

BARNT GREEN PARISH COUNCIL

80 Hewell Road, Birmingham, B45 8NF

0121 447 9893

exec@barntgreen.org.uk
www.barntgreen.org.uk



Summons and Notice of Meeting

Members are summoned to the **Ordinary Parish Council** meeting to be held on **Monday 17 April 2023 at 7.00pm at 80 Hewell Road, Barnt Green, B45 8NF**

Parish Councillors are hereby summoned to attend.

The meeting is open to the press and members of the public who are welcome to attend all or part of the meeting but may only speak during the allocated time as listed under agenda item 22/117 a) below. The public may ask questions or raise concerns regarding matters on this agenda or for future consideration. There is no expectation on the council to respond to any comments made at this time.

Meeting Agenda

23/114 Apologies

To receive apologies from absent members and record the reason for absence.

23/115 Declarations of Interest: Councillors are reminded that to ensure transparency and retain public confidence in the council's decisions they are required to -

- a) Keep their Register of Interests form up to date;
- b) Declare any Disclosable Pecuniary Interests (DPI) and any Other Disclosable Interests (ODI) in agenda items and the nature of those interests.
Cllr Hotham declared an interest in agenda item 22/099 c) as he is a Trustee of Cock's Croft, the adjoining woodland. Cllr Hotham cannot comment on any planning applications due to his role as D Cllr at BDC and the possibility that he could be on the Planning Committee.

23/116 To consider any dispensations

Written requests for the council to grant a dispensation to a councillor (as per Localism Act 2011, s33) must be with the Executive Officer before the meeting starts

23/117 Open Session – Participation to hear from:

- a) Members of the public
- b) Supporting organisations, e.g. Safer Neighbourhood Team, Footpath Warden
- c) Worcestershire County Councillor – Adrian Kriss (Beacon division)
- d) Bromsgrove District Councillor - Charles Hotham (Barnt Green & Hopwood)

23/118 To adopt previous minutes

- a) To approve adoption of the minutes of the Ordinary parish council meeting held 20th March 2023, previously circulated but also attached.

23/119 Chairman's Report - A verbal report may be given during this agenda item.

23/120 Executive Officer's Report

To be advised of any decisions taken under delegated powers, receive updates to ongoing matters and list any relevant office communications since the last council meeting.

a) Income received	First instalment of Precept £36000 received 3.4.23. Lengthsman refund £173.25 received. Cadent Gas £125 received 6.4.23.
b) Shed in Bittell Road playing fields	The OPC installed the new shed on Sunday 2 nd April.
c) Advertising banners	Requests to display banners on the fence at the end of Hewell Road near the island.
d) Elections 4 th May 2023	Current councillors have all been re-elected. A resident has put themselves forward to fill the existing vacancy.
e) Plusnet are closing their Business Broadband.	Switch over to BT will take place on the 18 th April.
f) First Aid Supplies	A new first aid box and supplies has been delivered for office/event use.
g) Lengthsman Scheme 23/24	The scheme will include a trial 6-month period to carry out works on the Public Rights of Way.
h) Residents' complaints	A complaint has been raised regarding shop bins on Hewell Road and also a complaint about items being left outside Acorns charity shop when it is closed.

23/121 Finance

- (i) To note the current financial position and bills for payment. See page 4 of the agenda.
- (ii) To be advised of any expenditure decisions taken by Executive Officer. A request of £126.43 to top up the Monzo card to £200. See Monzo expenditure list page 6. Annual Adobe subscription debited EO's personal credit card on renewal. Refund EO. The EO has updated credit card details to the Monzo card.
- (iii) Finance and GP meeting held Thursday 6th April at 10am. Quarterly financial checks were completed to 31st March 2023. The 2022/2023 budget and actual spend to date were reviewed Recommendation that £7k is transferred from the Unity Deposit Account to the Cambridge Building Society account. To be agreed.

23/122 Environment & Community Wellbeing

- a) Parkers Piece Playing Field play equipment. Discuss grant funding.
- b) Bittell Road traffic speed / pedestrians crossing
- c) Application for Village Green Status for the field adjoining footpath BG507. Refused.
- d) Flood level marker post Hewell Road.
- e) Lack of departure screens and PA on Platform 1 at Barnt Green train station.
- f) Wicksteed Millennium Park Inspection Report. Quotes for repairs and complete resurfacing with wetpour to be discussed. Rospa Inspection Reports received.
- g) Reeves Tree Surgeons have met with Cllr Cholmondeley, the EO and the Manager of the Friends Meeting House regarding the pruning of the lime trees in Millennium Park that overhang the Friends Meeting House.
- h) Community Events – Community Walk and Brass Beatz 24th June.

- i) Social Eats Music and Street Food Festival Event in Bittell Road playing fields on the 16th September.
- j) Millennium Park children's play area – Dogs being exercised within the fenced area.

23/123 Planning

a) Responses to consultations received including:

BDC ref	Site Address	Proposal
23/00311/FUL	34 Fiery Hill Road, Barnt Green, Birmingham, Worcestershire	Proposed loft conversions with dormers front and rear
BGPC Recommendation: Barnt Green Parish Council recommends approval.		
BDC ref	Site Address	Proposal
23/00361/FUL	42 Oakdene Drive, Barnt Green, Birmingham, Worcestershire	Construction of extensions to the front and rear of the property and associated internal remodelling works
BGPC Recommendation: TBC.		
BDC ref	Site Address	Proposal
23/00221/FUL	62 Hewell Road, Barnt Green, Birmingham, Worcestershire	Proposed new access onto classified road including dropped Kerb and alterations to boundary treatment (reduction in height of Laurel Hedge from over 2m in height to 0.6m in height.
BGPC Recommendation: TBC.		

23/124 Date and Venue of Next Meetings

Next Parish Council Meeting, Monday 20 2023 7pm at 80 Hewell Road.

E Choudry

Council Members: R Cholmondeley (Chairman), C Hotham (Vice-Chairman), P Perry, S Whitehand, O Polton M Roberts and J Baldwin
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Eleanor Choudry
Executive Officer
6 April 2023

Agenda Item 23/121 (i) To approve the current financial position and bills paid.

March Payments Report

Barnt Green Parish Council
PAYMENTS (AWAITING AUTHORISATION) LIST

Voucher	Description	Net	VAT	Total
258	Office Energy	27.16	1.36	28.52
259	Office Energy	21.33	1.07	22.40
		48.49	2.43	50.92

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Agenda Item 23/121 (i) To approve the current financial position and bills paid.
 April Payments Report

Barnt Green Parish Council
PAYMENTS (AWAITING AUTHORISATION) LIST

Voucher	Description	Net	VAT	Total
1	Outdoor Parish Caretaker	544.50		544.50
2	Landline and Broadband	26.29	5.26	31.55
3	Lengthsman Work	189.00		189.00
4	Grounds maintenance at playing field	228.41	45.68	274.09
5	Online subscription Parish Online	50.00	10.00	60.00
6	Lengthsman Work	173.25		173.25
7	Move and install 2 x sheds in the playing field and Millennium Park	610.25		610.25
8	Adobe annual subscription to 30.3.24	130.74	26.15	156.89
9	Cutting Verges - Hewell Road	35.00		35.00
10	ROSPA Annual play equipment inspections	89.00	17.80	106.80
10	ROSPA Annual play equipment inspections	89.00	17.80	106.80
11	PAYE			
12	PAYE			
13	Pension contributions			
14	Salary			
15	Office stationery	30.98	6.20	37.18
16	Office stationery	-23.95	-4.79	-28.74
17	Office stationery	32.15	6.43	38.58
18	Key cutting 3 extra shed keys (Bittell Road)	50.01	10.00	60.01

Agenda Item 23/121 (i) To approve the March Bank Reconciliation 2023

Monzo Reconciliation up to 31st March 2023					
Voucher	Date	Description	Supplier	Expenditure	Deposit
		Opening Balance			200.00
45	16.3.23	Office door key cut	Tonys Handyman	4.50	
46	27.3.23	Workplace First Aid Kit	St John Ambulance	41.94	
47	16.3.23	Microsoft annual subscription	Microsoft	79.99	
	21.3.23	Topup			
			Balance		73.57
			Topup Request		126.43