

BARNT GREEN PARISH COUNCIL

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Summons and Notice of Meeting

Members are summoned to the **Parish Council** meeting to be held on
**Monday 15 November 2021 at 7.00pm at Barnt Green Cricket Club, Cherry Hill
Road, Barnt Green, B45 8LN**

Parish Councillors are hereby summoned to attend.

The meeting is open to the press and members of the public who are welcome to attend all or part of the meeting but may only speak during the allocated time as listed under agenda item 21/072 below. The public may ask questions or raise concerns regarding matters on this agenda or for future consideration. There is no expectation on the council to respond to any comments made at this time.

Meeting Agenda

21/069 Apologies

To receive apologies from absent members and record the reason for absence.

21/070 Declarations of Interest: Councillors are reminded that to ensure transparency and retain public confidence in the council's decisions they are required to -

- a) Keep their Register of Interests form up to date;
- b) Declare any Disclosable Pecuniary Interests (DPI) and any Other Disclosable Interests (ODI) in agenda items and the nature of those interests.

21/071 To consider any dispensations

Written requests for the council to grant a dispensation to a councillor (as per Localism Act 2011, s33) must be with the Executive Officer before the meeting starts.

21/072 Open Session – Participation to hear from:

- a) Members of the public
- b) Supporting organisations, e.g. Safer Neighbourhood Team, Footpath Warden
- c) Worcestershire County Councillor – Adrian Kriss (Beacon division)
- d) Bromsgrove District Councillor - Charles Hotham (Barnt Green & Hopwood)

21/073 To adopt previous minutes

To approve adoption of the minutes of the Parish Council meeting held 18 October 2021, previously circulated but also attached.

21/074 Chairman's Report - A verbal report may be given during this agenda item.

21/075 Executive Officer's Report

To be advised of any decisions taken under delegated powers, receive updates to ongoing matters and list any relevant office communications since the last council meeting.

a) Station Lift update	An update was requested on 8 November 2021 and will be reported at the meeting should it be received.
b) Worcestershire County Council – Publication of the	Following a 6 week consultation the updated SCI and consultation response can be accessed using the following link: www.worcestershire.gov.uk/sci

Statement of Community Involvement and Local Development Scheme	
c) Bittell Road Playing Field – Large Oak Tree Maintenance	A report received that a large branch from the oak tree had split and partially fallen. Following receipt of a quote from a tree surgeon a purchase order was raised to carry out tree maintenance on the grounds of health and safety at a cost of £180. Work was carried out on 1 November 2021. A bench was damaged in the process, however this has now been replaced.
d) Public Realm Audit – BDC	Notification has been received that BDC Leader is keen to organise visits to centres with available Parish, District and County Councillors and Officers. If BGPC would like to attend a visit, this can be arranged by emailing the officer detailed on the correspondence provided.

21/076 Finance

- a) To note the current financial position and bill for payment. See page 3 of the agenda.
- b) To be advised of any expenditure decisions taken by Executive Officer. Expenditure on Christmas Lights advertising banner, Best Dressed Shop Window banner.
- c) Office Lease Renewal – no update received.
- d) Welcome Back Funding – BDC has confirmed the allocation of £2,000 grant funding to be spent on eligible projects as detailed in the Guidance Notes provided. All activities must take place before 31 March 2022 and similarly all expenditure must be defrayed by the same date.

21/077 Environment & Community Wellbeing


- a) Wassail Walk – Tuesday 28 December 2021.
- b) Food Festival 2022
- c) Update on Village Green – Cllr Hotham

21/078 Planning

- a) To consider response to consultations received including:
None to consider.

21/079 Date and Venue of Next Meetings

Next Parish Council Meeting, Monday 17 January 2022, venue to be confirmed.



Tracy Bodley
Executive Officer
10/11/2021

Council Members: R Cholmondeley (Chairman), C Hotham (vice-Chairman), J Jagger, J Nilsson, P Perry, O Polton, M Roberts and S Whitehand

Agenda Item 21/076 a) Bank Reconciliation 31 October 2021.

Bank Reconciliation at 08/11/2021			
	Cash in Hand 01/04/2021		104,006.27
	ADD Receipts 01/04/2021 - 08/11/2021		69,459.88
			173,466.15
	SUBTRACT Payments 01/04/2021 - 08/11/2021		39,698.12
A	Cash in Hand 08/11/2021 (per Cash Book)		133,768.03
	Cash in hand per Bank Statements		
	Petty Cash 31/10/2021	0.00	
	Cambridge Building Society 31/10/2021	64,187.34	
	Unity Bank Deposit Account 31/10/2021	67,499.35	
	Unity Bank Current Account 31/10/2021	2,081.34	
			133,768.03
	Less unrepresented payments		
			133,768.03
	Plus unrepresented receipts		
B	Adjusted Bank Balance		133,768.03
	A = B Checks out OK		

Agenda Item 21/076 a) Bills for payment. - November Payments to approve

Voucher	Code	Description	Net	VAT	Total
115	Staff Costs	PAYE	1,083.75	0.00	1,083.75
116	Office Running Costs	Landline and Broadband	39.27	7.85	47.12
117	Field Maintenance	Grounds maintenance at playing field	266.72	53.34	320.06
118	Community Walks & Other Events	Father Christmas Costs	74.97	0.00	74.97
119	Meeting Rooms & Refreshments	Room Hire	50.00	10.00	60.00
120	Lengthsman Charges	Lengthsman Work	180.00	0.00	180.00
121	Outdoor Parish Caretaker	Outdoor Parish Caretaker	450.00	0.00	450.00
122	Field Maintenance	Pruning of snapped tree branch at Playing Field	180.00	36.00	216.00
123	Staff Costs	Salary	1,890.07	0.00	1,890.07
124	Staff Costs	Pension contributions	243.40	0.00	243.40
			4,458.18	107.19	4,565.37