

BARNT GREEN PARISH COUNCIL

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Summons and Notice of Meeting

Members are summoned to the **Parish Council** meeting to be held on **Monday 11 April 2022 at 7.00pm at 80 Hewell Road, Barnt Green, B45 8NF**

Parish Councillors are hereby summoned to attend.

The meeting is open to the press and members of the public who are welcome to attend all or part of the meeting but may only speak during the allocated time as listed under agenda item 22/004 below. The public may ask questions or raise concerns regarding matters on this agenda or for future consideration. There is no expectation on the council to respond to any comments made at this time.

Meeting Agenda

22/001 Apologies

To receive apologies from absent members and record the reason for absence.

22/002 Declarations of Interest: Councillors are reminded that to ensure transparency and retain public confidence in the council's decisions they are required to -

- a) Keep their Register of Interests form up to date;
- b) Declare any Disclosable Pecuniary Interests (DPI) and any Other Disclosable Interests (ODI) in agenda items and the nature of those interests.

Cllr Hotham declared an interest in agenda item 22/009 d) as he is a Trustee of Cock's Croft, the adjoining woodland. Cllr Hotham cannot comment on any planning applications due to his role as D Cllr at BDC and the possibility that he could be on the Planning Committee.

22/003 To consider any dispensations

Written requests for the council to grant a dispensation to a councillor (as per Localism Act 2011, s33) must be with the Executive Officer before the meeting starts.

22/004 Open Session – Participation to hear from:

- a) Members of the public
- b) Supporting organisations, e.g. Safer Neighbourhood Team, Footpath Warden
- c) Worcestershire County Councillor – Adrian Kriss (Beacon division)
- d) Bromsgrove District Councillor - Charles Hotham (Barnt Green & Hopwood)

22/005 To adopt previous minutes

To approve adoption of the minutes of the Parish Council meetings held 21 March 2022, previously circulated but also attached.

22/006 Chairman's Report - A verbal report may be given during this agenda item.

22/007 Executive Officer's Report

To be advised of any decisions taken under delegated powers, receive updates to ongoing matters and list any relevant office communications since the last council meeting.

a) Station Lift update	Update requested.
b) Bank signatories	Signing of Unity Trust account management form to remove Tracy Bodleys bank access.
c) £55 cash income	£55 cash in office drawer is income from the Social Club hiring the office at £5 per hire. EO has transferred into the Unity Trust Current Account.
d) 3 x Keys for shed in Bittell Road playing fields	
e) 1 st instalment of Precept received £34k on 1/4/22	
f) Millennium Park	Outdoor Parish Caretaker reported 3 smashed bottles. EO reported to Community Police.
g) Bittell Road Playing Fields	The Outdoor Parish Caretaker has repaired the picnic bench leg.
h) Parish Councillor Vacancy	The Casual Vacancy Notice is on the notice board/website. The deadline is the 11 th April.
i) Parkers Piece Playing Field play equipment	2 quotes are in progress to remedy the wet and muddy ground surrounding the equipment.
j) VAT reclaim	A claim from 1.10.21 to 31.3.22 is in progress for £2,537.84.

22/008 Finance

- a) To note the current financial position and bills for payment. See page 3 and 4 of the agenda.
- b) To be advised of any expenditure decisions taken by Executive Officer.

22/009 Environment & Community Wellbeing

- a) To note – Platinum Jubilee celebrations on Sunday 5th June 2022 at Bittell Road Playing Field .
- b) To note - Blossom Walk Saturday 7th May 2022. Banner and flyers have been ordered.
- c) To Note – Brass Beatz in Millennium Park on Sunday 2nd July 2022.
- d) To note - an application for village green status for the field adjoining footpath BG507 has been submitted
- e) To note – an application has been made for £2000 from the Welcome Back Fund grant to be spent on planting in Millennium Park supplied by contractor John Bishop. £800 has been spent on the laurel trees that have been planted.
- f) To note – an application is in progress for £903.41 from Barnt Green Medical Trust to repair the play area bridge and wetpour surface. The repair would be carried out by Wicksteed Ltd.

22/010 Planning

- a) To consider response to consultations received including:

BDC ref	Site Address	Proposal
	Lower Bittell Reservoir, Bittell Farm Road, Barnt Green, Worcestershire	Biodiversity enhancements including the construction of a pond at Lower Bittell Reservoir.

22/011 Date and Venue of Next Meetings

Annual Meeting Monday 16th May 2022 at 7pm at 80 Hewell Road, Barnt Green, B45 8NF.

Council Members: R Cholmondeley (Chairman), C Hotham (Vice-Chairman), J Nilsson, P Perry, O Polton, M Roberts and S Whitehand

Eleanor Choudry
Executive Officer
5/4/2022

Barnt Green Parish Council

4 April 2022 (2021-2022)

Prepared by:

Date:

Name and Role (Clerk/RFO etc)

Approved by:

Date:

Name and Role (RFO/Chair of Finance etc)

A	Bank Reconciliation at 31/03/2022		104,006.27
	Cash in Hand 01/04/2021		71,130.44
	ADD Receipts 01/04/2021 - 31/03/2022		
	SUBTRACT Payments 01/04/2021 - 31/03/2022		175,136.71
	Cash in Hand 31/03/2022 (per Cash Book)		66,285.48
			108,851.23
	Cash in hand per Bank Statements		
	Petty Cash	31/01/2022 0.00	
	Cambridge Building Society	31/01/2022 64,187.34	
	Unity Bank Deposit Account	31/01/2022 43,529.91	
	Unity Bank Current Account	31/01/2022 1,133.98	
			108,851.23
	Less unrepresented payments		
			108,851.23
	Plus unrepresented receipts		
B	Adjusted Bank Balance		108,851.23
	A = B Checks out OK		

Agenda Item 22/008 a) Bills for payment - March Payments to approve:

Voucher	Description	Net	VAT	Total
180	Office stationery	13.34	2.67	16.01
181	Office stationery	5.41	1.08	6.49
182	Adobe annual subscription to	130.74	26.15	156.89
183	Microsoft licence to Mar 2023	66.66	13.33	79.99
184	Salary	DPA	DPA	DPA
185	Salary	DPA	DPA	DPA
186	Salary	DPA	DPA	DPA
178	Office Energy	97.37	4.86	102.23
179	Office Energy	341.80	68.36	410.16
187	Landline and Broadband	23.87	5.38	29.25
188	Christmas lighting electricity s	109.09	5.46	114.55
189	Bank Service Charge	18.00		18.00

Agenda Item 22/008 a) Bills for payment - April Payments to approve

Voucher	Description	Net	VAT	Total
14	Outdoor Parish Caretaker	500.00		500.00
15	Grounds maintenance	266.72	53.34	320.06
12	Office landline, broadband & c	35.46	7.09	42.55
3	Dog bags	137.95	27.59	165.54
4	Annual Subscription	45.00	9.00	54.00
6	Dog & Litter Bin Emptying - Bi	1,125.00	225.00	1,350.00
11	Hire of Cricket Club for Assem	0.00	10.00	60.00
1	Key cutting 3 extra shed keys	45.00	9.00	54.00
5	Shed install	260.00		260.00
8	Salary	DPA	DPA	DPA
9	PAYE	DPA	DPA	DPA
10	Pension contributions	DPA	DPA	DPA
13	Lengthsman Work	225.00		225.00
7	Office Energy	211.42	10.57	221.99

Agenda Item 22/008 b) Monzo card payments to note:

Monzo Balance as at 4.4.22				
Date	Description	Supplier	Expenditure	Deposit
	Opening Balance			200.00
30.3.22	Staple extractor	Amazon	2.14	
31.3.22	File dividers	Amazon	2.40	
4.4.22	Blossom Walk Flyers	VistaPrint	27.82	
4.4.22	Blossom Walk banner	Banner Warehouse	44.24	76.60
		Balance		123.40
		Topup Request		-

