

BARNT GREEN PARISH COUNCIL

80 Hewell Road, Birmingham, B45 8NF

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Finance & General Purposes Committee Meeting

Members are duly summoned to attend a meeting of this committee to be held on Monday 6 January 2020 at 10.00am in the Parish Council office, 80 Hewell Road, Barnt Green, B45 8NF.

Agenda

F20-01	Apologies To receive apologies and to approve the reason for absence.
F20-02	Declarations of Interest - Councillors are reminded to, when applicable: a) Register of Interests: keep their register of interests updated. b) Declare Disclosable Pecuniary Interests in items on the agenda and their nature. c) Declare any Other Disclosable Interests in items on the agenda and their nature. d) Members' written requests for the grant of a dispensation (S33 of the Localism Act 2011) are to be submitted to the EO in advance of the meeting Councillors who have declared a Disclosable Pecuniary Interest, or any Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Members' Code of Conduct, must leave the room when discussed unless granted a dispensation.
F20-03	Open Session to allow for Public Question Time The time allocated is at the discretion of the chairman. Members of the public are invited to give their views and question the parish council on issues on this agenda or raise issues for future consideration at the discretion of the chairman but otherwise may not take part in the committee meeting.
F20-04	To approve the minutes of the committee meeting held 14/01/2019
F20-05	To consider: a) To review all other actions from the previous meeting. b) The budget for 2020/2021. c) Recommendation of the precept for 2020/21 for council approval 20/01/2020. d) Commuter Car Park contract for approval and signature. e) Wayleave – Lease Agreement for approval between Cadent Gas and Barnt Green Parish Council.
F20-06	Councillors' reports and items for future agendas Councillors may use this opportunity to: (i) report minor matters of information not included elsewhere on the agenda; (ii) raise items for future agendas.
F20-07	Date and venue of next meeting Monday 6 April 2020, 80 Hewell Road.
Committee members: Councillors: R Cholmondeley (Chairman), C Hotham, J Jagger, P Perry	
Executive Officer 	

BUDGET PREPARATION 2020/2021

RECEIPTS for year to 31/03/2020	Actual Outcome 18/19	Agreed budget 2019/20	Actual as at 30/11/2019	Expected Outcome 31/03/2020	Proposed Budget 20/21
Precept	62,440.00	63,480	63,480.00	63,480.00	64,000.00
Interest	531.54	150	72.77	545.54	300.00
Lengthsman reimbursement	1,167.50	1,888	1,762.50	2,362.50	1,888.00
VAT Refund	5,399.22	5,000	4,583.38	7,583.38	6,000.00
Other income	79.50	300	357.50	357.50	350.00
Hires (room / playing field)	510.00	600	510.00	680.00	680.00
Cala Homes Commuted Sum					30,000.00
Total receipts	70,127.76	71,418.00	70,766.15	75,008.92	73,218.00
PAYMENTS for year to 31/03/2020					
Staff Costs	16,629.29	17,000	12,355.52	18,533.28	19,500.00
Chairman's expenses	262.80	200	-	150.00	200.00
Office Running costs	6,405.99	7,000	3,936.42	6,154.63	7,000.00
Training and Publications	223.99	1,000	769.99	869.99	500.00
Meeting Rooms and Refreshments	210.00	350	120.00	120.00	50.00
Subscriptions	979.02	950	938.13	938.13	1,200.00
Insurance	790.33	800	821.94	821.94	875.00
Auditor Fees	542.40	550	542.40	542.40	550.00
Legal/Professional Fees	600.00	500	-	400.00	600.00
Loan repayments	-	-	-	-	-
Election costs	-	500	-	500.00	500.00
Grants/Donations	200.00	1,000	200.00	500.00	1,000.00
General admin cost (inc bank charges)	922.26	1,000	966.29	1,449.44	1,500.00
Administration	27,766.08	30,850.00	20,650.69	30,979.81	33,475.00
Newsletters	830.00	900	260.00	555.00	600.00
Website	120.00	150	120.00	120.00	150.00
Communications	950.00	1,050.00	380.00	675.00	750.00
Park Mowing	798.00	1,155	950.00	1,068.75	1,200.00
Park Maintenance	426.80	500	290.00	500.00	500.00
Park Safety Inspections	66.50	70	68.50	68.50	70.00

Millennium Park	1,291.30	1,725.00	1,308.50	1,637.25	1,770.00
Field Mowing	2,788.92	2,200	2,177.69	3,266.54	3,500.00
Field Maintenance	1,163.94	2,200	411.75	463.22	1,500.00
Field Safety Inspections	66.50	70	68.50	68.50	70.00
Playing Field	4,019.36	4,470.00	2,657.94	3,798.25	5,070.00
Hanging baskets	565.25	600	560.00	560.00	600.00
Planters	929.17	1,200	419.34	1,060.00	1,200.00
Outdoor Parish Caretaker (New Cost Code)		6,500	2,916.62	4,374.93	5,500.00
Other environmental (inc Defib)	6,537.92		1,473.67	1,842.09	1,542.09
Pollinator Site (new Cost code)			533.31	750.00	1,000.00
Commuter Car Park (new cost Code)					1,000.00
Village Environs	8,032.34	8,300.00	5,902.94	8,587.02	10,842.09
Lights Maintenance/repairs	3,804.52	4,500	2,197.80	3,296.70	1,200.00
Lights Electricity	2,404.89	2,500	2,441.06	3,661.59	3,500.00
Christmas Lights/Tree	6,940.00	11,000	4,605.06	10,470.06	8,000.00
Street Lighting	13,149.41	18,000.00	9,243.92	17,428.35	12,700.00
Lengthsman charges	-	2,000	-	2,000.00	2,000.00
Highways	-	-	-	1,000.00	1,000.00
Highways	0.00	2,000.00	0.00	3,000.00	3,000.00
Community Walks and other events	2,029.49	2,000	580.00	1,030.00	2,000.00
Neighbourhood Plan		500	-		2,500.00
Contingency		1,023			610.91
Section 137					
Fixed Assets	5,697.41		1504.50	1504.50	500.00
Miscellaneous	7,726.90	3,523.00	2,084.50	2,534.50	5,610.91
Payments: Revenue Budget	62,935.39	69,918.00	42,228.49	68,640.18	73,218.00
VAT paid	5,254.98	5,000.00	6,588.86	9,883.29	7,500.00
Total payments	68,190.37	78,441.00	48,817.35	78,523.47	80,718.00
Capital Projects funded via Reserves	-		15,021.45	15,021.45	9,000.00
Village Signs					5,000.00
Interpretation panel - Pollinator Site					1,500.00
Neighbourhood plan					2,500.00