£63.00	£378.00	3	External Audit 22.23

October Payments Report

131	31.10.2023	£3,398.78	£679.76	£4,078.54		Drainage works at Bittell Road playing fields
130	31.10.2023	£138.31	£6.92	£145.23		Street Light Energy
129	31.10.2023	£28.76	£5.75	£34.51		Office landline, broadband & calls
128	31.10.2023	£24.35	£1.22	£25.57		Street Light Energy
127	31.10.2023	£210.00	£0.00	£210.00		Grass Cutting - Millennium Park
126	31.10.2023	£207.84	£0.00	£207.84		Lengthsman Work
125	31.10.2023	£500.00	£0.00	£500.00		Citizens Advice Bromsgrove
124	31.10.2023	£561.60	£112.32	£673.92		Annual Accounting Software
123	31.10.2023					PAYE
122	31.10.2023					PAYE
121	31.10.2023					Pension contributions
120	31.10.2023					Salary

Agenda Item 23/174 (i) To approve the September Bank Reconciliation 2023

2 October 2023 (2023-2024)

Barnt Green Parish Council

Prepared by: _____ Date: _____
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

A	Bank Reconciliation at 30/09/2023		
	Cash in Hand 01/04/2023		110,006.54
	ADD Receipts 01/04/2023 - 30/09/2023		43,550.11
			153,556.65
	SUBTRACT Payments 01/04/2023 - 30/09/2023		46,617.23
	Cash in Hand 30/09/2023 (per Cash Book)		106,939.42
B	Cash in hand per Bank Statements		
	Petty Cash	30/09/2023	0.00
	Unity Bank Current Account	30/09/2023	1,599.10
	Unity Bank Deposit Account	30/09/2023	33,554.77
	Cambridge Building Society	30/09/2023	71,785.55
			106,939.42
	Less unrepresented payments		
		106,939.42	
	Plus unrepresented receipts		
	Adjusted Bank Balance		106,939.42
	A = B Checks out OK		

