

# BARNT GREEN PARISH COUNCIL

80 Hewell Road, Birmingham, B45 8NF

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## Summons and Notice of Meeting

Members are summoned to the **Parish Council** meeting to be held on  
**Monday 17 January 2022 at 7.00pm at 80 Hewell Road, Barnt Green, B45 8NF**

**Parish Councillors are hereby summoned to attend.**

The meeting is open to the press and members of the public who are welcome to attend all or part of the meeting but may only speak during the allocated time as listed under agenda item 21/083 below. The public may ask questions or raise concerns regarding matters on this agenda or for future consideration. There is no expectation on the council to respond to any comments made at this time.

### Meeting Agenda

#### **21/080 Apologies**

To receive apologies from absent members and record the reason for absence.

#### **21/081 Declarations of Interest:** Councillors are reminded that to ensure transparency and retain public confidence in the council's decisions they are required to -

- a) Keep their Register of Interests form up to date;
- b) Declare any Disclosable Pecuniary Interests (DPI) and any Other Disclosable Interests (ODI) in agenda items and the nature of those interests.

#### **21/082 To consider any dispensations**

Written requests for the council to grant a dispensation to a councillor (as per Localism Act 2011, s33) must be with the Executive Officer before the meeting starts.

#### **21/083 Open Session – Participation to hear from:**

- a) Members of the public
- b) Supporting organisations, e.g. Safer Neighbourhood Team, Footpath Warden
- c) Worcestershire County Councillor – Adrian Kriss (Beacon division)
- d) Bromsgrove District Councillor - Charles Hotham (Barnt Green & Hopwood)

#### **21/084 To adopt previous minutes**

To approve adoption of the minutes of the Parish Council meetings held 15 November 2021 and 30 November 2021, previously circulated but also attached.

#### **21/085 Chairman's Report** - A verbal report may be given during this agenda item.

#### **21/086 Executive Officer's Report**

To be advised of any decisions taken under delegated powers, receive updates to ongoing matters and list any relevant office communications since the last council meeting.

a) Station Lift update	An update was requested on 8 November 2021 and will be reported at the meeting should it be received.
b) 80 Hewell Road Premises	The lease for the new premises at the rear of 80 Bittell Road has been signed. The move is scheduled before the end of January 2022. Dilapidations on the current

	office require a coat of magnolia paint on the walls and cleaning the carpet, which will be undertaken by councillors.
c) Best Dressed Christmas Shop Window Competition 2021	Arden Estate Agents were presented with a cup on Wednesday 22 December by councillor Olivia Polton. A photograph has been forwarded to The Village.
d) EO Succession	Interviews are to be held on 11 January 2022.

**21/087 Finance**

- a) To note the current financial position and bills for payment. See page 3 and 4 of the agenda.
- b) To be advised of any expenditure decisions taken by Executive Officer.
- c) To receive budget recommendations for 2022/23 - see attachment.
- d) To approve the precept for 2022/2023 of £68,000 (Band D impact of £66.18). The precept request form requires the signature of the Chairman and EO.
- e) To receive an interim report from the Internal Auditor – see attachment
- f) To note new office telephone arrangements – report attached

**21/088 Environment & Community Wellbeing**

- a) To note – Christmas Lights Switch On – Saturday 27 November 2021 report attached.
- b) To note - Wassail Walk – Tuesday 28 December 2021 report attached.
- c) To note - an application for village green status for the field adjoining footpath BG507 has been submitted
- d) To note – enquiries are being made about the eligibility of improved signage to the village centre under the Welcome Back Fund
- e) Food Festival 2022 – no progress to update.

**21/089 Planning**

- a) To consider response to consultations received including:

BDC ref	Site Address	Proposal
<b>22/00022/FUL</b>	Pinfield, 26A Fiery Hill Road, Barnt Green	Extension to rear of property to form lower ground floor to form cinema room, gym spa area. Replacement raised terrace and new terrace accessed from lower ground floor level.
<b>21/01806/FUL</b>	Hawthorn, Aqueduct Lane, Alvechurch	2 storey extension to side of house.

**21/090 Date and Venue of Next Meetings**

Next Parish Council Meeting, venue and date to be confirmed.



Tracy Bodley  
Interim Clerk  
11/1/2022

Council Members: R Cholmondeley (Chairman), C Hotham (vice-Chairman), J Jagger, J Nilsson, P Perry, O Polton, M Roberts and S Whitehand
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Agenda Item 21/087 a) Bank Reconciliation 30 November 2021.

	<b>Bank Reconciliation at 30/11/2021</b>		
	Cash in Hand 01/04/2021		104,006.27
	<b>ADD</b> Receipts 01/04/2021 - 30/11/2021		69,856.96
			173,863.23
	<b>SUBTRACT</b> Payments 01/04/2021 - 30/11/2021		45,201.34
<b>A</b>	<b>Cash in Hand 30/11/2021</b> (per Cash Book)		<b>128,661.89</b>
	Cash in hand per Bank Statements		
	Petty Cash	30/11/2021	0.00
	Cambridge Building Society	30/11/2021	64,187.34
	Unity Bank Deposit Account	30/11/2021	62,499.35
	Unity Bank Current Account	30/11/2021	1,975.20
			<b>128,661.89</b>
	Less unrepresented payments		
			128,661.89
	Plus unrepresented receipts		
<b>B</b>	<b>Adjusted Bank Balance</b>		<b>128,661.89</b>
	<b>A = B Checks out OK</b>		

Agenda Item 21/087 a) Bills for payment - December Payments to note:

DECEMBER PAYMENTS LIST							
Voucher	Code	Minute	Description	Supplier	Net	VAT	Total
129		SO	Office Rent	John Truslove	1,237.50	0.00	1,237.50
130		BACS	Lengthsman Work	Bromsgrove District Council	180.00	0.00	180.00
131		BACS	Website Registration - Reimbursement Expense	P Perry	28.78	0.00	28.78
132		BACS	Christmas Brass Band	Blackwell Wind Band	180.00	0.00	180.00
133		BACS	PAYE	HMRC	940.58	0.00	940.58
134		BACS	Outdoor Parish Caretaker	Andlin Cleaning	450.00	0.00	450.00
135		BACS	Cutting of play area & side verges	John S Bishop	92.00	0.00	92.00
136		BACS	Cut hedges and strim path	John S Bishop	240.00	0.00	240.00
137		BACS	Wassail Walk Banner - Reimbursement to RC	Robert Cholmondeley	68.23	0.00	68.23
138		DD	Dusk to dawn footpath lighting energy	SSE	225.61	45.12	270.73
139		DD	Continuous footpath lighting energy	SSE	12.94	0.65	13.59
140		BACS	Best Dresses Window Trophy	Branded-4U	12.00	2.40	14.40
141		DD	Landline and Broadband	Plusnet	40.04	8.01	48.05
142		BACS	Christmas Tree Supply, Install and ReEmove	Singletons Nurseries	560.00	112.00	672.00
143		BACS	Pollinator site - ground prep	Hosking Ground Maintenance	110.00	22.00	132.00
144		BACS	Grounds maintenance at playing field	Hosking Ground Maintenance	266.72	53.34	320.06
145		BACS	Christmas Lights Installation	GJH Electrical	2,660.00	532.00	3,192.00
					7,304.40	775.52	8,079.92

Agenda Item 21/087 a) Bank Reconciliation 31 December 2021

<b>Bank Reconciliation at 31/12/2021</b>			
	Cash in Hand 01/04/2021		104,006.27
	<b>ADD</b> Receipts 01/04/2021 - 31/12/2021		70,040.35
			174,046.62
	<b>SUBTRACT</b> Payments 01/04/2021 - 31/12/2021		53,299.26
<b>A</b>	<b>Cash in Hand 31/12/2021</b> (per Cash Book)		<b>120,747.36</b>
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	Cash in hand per Bank Statements		
	Petty Cash	31/12/2021	0.00
	Cambridge Building Society	31/12/2021	64,187.34
	Unity Bank Deposit Account	31/12/2021	54,502.74
	Unity Bank Current Account	31/12/2021	2,057.28
			<b>120,747.36</b>
	Less unrepresented payments		
			120,747.36
	Plus unrepresented receipts		
<b>B</b>	<b>Adjusted Bank Balance</b>		<b>120,747.36</b>
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	<b>A = B Checks out OK</b>		

Agenda Item 21/087 a) Bills for payment - January Payments to approve

<b>January Payments for approval</b>							
Voucher	Code	Payment Method	Description	Supplier	Net	VAT	Total
150	Lights Electricity	DD	Continuous footpath lighting energy	SSE	13.83	0.69	14.52
151	Office Running Costs	DD	Office Energy	SSE	383.08	19.15	402.23
147	Office Running Costs	DD	Landline and Broadband	Plusnet	39.97	7.99	47.96
149	Lights Electricity	DD	Dusk to dawn footpath lighting energy	SSE	254.97	51.00	305.97
148	Office Running Costs	BACS	Paint for front Office - R Cholmondeley Expenses	Robert Cholmondeley	28.00	0.00	28.00
152	Outdoor Parish Caretaker	BACS	Outdoor Parish Caretaker	Andlin Cleaning	450.00	0.00	450.00
153	Office Running Costs	BACS	Office Rent	John Truslove	104.97	0.00	104.97
					<b>1,274.82</b>	<b>78.83</b>	<b>1,353.65</b>