

BARNT GREEN PARISH COUNCIL

80 Hewell Road, Birmingham, B45 8NF

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Summons and Notice of Meeting

Members are summoned to the **Parish Council** meeting to be held on
Monday 21 March 2022 at 7.00pm at 80 Hewell Road, Barnt Green, B45 8NF

Parish Councillors are hereby summoned to attend.

The meeting is open to the press and members of the public who are welcome to attend all or part of the meeting but may only speak during the allocated time as listed under agenda item 21/101 below. The public may ask questions or raise concerns regarding matters on this agenda or for future consideration. There is no expectation on the council to respond to any comments made at this time.

Meeting Agenda

21/098 Apologies

To receive apologies from absent members and record the reason for absence.

21/099 Declarations of Interest: Councillors are reminded that to ensure transparency and retain public confidence in the council's decisions they are required to -

- a) Keep their Register of Interests form up to date;
- b) Declare any Disclosable Pecuniary Interests (DPI) and any Other Disclosable Interests (ODI) in agenda items and the nature of those interests.

Cllr Hotham declared an interest in agenda item 21/106 d) as he is a Trustee of Cock's Croft, the adjoining woodland.

21/100 To consider any dispensations

Written requests for the council to grant a dispensation to a councillor (as per Localism Act 2011, s33) must be with the Executive Officer before the meeting starts.

21/101 Open Session – Participation to hear from:

- a) Members of the public
- b) Supporting organisations, e.g. Safer Neighbourhood Team, Footpath Warden
- c) Worcestershire County Councillor – Adrian Kriss (Beacon division)
- d) Bromsgrove District Councillor - Charles Hotham (Barnt Green & Hopwood)

21/102 To adopt previous minutes

To approve adoption of the minutes of the Parish Council meetings held 17 January 2022, previously circulated but also attached.

21/103 Chairman's Report - A verbal report may be given during this agenda item.

21/104 Executive Officer's Report

To be advised of any decisions taken under delegated powers, receive updates to ongoing matters and list any relevant office communications since the last council meeting.

a) Station Lift update	An update was requested on 8 March 2022 and will be
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	reported at the meeting should it be received.
b) 80 Hewell Road Premises	The office move is now complete. The broadband/phone contract is ASDL as fibre is unavailable. Therefore we are now on a rolling contract. Cllr Hotham negotiated 2 months free. Clerk to request a 24-month contract at £19.68 + VAT with 2 months free with Plusnet. The utilities are now supplied by Pozitive Energy in a 6-month contract.
c) NJJ new rates of pay applicable from April 2021.	The backdated pay for the previous Clerk Tracy Bodley is added to the payments. The increase in rate of pay for the current Clerk will be added to payroll.
d) Meeting dates for 2022/23	Meeting dates have been circulated.
e) Agreement of 22/23 Lengthsman Scheme	Clerk to sign contract. Increased budget of £2171.32.

21/105 Finance

- a) To note the current financial position and bills for payment. See page 3 and 4 of the agenda.
- b) To be advised of any expenditure decisions taken by Executive Officer.

21/106 Environment & Community Wellbeing

- a) To note – Platinum Jubilee celebrations on Sunday 5th June 2022 at Bittell Road Playing Field .
- b) To note - Blossom Walk Saturday 7th May 2022.
- c) To Note – Brass Beatz in Millennium Park on Sunday 2nd July 2022.
- d) To note - an application for village green status for the field adjoining footpath BG507 has been submitted
- e) To note – an application is in progress for £800 from the Welcome Back Fund grant to be spent on planting in Millennium Park supplied by contractor John Bishop. Enquiries were also to be made about improved signage but this was unable to be actioned due to the restrictive application deadline date.
- f) Food Festival 2022 – The other events noted in items a) to c) above are being held instead.
- g) To note – an application is in progress for £903.41 from Barnt Green Medical Trust to repair the play area bridge and wetpour surface. The repair would be carried out by Wicksteed Ltd.

21/107 Planning

- a) To consider response to consultations received including:

BDC ref	Site Address	Proposal
22/00227/OUT	Land To The Rear Of 55 61, Fiery Hill Road, Barnt Green, Worcestershire	Outline Application for the Erection of One Dwelling (Includes Details of Access, Appearance, Layout and Scale) All other matters reserved

21/108 Date and Venue of Next Meetings

Monday 18th April 2022 at 7pm at 80 Hewell Road, Barnt Green, B45 8NF.

Council Members: R Cholmondeley (Chairman), C Hotham (vice-Chairman),
J Jagger, J Nilsson, P Perry, O Polton, M Roberts and S Whitehand

Eleanor Choudry
Executive Officer
15/3/2022

Barnt Green Parish Council

8 March 2022 (2021-2022)

Prepared by: _____
Name and Role (Clerk/RFO etc)

Date: _____

Approved by: _____
Name and Role (RFO/Chair of Finance etc)

Date: _____

	Bank Reconciliation at 28/02/2022		
	Cash in Hand 01/04/2021		104,006.27
	ADD Receipts 01/04/2021 - 28/02/2022		71,220.35
			175,226.62
	SUBTRACT Payments 01/04/2021 - 28/02/2022		59,706.67
A	Cash in Hand 28/02/2022 (per Cash Book)		115,519.95
	Cash in hand per Bank Statements		
	Petty Cash 31/01/2022	0.00	
	Cambridge Building Society 31/01/2022	64,187.34	
	Unity Bank Deposit Account 31/01/2022	49,002.74	
	Unity Bank Current Account 31/01/2022	2,329.87	
			115,519.95
	Less unrepresented payments		
			115,519.95
	Plus unrepresented receipts		
B	Adjusted Bank Balance		115,519.95
	A = B Checks out OK		

Agenda Item 21/105 a) Bills for payment - February Payments to note:

8 March 2022 (2021-2022)

Barnt Green Parish Council PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
167 Subscriptions	04/02/2022		Unity Bank Current A	Direct Debit	Data Protection Annual Fee	ICO	E	35.00		35.00
158 Field Mowing	20/02/2022	BACS	Unity Bank Current A		Grounds maintenance at playi	Hosking Ground Maintenance	S	266.72	53.34	320.06
159 Outdoor Parish Caretaker	20/02/2022	BACS	Unity Bank Current A		Outdoor Parish Caretaker	Andlin Cleaning	X	450.00		450.00
160 Lengthsman Charges	20/02/2022	BACS	Unity Bank Current A		Lengthsman Work	Bromsgrove District Council	Z	180.00		180.00
161 Lengthsman Charges	20/02/2022	BACS	Unity Bank Current A		Lengthsman Work	Bromsgrove District Council	Z	180.00		180.00
162 Park Maintenance	20/02/2022	BACS	Unity Bank Current A		wetpour repair kit	Wicksteed Leisure Ltd	S	73.50	14.70	88.20
163 Park Maintenance	20/02/2022	BACS	Unity Bank Current A		wetpour repair kit	Wicksteed Leisure Ltd	S	73.50	14.70	88.20
164 Lights Electricity	20/02/2022	DD	Unity Bank Current A		Continuous footpath lighting e	SSE	L	12.50	0.62	13.12
165 Lights Electricity	20/02/2022	DD	Unity Bank Current A		Dusk to dawn footpath lighting	SSE	S	210.93	42.18	253.11
166 Christmas Lights/Tree	20/02/2022	BACS	Unity Bank Current A		Christmas Tree Lights Dismant	GJH Electrical	S	1,600.00	320.00	1,920.00
Total								3,082.15	445.54	3,527.69

Agenda Item 21/105 b) Bills for payment - March Payments to approve

15 March 2022 (2021-2022)

Barnt Green Parish Council PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
168 Lights Electricity	02/03/2022		Unity Bank Current A	Direct Debit	Dusk to dawn footpath lighting	SSE	S	210.93	42.18	253.11
169 Lights Electricity	02/03/2022		Unity Bank Current A	Direct Debit	Street Light Energy	SSE	L	12.50	0.62	13.12
170 Field Maintenance	08/03/2022	BACS	Unity Bank Current A		Grounds maintenance at playi	Hosking Ground Maintenance	S	266.72	53.34	320.06
171 Office Running Costs	08/03/2022	BACS	Unity Bank Current A		Office Rent	John Truslove	E	1,625.00		1,625.00
172 Lengthsman Charges	08/03/2022	BACS	Unity Bank Current A		Lengthsman Work	Bromsgrove District Council	X	180.00		180.00
173 Staff Costs	09/03/2022	BACS	Unity Bank Current A	BACS	Salary	Tracy Bodley	X	358.00		358.00
174 Office Running Costs	10/03/2022	BACS	Unity Bank Current A	BACS	Rerouting broadband line to fr	GJH Electrical	S	150.00	30.00	180.00
175 Outdoor Parish Caretaker	15/03/2022	BACS	Unity Bank Current A	BACS	Outdoor Parish Caretaker	Andlin Cleaning	X	450.00		450.00
176 General Admin Costs (inc ba	15/03/2022	BACS	Unity Bank Current A		Petty cash top up	Eleanor Choudry	X	200.00		200.00
177 Other Environmental	15/03/2022		Unity Bank Current A		Refuse sacks	Bromsgrove District Council	X	98.80		98.80
Total								3,551.95	126.14	3,678.09