

# **BARNT GREEN PARISH COUNCIL**

**80 Hewell Road, Birmingham, B45 8NF**

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## **Summons and Notice of Meeting**

Members are summoned to the **Ordinary Parish Council** meeting to be held on **Monday 20 March 2023 at 7.00pm at 80 Hewell Road, Barnt Green, B45 8NF**

**Parish Councillors are hereby summoned to attend.**

The meeting is open to the press and members of the public who are welcome to attend all or part of the meeting but may only speak during the allocated time as listed under agenda item 22/106 a) below. The public may ask questions or raise concerns regarding matters on this agenda or for future consideration. There is no expectation on the council to respond to any comments made at this time.

### **Meeting Agenda**

#### **22/102 Apologies**

To receive apologies from absent members and record the reason for absence.

#### **22/103 Parish Councillor Vacancy**

**22/104 Declarations of Interest:** Councillors are reminded that to ensure transparency and retain public confidence in the council's decisions they are required to -

- a) Keep their Register of Interests form up to date;
- b) Declare any Disclosable Pecuniary Interests (DPI) and any Other Disclosable Interests (ODI) in agenda items and the nature of those interests.  
Cllr Hotham declared an interest in agenda item 22/099 c) as he is a Trustee of Cock's Croft, the adjoining woodland. Cllr Hotham cannot comment on any planning applications due to his role as D Cllr at BDC and the possibility that he could be on the Planning Committee.

#### **22/105 To consider any dispensations**

Written requests for the council to grant a dispensation to a councillor (as per Localism Act 2011, s33) must be with the Executive Officer before the meeting starts

#### **22/106 Open Session – Participation to hear from:**

- a) Members of the public
- b) Supporting organisations, e.g. Safer Neighbourhood Team, Footpath Warden
- c) Worcestershire County Councillor – Adrian Kriss (Beacon division)
- d) Bromsgrove District Councillor - Charles Hotham (Barnt Green & Hopwood)

#### **22/107 To adopt previous minutes**

- a) To approve adoption of the minutes of the Ordinary parish council meeting held 20<sup>th</sup> February 2023, previously circulated but also attached.

**22/108 Chairman's Report** - A verbal report may be given during this agenda item.

**22/109 Executive Officer's Report**

To be advised of any decisions taken under delegated powers, receive updates to ongoing matters and list any relevant office communications since the last council meeting.

a) Station Lift update from Network Rail	Leanne Brooks, Network Rail, confirmed that the main works for the station lift installation will begin in Autumn 2023.
b) Hewell Lane	Resident complained about uneven and gravelly footpath. Difficult for elderly and people that use scooters. WCC have confirmed that the area has been assessed and works are due to commence in 2023/24.
c) Income received	
d) Shed in Bittell Road playing fields	The OPC will remove existing shed on 18/3 and install new shed on 25/3.
e) Review deposit account interest rate currently paying 1.5%	Rates have been researched and higher interest rates come with increased risk. To be discussed.
f) Elections 4 <sup>th</sup> May 2023	Guidance for Candidates can be found at <a href="#">Parish council elections in England   Electoral Commission</a> Nomination papers for Parish Elections can be found at <a href="#">Nomination papers - Parish Elections England (DOC)   Electoral Commission</a>  Nomination papers to be completed. Cllrs to take their own nomination papers to Bromsgrove District Council, Parkside by Tuesday 4 <sup>th</sup> April 4pm.
g) Plusnet are closing their Business Broadband.	Advised to switch over to BT. 24-month contract £27.95 unlimited broadband including line rental. Currently cost is £25.82.

**22/110 Finance**

- (i) To note the current financial position and bills for payment. See page 4 of the agenda.
- (ii) To be advised of any expenditure decisions taken by Executive Officer. A request of £14.60 to top up the Monzo card to £200. See Monzo expenditure list page 6.
- (iii) Dates for the quarterly meetings of the Finance and GP Committee previously circulated are: Thursdays 10am - 6<sup>th</sup> April, 6<sup>th</sup> July, 5<sup>th</sup> October, 11<sup>th</sup> January and 4<sup>th</sup> April 2024.

**22/111 Environment & Community Wellbeing**

- a) Parkers Piece Playing Field play equipment.
- b) Bittell Road traffic speed / pedestrians crossing
- c) Application for Village Green Status for the field adjoining footpath BG507.
- d) Welcome Back Fund Grant – Update of balance of the fund.
- e) Flood level marker post Hewell Road.
- f) Wicksteed Millennium Park Inspection Report. Quotes for repairs and complete resurfacing with wetpour in progress.
- g) Reeves Tree Surgeons have completed the works to reduce the crown

of the Oak tree in Bittell Road playing fields and to prune the lime trees in Millennium Park that overhang the Friends Meeting House.

- h) Community Events – Community Walk and Brass Beatz 24<sup>th</sup> June.
- i) Social Eats have confirmed that they will host a Music and Street Food Festival Event in Bittell Road playing fields on the 16<sup>th</sup> September. Event will start at 12 noon until 10pm. Managed completely by Social Eats including security, parking wardens, promotion etc. They will pay £2k for the hire of the field. They could also hold a firework display on 2<sup>nd</sup>, 3<sup>rd</sup>, 5<sup>th</sup> November 5pm until 10pm.

**22/112 Planning**

- a) Responses to consultations received including:

BDC ref	Site Address	Proposal
<b>23/00158/FUL</b>	25 Margesson Drive, Barnt Green, Birmingham, Worcestershire	Single storey extension to bring the kitchen in line with the window at the front of the property. This would allow for the house to be in line and mean we could put in place a porch into the house as well as maximise the
BGPC Recommendation: Barnt Green Parish Council recommends approval.		
BDC ref	Site Address	Proposal
<b>23/00242/FUL</b>	51 Sandhills Road, Barnt Green, Birmingham, Worcestershire	Single storey side extension. Alterations to existing rear extensions. Replacement rear dormer window.
BGPC Recommendation: TBC.		

**22/113 Date and Venue of Next Meetings**

Next Parish Council Meeting, Monday 17 April 2023 7pm at 80 Hewell Road.

*E Choudry*

Council Members: R Cholmondeley (Chairman), C Hotham (Vice-Chairman), P Perry, S Whitehand, O Polton M Roberts and J Baldwin

Eleanor Choudry  
Executive Officer  
14 March 2023

Agenda Item 22/110 (i) To approve the current financial position and bills paid.

February Payments Report

**Barnt Green Parish Council**  
**PAYMENTS (AWAITING AUTHORISATION) LIST**

<b>Voucher</b>	<b>Description</b>	<b>Net</b>	<b>VAT</b>	<b>Total</b>
245	Street Light Energy	81.80	4.09	85.89
246	Street Light Energy	17.62	0.88	18.50
		<b>99.42</b>	<b>4.97</b>	<b>104.39</b>

Agenda Item 22/110 (i) To approve the current financial position and bills paid.

March Payments Report

**Barnt Green Parish Council**  
**PAYMENTS (AWAITING AUTHORISATION) LIST**

<b>Voucher</b>	<b>Description</b>	<b>Net</b>	<b>VAT</b>	<b>Total</b>
247	Annual playground inspection - Millennium Park	120.00	24.00	144.00
249	Tree work on playing field and Friends Meeting House	1,025.00	205.00	1,230.00
254	PAYE			
250	Grounds maintenance at playing field	228.41	45.68	274.09
252	Pension contributions			
253	Salary			
255	PAYE			
248	Outdoor Parish Caretaker	498.00		498.00
256	Landline and Broadband	28.45	5.69	34.14
251	Office Rent	1,625.00		1,625.00
257	Petty cash top up	14.60		14.60

Agenda Item 22/110 (i) To approve the February Bank Reconciliation 2023

## Bart Green Parish Council

Prepared by: \_\_\_\_\_ Date: \_\_\_\_\_  
*Name and Role (Clerk/RFO etc)*

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
*Name and Role (RFO/Chair of Finance etc)*

	<b>Bank Reconciliation at 28/02/2023</b>		
	Cash in Hand 01/04/2022		109,011.70
	<b>ADD</b> Receipts 01/04/2022 - 28/02/2023		86,383.26
			195,394.96
	<b>SUBTRACT</b> Payments 01/04/2022 - 28/02/2023		80,256.78
<b>A</b>	<b>Cash in Hand 28/02/2023</b> (per Cash Book)		<b>115,138.18</b>
	Cash in hand per Bank Statements		
	Petty Cash 28/01/2023	0.00	
	Cambridge Building Society 28/01/2023	64,785.55	
	Unity Bank Deposit Account 28/01/2023	46,651.26	
	Unity Bank Current Account 28/02/2023	3,701.37	
			<b>115,138.18</b>
	Less unrepresented payments		
			115,138.18
	Plus unrepresented receipts		
<b>B</b>	<b>Adjusted Bank Balance</b>		<b>115,138.18</b>
	<b>A = B Checks out OK</b>		

Agenda item 22/110 ii) To be advised of any expenditure decisions taken by EO.

Monzo Reconciliation up to 13.3.23					
Voucher	Date	Description	Supplier	Expenditure	Deposit
		Opening Balance			<b>200.00</b>
<b>44</b>	23.2.23	Toilet cleaner, toilet rolls, handwash, A4 notepad, A5 notepad	Tesco	14.60	
			Balance		185.40
			<b>Topup Request</b>		14.60