

BARNT GREEN PARISH COUNCIL

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Summons and Notice of Meeting

Members are summoned to the **Ordinary Parish Council** meeting to be held on
Monday 18 July 2022 at 7.00pm

The meeting is open to the press and members of the public who are welcome to attend all or part of the meeting but may only speak during the allocated time as listed under agenda item 22/034a below. The public may ask questions or raise concerns regarding matters on this agenda or for future consideration. There is no expectation on the council to respond to any comments made at this time.

Meeting Agenda

22/030 Apologies

To receive apologies from absent members and record the reason for absence.

22/031 Parish Councillor Vacancy/Co-option

22/032 Declarations of Interest: Councillors are reminded that to ensure transparency and retain public confidence in the council's decisions they are required to -

- a) Keep their Register of Interests form up to date;
- b) Declare any Disclosable Pecuniary Interests (DPI) and any Other Disclosable Interests (ODI) in agenda items and the nature of those interests.
Cllr Hotham declared an interest in agenda item 22/040 c) as he is a Trustee of Cock's Croft, the adjoining woodland. Cllr Hotham cannot comment on any planning applications due to his role as D Cllr at BDC and the possibility that he could be on the Planning Committee.

22/033 To consider any dispensations

Written requests for the council to grant a dispensation to a councillor (as per Localism Act 2011, s33) must be with the Executive Officer before the meeting starts

22/034 Open Session – Participation to hear from:

- a) Members of the public
- b) Supporting organisations, e.g. Safer Neighbourhood Team, Footpath Warden
- c) Worcestershire County Councillor – Adrian Kriss (Beacon division)
- d) Bromsgrove District Councillor - Charles Hotham (Barnt Green & Hopwood)

22/035 To adopt previous minutes

To approve adoption of the minutes of the parish council meeting held 20th June 2022, previously circulated but also attached.

22/036 Annual Business

- i. **Governance arrangements:**
 - a) **Review of council policies**

The following policies have been circulated prior to the meeting for review:

- a) 2. Action Plan for Year Ahead 2022
- b) 22. Complaints Procedure
- c) 24. Disciplinary Procedure
- d) 27. Grievance Procedure

22/037 Chairman's Report - A verbal report may be given during this agenda item.

22/038 Executive Officer's Report

To be advised of any decisions taken under delegated powers, receive updates to ongoing matters and list any relevant office communications since the last council meeting.

a) Station Lift update	An update was requested on 11 July and will be reported at the meeting should it be received.
b) PC office signage	The A board has been ordered.
c) PCC Survey response	Cllr Cholmondeley completed the survey and it has been submitted.

22/039 Finance

- (i) To note the current financial position and bills for payment. See page 3 of the agenda.
- (ii) To be advised of any expenditure decisions taken by Executive Officer. None taken.

22/040 Environment & Community Wellbeing

- a) Parkers Piece Playing Field play equipment drainage update
- b) Brass Beatz in Millennium Park Saturday 2nd July - Review
- c) Application for Village Green Status for the field adjoining footpath BG507
- d) Welcome Back Fund - £1200 remaining grant
- e) Barnt Green Medical Trust application for repairs to the play equipment in Millennium Park.
- f) RoSPA Annual Safety Inspection. OPC to carry out remaining repairs and Wicksteed to quote for additional minor repair.
- g) Community Walk – Date set for Saturday 17 September 2022 (full details to be arranged at a future meeting). Warwick Butchers is booked for the event.
- h) Correspondence regarding tree height in Millennium Park and hedge at Orchard Croft.
- i) Pollinator site.

22/041 Planning

- a) To consider response to consultations received including:

BDC ref	Site Address	Proposal
22/00774/FUL	36 Sandhills Lane, Barnt Green Birmingham Worcestershire B45 8NX	Loft conversion with rear roof raise, Single storey side and rear extension. Render finish to house.

22/042 Date and Venue of Next Meetings

Next Parish Council Meeting, Monday 19 September 2022 7pm at 80 Hewell Road.

Council Members: R Cholmondeley (Chairman), C Hotham (vice-Chairman),
J Nilsson, P Perry, S Whitehand, O Polton and M Roberts

Eleanor Choudry
Executive Officer
12 July 2022

Agenda Item 22/039 (i) To note the current financial position and bills for payment.

July Payments Report

Barnt Green Parish Council
PAYMENTS (AWAITING AUTHORISATION) LIST

Voucher	Description	Net	VAT	Total
90	Office Energy	31.16	1.56	32.72
91	Office Energy	59.15	2.96	62.11
84	Grounds maintenance at playing field	228.41	45.68	274.09
85	Tree work on Playing Field	345.00	69.00	414.00
86	Porta loo for Brass Beatz	120.00	24.00	144.00
89	Landline and Broadband	26.07	5.21	31.28
82	Grass Cutting - Millennium Park	120.00		120.00
83	Grounds maintenance Verges High Street & Orchard Croft	90.00		90.00
87	Lengthsman Work	189.00		189.00
88	Outdoor Parish Caretaker	498.00		498.00
92	Grounds maintenance at Millennium Park	180.00		180.00
93	Grounds maintenance Verges High Street & Orchard Croft	55.00		55.00
94	Salary			
95	PAYE			
96	Pension contributions			
97	Street lighting	55.27	2.76	58.03

Barnt Green Parish Council

Prepared by: _____ Date: _____
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 30/06/2022		
	Cash in Hand 01/04/2022		109,011.70
	ADD Receipts 01/04/2022 - 30/06/2022		38,317.63
			147,329.33
	SUBTRACT Payments 01/04/2022 - 30/06/2022		23,292.08
A	Cash in Hand 30/06/2022 (per Cash Book)		124,037.25
	Cash in hand per Bank Statements		
	Petty Cash 30/06/2022	0.00	
	Cambridge Building Society 30/06/2022	64,347.81	
	Unity Bank Deposit Account 30/06/2022	57,088.60	
	Unity Bank Current Account 30/06/2022	2,600.84	
			124,037.25
	Less unrepresented payments		
			124,037.25
	Plus unrepresented receipts		
B	Adjusted Bank Balance		124,037.25
	A = B Checks out OK		

