

BARNT GREEN PARISH COUNCIL

80 Hewell Road, Birmingham, B45 8NF

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Summons and Notice of Meeting

Members are summoned to the **Ordinary Parish Council** meeting to be held on **Monday 25th September 2023 at 7.00pm at 80 Hewell Road, Barnt Green, B45 8NF**

Parish Councillors are hereby summoned to attend.

The meeting is open to the press and members of the public who are welcome to attend all or part of the meeting but may only speak during the allocated time as listed under agenda item 23/168 a) below. The public may ask questions or raise concerns regarding matters on this agenda or for future consideration. There is no expectation on the council to respond to any comments made at this time.

Meeting Agenda

23/165 Apologies

To receive apologies from absent members and record the reason for absence.

23/166 Declarations of Interest: Councillors are reminded that to ensure transparency and retain public confidence in the council's decisions they are required to -

- a) Keep their Register of Interests form up to date;
- b) Declare any Disclosable Pecuniary Interests (DPI) and any Other Disclosable Interests (ODI) in agenda items and the nature of those interests.

Cllr Hotham cannot comment on any planning applications due to his role as D Cllr at BDC and the possibility that he could be on the Planning Committee.

23/167 To consider any dispensations

Written requests for the council to grant a dispensation to a councillor (as per Localism Act 2011, s33) must be with the Executive Officer before the meeting starts

23/168 Open Session – Participation to hear from:

- a) Members of the public
- b) Supporting organisations, e.g. Safer Neighbourhood Team, Footpath Warden
- c) Worcestershire County Councillor – Adrian Kriss (Beacon division)
- d) Bromsgrove District Councillor - Charles Hotham (Barnt Green & Hopwood)

23/169 To adopt previous minutes

- a) To approve adoption of the minutes of the Ordinary parish council meeting held 17th July 2023, previously circulated but also attached.

23/170 Annual Business

- i. **Review of Policies:**
 - a) Complaints Procedure

23/171 Meetings / Training Attended – Cllr Whitehand and Cllr Williams attended BDC Planning training on 25th July 2023.

23/172 Chairman’s Report - A verbal report may be given during this agenda item.

23/173 Executive Officer’s Report

To be advised of any decisions taken under delegated powers, receive updates to ongoing matters and list any relevant office communications since the last council meeting.

a) Registerable Interest Forms	All councillors to confirm that they have submitted their completed forms.
b) Station Lift Update	Request has been sent to Network Rail for an update.
c) Citizens Advice Bureau Grant Application	CAB have requested a grant of £500.
d) Hedge Orchard Croft / Hewell Road	Following a complaint regarding the overgrown hedge in Orchard Croft the EO wrote to the property owner. The hedge has now been cut.
e) Bittell Road canal bridge	The canal bridge has a section of broken bricks/stones on the top. The EO has reported this to the Canal & River Trust who have confirmed they are monitoring the bridge.
f) Bromsgrove District Council Consultation on Draft Revised Statement of Licensing Policy (2024-2029)	BDC would like respondents to use the following survey to provide feedback on the draft revised Statement of Licensing Policy: https://www.smartsurvey.co.uk/s/BDCSOLP/ This consultation will run until Friday 20th October 2023 and all comments received will be considered by the Council before it publishes a revised Statement of Licensing Policy with effect from 1st April 2024.
g) 80 th D-Day Anniversary 6 th June 2024	D-Day Anniversary celebrations will be held nationally on this date.
h) Defibrillator	The defibrillator ,semi-automatic G5, was purchased in 2014 and the 8-year warranty has expired. A repair is costly and not advised by Zoll the supplier. New defibrillator prices start at £1035 + VAT. Funding may be available and opens in October.
i) Basketball Hoop	The basketball hoop on Bittell Rd playing fields has been broken off. The EO has requested a quote for a replacement backboard.
j) Hereford & Worcester Fire and Rescue Service Community Risk Management Plan (CRMP)	Questionnaire seeking opinions on issues that may affect communities to help the Fire & Rescue Service prepare future plans. The questionnaire link https://forms.office.com/e/ywVbRWVK78 Closing date 1st October 2023.

23/174 Finance

- (i) To note the current financial position, income and bills for payment. See page 5 of the agenda.
- (ii) To be advised of any expenditure decisions taken by Executive Officer. No purchases have been made.

23/175 Environment & Community Wellbeing

- a) Bittell Road Playing Field drainage works. Work to commence in September, date to be advised.
- b) Millennium Park flagpole maintenance. Awaiting response.
- c) Lack of departure screens and PA on Platform 1 at Barnt Green train station. WM Trains chased for an update.
- d) Millennium Park Multi Play equipment. Awaiting OPC to carry out repair.
- e) Millennium Park wetpour resurfacing. Install to commence week beginning 2nd October for 4 days. Signage erected giving 2 weeks' notice of closure. Small entrance gate to be padlocked.
- f) Pruning of the lime trees in Millennium Park that overhang the Friends Meeting House. Work to take place on 10th October.
- g) Social Eats Music and Street Food Festival Event in Bittell Road playing fields on the 16th September:
 - i) Review of event.
 - ii) Total Football cancelled session.
- h) Future Community Events.
- i) Pollinator Site. Green Bank residents volunteer group. Appendix 1.
- j) 8 Hills Regional Park. The National Trust is planning to create a regional park to include Clent Hill, Romsley Hill, Frankley Beeches, Waseley Hill, Beacon Hill, Cofton Hill, Wast Hill and Weatheroak Hill.
- k) Crime in Barnt Green.
- l) The Longlands, new pedestrian crossing.

23/176 Planning

- a) Responses to consultations received including:

BDC ref	Site Address	Proposal
23/00725/FUL	72 Bittell Road, Barnt Green, Worcestershire, B45 8LY	Front/side and rear extensions
BGPC Recommendation: Barnt Green Parish Council recommends approval subject to the south side development not infringing the light to the dormer window of the neighbouring property at 70 Bittell Road, which is a bedroom and therefore a habitable room.		
BDC ref	Site Address	Proposal
23/00748/FUL	16 Margesson Drive, Barnt Green, Worcestershire, B45 8LR,	Ground floor, single-storey extension to front and side elevations of existing dwelling
BGPC Recommendation: Barnt Green Parish Council recommends approval.		
23/00829/FUL	Land To The Rear Of 55 - 61 Fiery Hill Road, Barnt Green, Worcestershire, B45 8JX,	Erection of single storey dwellinghouse
BGPC Recommendation: There have been a number of applications to develop this site – all of which have been refused. Objections have related to the location of the site within the Barnt Green Conservation Area and its accessibility. SPD High Quality Design 4.2.11 states that:		

'New residential development should embody the particular characteristics of the built and natural environment in which it is located to provide a sense of place and identity.'

This proposed development, located to the rear of 55-61 Fiery Hill Road, does nothing to 'retain or enhance the local character of the area.' Whilst this application is single storey, as opposed to two storey, it is still a bulky development which fills much of the available site.

Access to the site is also problematic being via a passageway which is as little as 2.5-2.8 metres for some 30 metres in one section. The lack of proper access was cited in the refusal to grant the appeal to the previous planning application for this site. Worcestershire Highways recommends a minimum track width of approx. 3.32 metres to allow delivery and other larger vehicles, as well as pedestrians, to pass along it.

Barnt Green Parish Council recommends that this application should be refused.

BDC ref	Site Address	Proposal
23/00428/FUL	18 Bittell Road, Barnt Green, Birmingham, B45 8LT,	Front single storey extension and new dormer window to front roof slope.

BGPC Recommendation:

Barnt Green Parish Council has **NO OBJECTION** to this planning application.

BDC ref	Site Address	Proposal
23/01026/FUL	Pinfield, 26A Fiery Hill Road, Barnt Green, Worcestershire,	Removal of existing ground floor roof and insertion of new flat roof with central roof light.

BGPC Recommendation:

TBC.

23/177 Date and Venue of Next Meetings

Next Parish Council Meeting, Monday 16th October 2023 7pm at 80 Hewell Road.

E Choudry

Council Members: R Cholmondeley (Chairman), C Hotham (Vice-Chairman), P Perry, S Whitehand, O Pardo Roques, M Roberts, J Baldwin and L Williams

Eleanor Choudry
Executive Officer
19th September 2023

Agenda Item 23/174 (i) To approve the current financial position and bills paid.

July Income received

13	31.07.2023	£125.00	£0.00	£125.00	31.07.2023	Lengthsman refund
12	31.07.2023	£115.00	£0.00	£115.00	31.07.2023	Room Hire
11	31.07.2023	£200.00	£0.00	£200.00	31.07.2023	Playing Field Hire
10	05.07.2023	£171.17	£0.00	£171.17	31.07.2023	Refund of Plusnet termination charges
9	14.07.2023	£207.84	£0.00	£207.84	31.07.2023	Lengthsman refund

August Income received

14	29.08.2023	£207.84	£0.00	£207.84	Lengthsman refund
15	29.08.2023	£1,000.00	£0.00	£1,000.00	Electric Charging Point Rent

July Payments Report

85	31.07.2023	£118.65	£23.73	£142.38	Petty cash top up
84	31.07.2023	£46.98	£2.35	£49.33	Office Energy
83	31.07.2023	£56.30	£2.82	£59.12	Office Energy
82	31.07.2023	£137.20	£6.86	£144.06	Street Light Energy
81	31.07.2023	£28.76	£5.75	£34.51	Office landline, broadband & calls

August Payments Report

100	31.08.2023	£28.76	£5.75	£34.51	Office landline, broadband & calls
99	31.08.2023	£141.05	£7.05	£148.10	Street Light Energy
98	31.08.2023	£24.93	£1.25	£26.18	Street Light Energy
97	31.08.2023	£120.00	£24.00	£144.00	Porta loo for Brass Beatz
96	31.08.2023	£207.84	£0.00	£207.84	Lengthsman Work
95	31.08.2023				PAYE
94	31.08.2023				Pension contributions
93	31.08.2023				PAYE
92	31.08.2023				Salary
91	31.08.2023	£235.00	£0.00	£235.00	Grass Cutting - Millennium Park
90	31.08.2023	£210.00	£0.00	£210.00	Grass Cutting - Millennium Park
89	31.08.2023	£544.50	£0.00	£544.50	Outdoor Parish Caretaker
88	31.08.2023	£180.00	£36.00	£216.00	Annual Website Hosting
87	31.08.2023	£544.50	£0.00	£544.50	Outdoor Parish Caretaker
86	31.08.2023	£207.84	£0.00	£207.84	Lengthsman Work

September Payments Report

117	30.09.2023	£24.93	£1.25	£26.18	Street Light Energy
116	30.09.2023	£136.09	£6.80	£142.89	Street Light Energy
115	30.09.2023	£33.47	£1.67	£35.14	Office Energy
114	30.09.2023	£58.35	£2.92	£61.27	Office Energy
113	30.09.2023	£179.20	£0.00	£179.20	Uncontested Election Costs
112	30.09.2023	£1,625.00	£0.00	£1,625.00	Office Rent
111	30.09.2023	£591.50	£0.00	£591.50	Outdoor Parish Caretaker
110	30.09.2023				PAYE
109	30.09.2023				Pension contributions
108	30.09.2023				PAYE
107	30.09.2023				Salary
106	30.09.2023	£175.00	£0.00	£175.00	Grass Cutting - Millennium Park
105	30.09.2023	£28.76	£5.75	£34.51	Office landline, broadband & calls
104	30.09.2023	£228.41	£45.68	£274.09	Grounds maintenance at playing field
103	30.09.2023	£148.95	£29.79	£178.74	Dog bags
102	30.09.2023	£58.35	£2.92	£61.27	Office Energy
101	30.09.2023	£43.18	£2.16	£45.34	Office Energy

September Income

16	08.09.2023	£0.00	£3,204.16	£3,204.16	Vat Reclaim
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Barnt Green Parish Council

Prepared by: _____ Date: _____
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 31/07/2023			
	Cash in Hand 01/04/2023			110,006.54
	ADD			
	Receipts 01/04/2023 - 31/07/2023			38,862.35
				148,868.89
	SUBTRACT			
	Payments 01/04/2023 - 31/07/2023			36,547.83
A	Cash in Hand 31/07/2023 (per Cash Book)			112,321.06
	Cash in hand per Bank Statements			
	Petty Cash	31/07/2023	0.00	
	Cambridge Building Society	31/07/2023	71,785.55	
	Unity Bank Deposit Account	31/07/2023	38,779.01	
	Unity Bank Current Account	31/07/2023	1,756.50	
				112,321.06
	Less unrepresented payments			
				112,321.06
	Plus unrepresented receipts			
B	Adjusted Bank Balance			112,321.06
	A = B Checks out OK			

Barnt Green Parish Council

Prepared by: _____ Date: _____
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 29/08/2023		
	Cash in Hand 01/04/2023		110,006.54
	ADD Receipts 01/04/2023 - 29/08/2023		40,070.19
			150,076.73
	SUBTRACT Payments 01/04/2023 - 29/08/2023		40,928.70
A	Cash in Hand 29/08/2023 (per Cash Book)		109,148.03
	Cash in hand per Bank Statements		
	Petty Cash 29/08/2023	0.00	
	Cambridge Building Society 29/08/2023	71,785.55	
	Unity Bank Deposit Account 29/08/2023	36,279.01	
	Unity Bank Current Account 29/08/2023	1,083.47	
			109,148.03
	Less unrepresented payments		
			109,148.03
	Plus unrepresented receipts		
B	Adjusted Bank Balance		109,148.03
	A = B Checks out OK		

