

BARNT GREEN PARISH COUNCIL

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Summons and Notice of Meeting

Members are summoned to the **Ordinary Parish Council** meeting to be held on **Monday 17th July 2023 at 7.00pm at 80 Hewell Road, Barnt Green, B45 8NF**

Parish Councillors are hereby summoned to attend.

The meeting is open to the press and members of the public who are welcome to attend all or part of the meeting but may only speak during the allocated time as listed under agenda item 23/155 a) below. The public may ask questions or raise concerns regarding matters on this agenda or for future consideration. There is no expectation on the council to respond to any comments made at this time.

Meeting Agenda

23/152 Apologies

To receive apologies from absent members and record the reason for absence.

23/153 Declarations of Interest: Councillors are reminded that to ensure transparency and retain public confidence in the council's decisions they are required to -

- a) Keep their Register of Interests form up to date;
- b) Declare any Disclosable Pecuniary Interests (DPI) and any Other Disclosable Interests (ODI) in agenda items and the nature of those interests.
Cllr Hotham cannot comment on any planning applications due to his role as D Cllr at BDC and the possibility that he could be on the Planning Committee.

23/154 To consider any dispensations

Written requests for the council to grant a dispensation to a councillor (as per Localism Act 2011, s33) must be with the Executive Officer before the meeting starts

23/155 Open Session – Participation to hear from:

- a) Members of the public
- b) Supporting organisations, e.g. Safer Neighbourhood Team, Footpath Warden
- c) Worcestershire County Councillor – Adrian Kriss (Beacon division)
- d) Bromsgrove District Councillor - Charles Hotham (Barnt Green & Hopwood)

23/156 To adopt previous minutes

- a) To approve adoption of the minutes of the Ordinary parish council meeting held 19th June 2023, previously circulated but also attached.

23/157 Annual Business

- i. **Review of Policies:**
 - a) Freedom of Information
 - b) Home Working Policy

23/158 Meetings / Training Attended – Cllr Baldwin attended CALC session ‘Off to a Flying Start’ on 21st June 2023.

23/159 Chairman’s Report - A verbal report may be given during this agenda item.

23/160 Executive Officer’s Report

To be advised of any decisions taken under delegated powers, receive updates to ongoing matters and list any relevant office communications since the last council meeting.

a) Declaration of Acceptance of Office	Cllr Pardos Roques to sign the declaration.
b) Nil election forms and Registerable Interest Forms	All councillors to confirm that they have submitted their completed forms.
c) Worcestershire Division Boundaries	Public consultation was due to close on 24/7/23 but has been extended to 19/9/23. New electoral arrangements will come into effect at the local elections in May 2025.
d) West Mercia Police Survey 2023	Cllr Cholmondeley submitted the survey.

23/161 Finance

- (i) To note the current financial position, income and bills for payment. See page 4 of the agenda.
- (ii) To be advised of any expenditure decisions taken by Executive Officer. A request of £142.38 to top up the Monzo card to £200. See Monzo expenditure list page 6.
- (iii) The Finance Working Party carried out quarterly accounting checks on 6th July and compared the actual expenditure and income to budget.

23/162 Environment & Community Wellbeing

- a) Bittell Road Playing Field drainage works. Awaiting commencement date.
- b) Bittell Road Playing Field children’s play equipment. Awaiting quotes for refurb of equipment.
- c) Millennium Park flagpole maintenance.
- d) Parking issues in Barnt Green, Green Bank and Sandhills Road.
- e) Lack of departure screens and PA on Platform 1 at Barnt Green train station.
- f) Millennium Park Multi Play equipment. Awaiting delivery of part to carry out repair.
- g) Millennium Park wetpour resurfacing. Install to commence week beginning 2nd October for 4 days. Planning for site security.
- h) Pruning of the lime trees in Millennium Park that overhang the Friends Meeting House. Quotes circulated.
- i) Community Events – Review of Community Walk and Brass Beatz 24th June.
- j) Social Eats Music and Street Food Festival Event in Bittell Road playing fields on the 16th September.
- k) Pollinator Site. Regular strimming of area outside the low rope fence. Strim of the whole site and future planting.

23/163 Planning

a) Responses to consultations received including:

BDC ref	Site Address	Proposal
23/00618/FUL	10 Poplar Drive, Barnt Green, Worcestershire, B45 8NQ,	Proposed single storey rear extension; single storey front bay window extension; demolition of existing single storey side extension and erection of double storey side and rear extension; alterations to side boundary.
BGPC Recommendation: TBC.		
BDC ref	Site Address	Proposal
23/00224/FUL	1 Poplar Drive, Barnt Green, Birmingham, Worcestershire	First storey and part two storey front extension and single storey rear/ side extension including garage conversion and mono pitched roof
BGPC Recommendation: TBC.		
23/00249/FUL	37 Fiery Hill Road, Barnt Green, Birmingham, Worcestershire,	Creation of new access off Fiery Hill Road and provision of hardstanding to create driveway 3m x 9m
BGPC Recommendation: TBC.		
23/00063/FUL	29 Hewell Road, Barnt Green, Worcestershire, B45 8NL,	Proposed first floor rear extension and small ground floor extension
BGPC Recommendation: TBC.		

23/164 Date and Venue of Next Meetings

Next Parish Council Meeting, Monday 18th September 2023 7pm at 80 Hewell Road.

E Choudry

Council Members: R Cholmondeley (Chairman), C Hotham (Vice-Chairman), P Perry, S Whitehand, O Pardo Roques, M Roberts, J Baldwin and L Williams

Eleanor Choudry
Executive Officer
6th July 2023

Income received

8	30.06.2023	£359.99	£0.00	£359.99	30.06.2023	Credit interest	Unity Bank
7	30.06.2023	£60.00	£0.00	£60.00	30.06.2023	Room Hire	Conexus Tuition

Agenda Item 23/161 (i) To approve the current financial position and bills paid.

June Payments Report

Voucher	Description	Net	VAT	Total
59	Summer planting - planters	£708.33	£141.67	£850.00
60	Petty cash top up	£176.34	£0.00	£176.34
63	Street Light Energy	£154.85	£7.74	£162.59
66	Office Rent	£1,625.00	£0.00	£1,625.00
67	Street Light Energy	£24.64	£1.23	£25.87
68	Office Energy	£14.95	£0.75	£15.70
69	Office Energy	£24.25	£1.21	£25.46
70	Office Hire	£43.59	£2.18	£45.77
71	Bank Service Charge	£18.00	£0.00	£18.00

Agenda Item 23/161 (i) To approve the current financial position and bills paid.

July Payments Report

Voucher	Net	VAT	Total	Description
78				PAYE
77				Pension contributions
76				PAYE
75				Salary
74	£24.31	£1.22	£25.53	Street Light Energy
73	£228.41	£45.68	£274.09	Grounds maintenance at playing field
72	£350.00	£0.00	£350.00	Entertainment - Community Walk
65	£692.71	£0.00	£692.71	Office service charge 1.4.22 to 31.3.23
64	£148.95	£29.79	£178.74	Dog bags
62	£325.00	£0.00	£325.00	Printing of the Bulletin newsletter
61	£10,335.00	£2,067.00	£12,402.00	Millennium Park wetpour install
79	£30.00	£6.00	£36.00	Councillor Training

Agenda Item 23/161 (i) To approve the June Bank Reconciliation 2023

Barnet Green Parish Council

Prepared by: _____ Date: _____
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 30/06/2023		
	Cash in Hand 01/04/2023		110,006.54
	ADD		
	Receipts 01/04/2023 - 30/06/2023		38,043.34
			148,049.88
	SUBTRACT		
	Payments 01/04/2023 - 30/06/2023		19,971.96
A	Cash in Hand 30/06/2023 (per Cash Book)		128,077.92
	Cash in hand per Bank Statements		
	Petty Cash 30/06/2023	0.00	
	Cambridge Building Society 30/06/2023	71,785.55	
	Unity Bank Deposit Account 30/06/2023	55,464.01	
	Unity Bank Current Account 30/06/2023	828.36	
			128,077.92
	Less unrepresented payments		
			128,077.92
	Plus unrepresented receipts		
B	Adjusted Bank Balance		128,077.92
	A = B Checks out OK		

Agenda item 23/161 ii) To be advised of any expenditure decisions taken by EO.

Monzo Reconciliation up to 4th July 2023					
Voucher	Date	Description	Supplier	Expenditure	Deposit
		Opening Balance			200.00
8	26.06.23	Printer Ink High Usage All Colours	Cartidge Save	142.38	
					142.38
		Topup			
			Balance		57.62
			Topup Request		142.38