

# BARNT GREEN PARISH COUNCIL

80 Hewell Road, Birmingham, B45 8NF

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## Public notice of Parish Council meeting

Monday 19<sup>th</sup> November 2018 at 7.00pm

at Barnt Green Baptist Church hall, Bittell Road, B45 8LX

Parish Councillors are hereby summoned to attend.

The meeting is open to the press and members of the public who are welcome to attend all or part of the meeting but may only speak during the adjournment of the meeting (agenda item 18/146b below) to put questions or raise concerns regarding matters on this agenda or for future consideration. There is no expectation on the council to respond to any comments made at this time.

Gill Lungley  
Executive Officer,  
14/11/2018

Council Members: R Cholmondeley (Chairman), C Hotham (vice-Chairman),  
R Briggs, J Jagger, J Nilsson, P Perry, H Rone-Clarke, S Whitehand

### Meeting Agenda

#### **18/157 Apologies**

To receive apologies from absent members and record the reason for absence.

#### **18/158 Declarations of Interest:** Councillors are reminded that to ensure transparency and retain public confidence in the council's decisions they are required to -

- a) Keep their Register of Interests form up to date;
- b) Declare any Disclosable Pecuniary Interests (DPI) and any Other Disclosable Interests (ODI) in agenda items and the nature of those interests.

#### **18/159 To consider any dispensations**

Written requests for the council to grant a dispensation to a councillor (as per Localism Act 2011, s33) must be with the Executive Officer before the meeting starts

#### **18/160 Adjournment of meeting to hear from:**

- a) **Representatives of Amey on behalf of Severn Trent Water to present improvement plans to the water main in Hewell Road**
- b) **Thomas Curwell, North Worcestershire Water Management Team to present an update on improvements to the natural water course through Barnt Green**
- c) **Members of the Public**
- d) **Supporting organisations, eg Safer Neighbourhood Team, Footpath Warden**
- e) **Worcestershire County Councillor – Peter McDonald (Beacon division)**
- f) **Bromsgrove District Councillor - Charles Hotham (Barnt Green & Hopwood)**

**The meeting will resume to allow for the following business:**

#### **18/161 To adopt previous minutes**

To approve adoption of the minutes of the Parish Council meeting held 15/10/2018  
See pages 5 - 9 below

#### **18/162 Chairman's Report**

#### **18/163 Executive Officer's Report**

To be advised of any decisions taken under delegated powers since the last meeting and receive updates to ongoing matters and a list of office communications since the previous council meeting.

a) Station	BGPC has reminded DfT of the need for installation of lifts
b) Deer hunting	The local police have investigated; the shooters held the appropriate licenses and the landowner (farmer) had given permission
c) Christmas tree	The spruce on the corner of Hewell Road / Sandhills Road has been removed. An imported tree will be installed for Christmas decoration etc on 24/11/2018 at the same time as one for Orchard Drive.
d) Gazebos	Two gazebos have been purchased and are stored in the parish council office. Part-payment of £300 has been requested from the Chuggers.
e) Flagpole	The flagpole has been installed in Millennium Park. Two flags have been purchased (Union flag and St George flag). A plaque is to be purchased and installed near to the flagpole stating "the flagpole in this park was installed to commemorate the centenary of the First World War Armistice Barnt Green Parish Council 11th November 2018 A memorial to the fallen can be found at St Andrew's church"
f) Reference book	The EO took the opportunity to purchase the parish councils' 'bible' "Arnold-Baker on Local Council Administration" 11 <sup>th</sup> edition, at recent Clerks' Conference, thereby saving postage costs.
g) Fire extinguishers	The office now has fire-fighting equipment in the form of a CO <sup>2</sup> extinguisher and a foam extinguisher. The powder extinguisher is for use only outdoors and is kept out of sight in the office. The landlord also purchased a foam extinguisher for use in the shared porch area; therefore the EO placed an order for 3 extinguishers of which one was paid for by the landlord.
h) Smart Water	This initiative is to be progressed after Christmas but advance notification is to be sent out with information on the AgeUK questionnaire. <b>Members are asked to consider their plan of action.</b>
i) Job vacancy	The position of Clerk and Responsible Financial Officer is being advertised until 30/11/2018; adverts placed in local free paper (Bromsgrove and Redditch Advertisers), online via WMJobs and in the weekly WorcsCALC update with additional in Post Office window and noticeboards and BGPC website. Interviews will be held w/c 3/12/18.

#### 18/164 Finance

- (i) To note the current financial position and bills for payment (see p10 below)
- (ii) To be advised of any expenditure decisions taken by the Executive Officer.
  - a) Purchase order for 2 x Christmas trees @ £180 each for delivery, installation and removal;
  - b) Purchase order for 1 x printer @ £149 + inks.
  - c) Purchase of dog-waste bags @ 156 + VAT (5 x 800)
  - d) Christmas Message in The Village @ £20
- (iii) To consider for the draft budget for 2019-20 any proposals for capital expenditure. Following consideration at the next Finance and General Purposes Committee meeting, the chairman and EO are to present the draft budget for approval at the Parish Council meeting on 21/01/2019 and to agree the precept. For today's meeting members are asked to propose items of capital expenditure in 2019/20 that can be included in the budget.

#### 18/165 Committee, Working Party and Members' reports on meetings attended

- a) **Staffing Committee** meeting held 16/10/2018 (see p11 below)

- b) **Village Team** meeting held 01/11/2018  
This meeting was not well attended and was held in the Travel Lounge (with thanks to Linda for the use); those present discussed the Lights-On event on 01/12/2018.
- c) **Local Plan Issues and Options working party** meetings held 06/11/2018 and 12/11/2018. See pp12 - 14 below for comments.

## 18/166 Events

- a) **Police Pop-Up, Thursday 15/11/2018** at the parish council office  
This was not well advertised. The police are keen to attend regularly though and there is therefore a need to make this opportunity more widely known. The next attendance is scheduled for 20<sup>th</sup> December. This time of year, leading up to Christmas and over the Christmas period, tends to be prone to burglaries etc. and residents are reminded to remain vigilant.
- b) **Best Christmas Window competition: winner to be announced on 01/12/2018**
- c) **Christmas Lights-On 01/12/2018, 5pm: entertainment from 4pm**  
The entertainment attending will include:  
The Star Project (children's theatre / drama group), Cats Chorus (local singing group), the Town Crier, Father Christmas and guest appearances of well-known nativity characters.  
The Parish Council is asked to approve a contribution of £50 to the Redditch Macmillans charity on behalf of Father Christmas' appearance and £10 for the lollies.  
All the village shops have been invited to take part in the best dressed shop window competition, which is to be judged by the two appointed 'mystery-shopper' council members on 30<sup>th</sup> November.
- d) **Wassail Walk 27/12/2018; meet in Millennium Park at 2.30pm or 3pm.**

## 18/167 Environment & Community Wellbeing

### a) **Hewell Road bollards**

The Parish Council is to consider replacement of missing bollards at a cost each of c£200 / £250 + installation

There are 3 missing bollards along Hewell Road. The bollards prevent cars from parking on the pavement, but they are bespoke and replacements can cost up to £250 each. WCC has no spares left and will not pay for any more in this style. Parish councillors are asked if they will pay for the replacements and for installation. It is possible that WCC will posit that cars should not be driven on to the pavement anyway (it is a criminal offence) and therefore there is no need for bollards.

### b) **Speeding, Sandhills Green**

To consider complaint of speeding from Sandhills Green resident, as follows:

Dear Parish Councillors

Please see below communication with West Mercia Police who have advised that I contact the local parish councillors for advice on how to improve road safety on the road which we live.

The combination of: horses, cars, bikes and pedestrians on Sandhills Green coupled with the poor road layout and terrible driver behaviour is a toxic mix and I fear a serious accident is bound to happen soon. As you'll see from email below, we've seen a significant increase in pedestrians and divers since the improved rail services have been introduced to Barnet Green Station, it seems people from Alvechurch are making the journey to Barnt Green to make the most of the extra service increasing the amount of use the road has. An improvement in cycle and pedestrian routes between the two villages would be great for both villages and improve safety on the roads.

I look forward to hearing from you. TB

(from Alvechurch & Wythall SNT)

Thank you for taking the time to raise this matter with your local SNT.

You can contact the Safer Road Partnership to report your concerns regarding speeding. This matter can also be raised with the Parish Council. Community Speed Watch is also encouraged as SNT can work in partnership with the community to tackle the issue of speeding.

Alvechurch and Wythall SNT conduct speed surveys/ speed enforcement in the area on a regular basis and will also now attend the area as highlighted by yourself. We will inform the SRP if we find there is an issue at the location.

Kind Regards

(original email from TB)

“Dear West Mercia Police

I have serious concerns over people speeding along the road which we live on, Sandhills Green in between Alvechurch and Barnt Green Worcestershire.

Drivers regularly drive at over double the 30mph speed limit on this road. As the road has no footpath, it is shared by cars, horses, cyclists and pedestrians. We have seen a significant increase in road users, both in cars pedestrians and cyclists since the electrification of the barnt green line which has led to increases services. People seem to be traveling more from Alvechurch to use the improved more regular rail services.

Given the speed people travel at I can see a serious / fatal accident happening soon, we see near misses on a daily basis.

Could you please give some advice on how to try and deal with it, is the first step community speed monitoring?”

**c) Protocol following the death of the sovereign**

Awareness of protocol to ensure the council is prepared for such an event.

**18/168 Planning**

a) To respond to the following consultations, details can be viewed online via:

<http://publicaccess.bromsgroveandredditch.gov.uk/online-applications/>

Log no.	BDC ref	Site Address	Proposal
103	18/01129	81 Bittell Road B45 8LX	2-storey rear kitchen & bedroom extension with new porch to front elevation
Comment submitted			
104	18/01330	39 Fiery Hill Rd B45 8JZ	Demolition of existing garage, double storey side extension, single storey rear extension & detached garage. Relocate existing vehicle access & driveway
Comment submitted			
105	18/01376	26 Blackwell Rd B45 8BU	Extension to existing garage roof to form a guest bedroom
106	18/01304	34 Bittell Road B45 8LY	Extension & alteration & all other associated works to facilitate the conversion of dwellinghouse into 2 independent dwellings granted planning permission under planning ref 17/00830/FUL
107	18/01400	79 Bittell Road B45 8LX	New gable roof to existing dormer bungalow and the erection of a storey and a half rear extension to provide a larger living space and a total of four bedrooms on the first floor.

**18/169 Future Meetings and items for future agendas**

Councillors will be reminded of meetings to be attended and may use this opportunity to raise items for future agendas.

**18/170 Date and Venue of Next Meeting**

Next ordinary parish council meeting will be Monday 21<sup>st</sup> January 2019, 7pm at Barnt Green Baptist Church

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**DRAFT Minutes of the Parish Council meeting  
held at Barnt Green Baptist Church lounge, B45 8LU  
on Monday 15<sup>th</sup> October 2018 at 7.00pm**

*Barnt Green Parish Council adopted the General Power of Competence, June 2015*

**Members present:** Cllrs R Cholmondeley (Chairman), R Briggs, J Jagger, J Nilsson, P Perry, H Rone-Clarke, S Whitehand.

**In attendance:** A representative of The Village magazine  
Executive Officer, Gill Lungley

**18/143 APOLOGIES**

Apologies received from Cllr C Hotham (vice-chairman)

**18/144 DECLARATIONS OF INTEREST**

Members were reminded of the need to keep the Members' Register of Interests up to date and, in keeping with the Members' Code of Conduct, were asked to declare either any Disclosable Pecuniary Interests (DPI) or Other Disclosable Interests (ODI) where relevant.

**18/145 CONSIDERATION OF DISPENSATION REQUESTS**

No dispensation requests had been submitted in advance of this meeting.

**18/146 ADJOURNMENT OF MEETING to hear from:**

- a) **Bromsgrove District Council planning officers** presented information about the District Council's District Plan 'Issues and Options' consultation. BDC is required to review its plan and is asking all stakeholders, including residents, to help them identify all the planning issues facing the district in order to develop appropriate policies.

The following issues are of interest:

- Strategic Issues for Bromsgrove District
- Housing
- Employment
- Transport
- Town Centre and Local Centres
- Social Infrastructure
- Natural & Historic Environment
- Climate Change and Water Resources

It was noted there is to be a further consultation event in Barnt Green, at the Baptist Church, on Saturday 27/10/2018 between 10am – midday.

- b) **Members of the public**

Not required.

- c) **Supporting Organisations:**

None present.

- d) **Worcs County Councillor: Peter McDonald, Beacon division** had sent apologies.

- e) **Bromsgrove District Councillor: Charles Hotham, Barnt Green & Hopwood ward:** had sent apologies.

**18/147 MINUTES OF THE PREVIOUS COUNCIL MEETING**

Minutes of meeting held 17/09/2018, were agreed a true record and were signed by the Chairman.

**18/148 CHAIRMAN'S REPORT: Cllr R Cholmondeley**

With regard to the District Council's Issues and Options consultation, the Chairman asked members to meet informally before the consultation ends on 19/11/2018 to discuss the parish council's response.

**18/149 UPDATES AND DECISIONS taken by the Executive Officer (EO) since last meeting**

a) Barnt Green station	West Midlands Trains response to BGPC's request for improved signage regarding timetable screens at platform 1 and access to the ticket machine was disappointing. A response would be sent asking for consideration of a compromise to allow passengers to see arrival and departure information from each platform, without having to use the footbridge to find the information.
b) Barnt Green Cricket Club	The club had kindly provided information, circulated in the agenda, relating to the parish council's grant for refurbishment of outdoor practice net area.
c) WCC Scrutiny panel bus survey	The survey being carried out by WCC's scrutiny task group set up 'to investigate the current bus and community/alternative transport provision, including the availability of transport at crucial times of day to get to work, to school or college, to medical appointments and for shopping' had been forwarded to parish councillors for a response by 22/10/2018.
d)	Visitors to the parish council office and correspondence received from which members are to identify any items for further discussion at future meeting(s), included: <ul style="list-style-type: none"> <li>i) Concerns about deer hunting on local fields, some of which have public rights of way used by dog-walkers.</li> <li>ii) Sandhills Lane and Bittell Lane have been resurfaced; the workers were praised.</li> </ul>
e) Items actioned and awaiting response	<ul style="list-style-type: none"> <li>- Christmas tree removal on corner Hewell Road/Sandhills Road; the Lengthsman is to action this.</li> <li>- Wayleave at Millennium Park.</li> </ul>
i) Items carried forward	<ul style="list-style-type: none"> <li>• Community bus</li> <li>• Blackwell Road litter bin</li> <li>• Upper Bittell reservoir valve works (record for archive)</li> <li>• Commuters' car park</li> <li>• Railway PRow (public right of way) footbridge – installation work has started</li> </ul>

**18/150 FINANCE REPORT**

i) *Current financial position* – bank reconciliation to 30/09/2018 was noted as follows:

<b>Bank Reconciliation to 31/08/2018</b>			
<b>Cash book</b>		<b>Bank Statements</b>	
Cash in hand at 01/04/2018	76,693.45	Current account	3,345.64
Add receipts to 30/09/2018	36,361.14	Deposit account	22,607.93
Less payments to 30/09/2018	-33,273.42	Building society	54,801.13
	0	Pocket card	200.00
	0	Less u/p payments	-1,173.53
	<b>79,781.17</b>		<b>79,781.17</b>

An excerpt from the spreadsheet to show payments and receipts for the month to date is attached at page 217.

- ii) **Expenditure decisions taken by Executive Officer:** None
- iii) **To consider acceptance of £300 from Barnt Green Chuggers in respect of the cancelled Fun Run in March 2018.**  
 With members' approval, the Chairman moved to bring forward agenda item 18/150(iv)(b) the purchase approval of two gazebos to be used to support outdoor events such as the Community Walks.  
**AGREED**  
 To purchase two gazebos @ £249.99 each which would be used to support outdoor events such as community walks and other community purposes.  
 Following which it was:  
**AGREED**  
 To accept the offer of £300 from Barnt Green Chuggers and use it to pay towards the purchase of the two gazebos as approved above.
- iv) **To approve the purchase of**
  - a) A flagpole and 2 flags for Millennium Park including delivery and installation for the sum of £1,196.04  
**AGREED**  
 The Council would purchase a flagpole and 2 flags for Millennium Park including delivery and installation for the sum of £1,196.04
  - b) See above minute no. 18/150(iii)
  - c) The reference book 'Arnold-Baker on Local Council Administration' 11<sup>th</sup> edition, for £103.99  
**AGREED**  
 The Council would purchase the reference book 'Arnold-Baker on Local Council Administration' 11<sup>th</sup> edition, for £103.99
  - d) Two fire extinguishers (1 x water, 1 x CO<sub>2</sub>) for the parish council office. The EO explained a foam extinguisher rather than a water extinguisher had been recommended following the recent fire assessment, for the revised net sum of £46.48.  
**AGREED**  
 Subject to the landlord's response regarding responsibility to provide, the Council would purchase two fire extinguishers (1 x foam spray, 1 x CO<sub>2</sub>) for the parish council office.

#### **18/151 COMMITTEE, WORKING PARTY and MEMBERS' REPORTS ON MEETINGS ATTENDED**

- d) **Environment Committee** meeting held 20/09/2018. Updates on:
  - aa) Wildflower planting to encourage natural pollinators; the area off Green Bank is to be fenced with a low barrier that will allow access for the embankment to be maintained. It will need several applications of weed killer to remove the grass and the debris (stones and slates) are to be cleared prior to sowing in the spring.
  - ab) Purchase of Worcester Black Pear (£17.50 + guard) & decision on where to plant  
 It was **AGREED** to purchase the tree from the recommended supplier and to plant on the Barnt Green Playing Field, near the picnic area.
  - ac) Winter bedding plants now ordered  
 The village centre planters would be stripped of the summer bedding and replaced with the winter plants.
  - ad) Shops canopy 28 – 30 Hewell Road, improvements delayed to mid-2019.
- e) **Finance and General Purposes Committee** meeting held 08/10/2018  
 The draft minutes circulated with the agenda were noted.

#### **18/152 EVENTS**

- e) **Annual Community Walk** 22/09/2018, feedback

It was thought the weather may have deterred people from attending this year. Despite the wet weather the atmosphere amongst those who took part was good and the event was enjoyed by all.

- f) **Police Pop-Up**, Thursday 11/10/2018 at the parish council office  
Some residents had taken the opportunity to call in to see the Police Community Safety Officers to talk about various issues. The next pop-up will be held on 15<sup>th</sup> November, 10am – 12pm.
- g) **Best Christmas Window** competition: winner to be announced on 01/12/2018. The two appointed councillors would judge the windows on 29<sup>th</sup> or 30<sup>th</sup> November.
- h) **Other 2018 events**: Christmas Lights-On 01/12/2018, Wassail Walk 27/12/2018

**18/153 ENVIRONMENT & COMMUNITY WELLBEING**

- d) To consider whether to support the 'We Don't Buy Crime' initiative, as presented at last month's meeting, and if so, to agree a strategy for forward progress. The discounted cost per item, dependent on 70% uptake, is £8.90 + VAT. If agreed, then to include in any leaflet drop the questionnaire relating to AgeUK discussed at last month's meeting (minute no. 18/138a).

**AGREED**

Assuming 70% uptake by parish residents, to pay £3,882.85 in match-funding against the £2,548.60 to be provided by the Police & Crime Commissioner to supply unique home security marking kits to parish residents. The funds to be sourced from the parish council's General Reserve.

**18/154 PLANNING**

- a) Response to consultation:

Log no. 102	BDC ref: 18/01105	Site Address: 40 Oakdene Drive B45 8LQ
Proposed development: Two storey rear extension		
Parish Council comment: Would approve this application.		

**18/155 FUTURE MEETINGS AND ITEMS FOR FUTURE AGENDAS**

- a) Staffing Committee meeting 16/10/2018, 2pm
- b) There was discussion about speeding traffic and whether the parish council could do anything about it. This could be considered at the next meeting of the Environment Committee, but it is recommended that residents should notify the County Council and County Councillor of any specific concerns.

**18/156 Date and Venue of Next Parish Council Meeting**

The next meeting is on Monday 19<sup>th</sup> November 2018, 7pm: Barnt Green Baptist Church.

This meeting ended at 21:05hrs

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Signed: Chairman, Barnt Green Parish Council

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Date 19<sup>th</sup> November 2018

Minute no. 18/150 (i)

Extract from parish council spreadsheet to show receipts and payments, part Sept/Oct 2018.

a below	v098	Staff pensions (August)		168.14	-	168.14
s/o	v099	Staff salaries		1,098.53	-	1,098.53
d/d	v100	Office landline and broadband		35.19	5.86	29.33
d/d	v101	Quarterly bank charges		18.00	-	18.00
BACS	v102	dog waste bags		101.94	16.99	84.95
s/o	v103	quarter's office rent		1,237.50	-	1,237.50
s/o	v104	Sept retainer re footpath lighting		264.00	44.00	220.00
BACS	v105	Music at Community Walk, 22/09/2018		75.00	-	75.00
	v098 contra	Staff pensions (August)	-	168.14	-	168.14
d/d	v106	Staff pensions (August)		164.90	-	164.90
	v107/R8	Bank interest	24.69	-	-	-
				-	-	-
		subtotal for month, September	24.69	4,942.54	244.61	4,697.93
		total for year to date	36,361.14	33,273.42	2,073.85	31,199.57
	Oct-18					
<b>How paid</b>	<b>invoice ref V/R</b>	<b>Description</b>	<b>Receipts</b>	<b>Payments Gross</b>	<b>Payments VAT</b>	<b>Payments Net</b>
BACS	108/R9	Precept - second half 2018/19	31,220.00			-
BACS	v109	Grant		200.00	-	200.00
s/o	v110	Grounds Maintenance at playing field	-	278.89	46.48	232.41
BACS	v111	Rotovate wildflower site		144.00	24.00	120.00
BACS	v112a	Millennium Park grass cut, Sept 2018	-	114.00	-	114.00
BACS	v112b	High street verges cut, Sept 2018	-	28.00	-	28.00
BACS	v113	PAYE & NI, second quarter		662.02		662.02
d/d	v114	energy to office premises, quarter 3		64.16	3.05	61.11
d/d	v115a	footpath lighting energy, dusk2dawn		208.92	34.82	174.10
d/d	v115b	footpath lighting energy, continuous		11.87	0.56	11.31
d/d	v116	Office landline and broadband		6.00	1.00	5.00
d/d	v117	Staff pensions (September)		164.90	-	164.90
s/o	v118	Staff salaries, October		1,098.53	-	1,098.53
						-
						-
		subtotal for month, October	31,220.00	2,981.29	109.91	2,871.38
		total for year to date	67,581.14	36,254.71	2,183.76	34,070.95

Financial information

**AGENDA ITEM  
18/164 (i)**

Bank Reconciliation 31st October 2018			
<b>Cash in hand at 1 April 2018</b>			
Unity Bank current account	2,240.80		
Unity Bank deposit account	21,173.41		
Cambridge Building Society	54,801.13		
<b>Opening bank balances</b>		<b>£78,215.34</b>	
Add pocket	200.00		
Less unrepresented cheques	-1,721.89		
<b>Opening Cash Book balance</b>		<b>£76,693.45</b>	
<b>Add receipts between 1 April - 31 Oct 2018</b>	67,603.14		
<b>Less payments between 1 April - 31 Oct 2018</b>	-38,305.98		
<b>Cashbook balance at 31 Oct 2018</b>		<b>£105,990.61</b>	<b>A</b>
<b>Cash in hand per bank statements at 31 Oct 2018</b>			
Unity Bank current account	339.55		
Unity Bank deposit account	50,827.93		
Cambridge B/S	54,801.13		
Pocket	200.00		
Less unrepresented, as list below	- 178.00		
<b>Bank balances at 31 Oct 2018</b>		<b>£105,990.61</b>	<b>B</b>
	<b>A - B =</b>	<b>£0.00</b>	
Unrepresented cheques as at 31/10/2018			
v129, receipt for fire extinguisher	- 22.00		
v125, CPRE	200.00		
	178.00		

**Excerpt from the spreadsheet for part October/November 2018**

BACS	v119	Fire fighting equipment for office		91.10	15.18	75.92
d/d	v120	Office mobile phone Sept/Oct		5.00	0.83	4.17
BACS	v121	2 x gazebos for community events		499.98	83.33	416.65
s/o	v122	Oct retainer, footpath lighting maintenance		264.00	44.00	220.00
BACS	v123	newspaper advert for vacancy		451.20	75.20	376.00
BACS	v124	online advert for vacancy via WMJobs		264.00	44.00	220.00
BACS	v125	annual subscription		36.00	-	36.00
BACS	v126	hire of portable toilets for community walk		156.00	26.00	130.00
BACS	v127	editorial in The Village magazine, Nov issue		180.00	30.00	150.00
BACS	v128	Reference book, Local Council Administration		103.99	-	103.99
cheque	v129/R10	Contribution to 1 x 6ltr foam fire extinguisher	22.00	-	-	-
						-
		subtotal for month, October	31,242.00	5,032.56	428.45	3,964.12
		total for year to date	67,603.14	38,305.98	2,502.30	34,787.69
	November	<b>Description</b>	<b>Receipts</b>	<b>Payments Gross</b>	<b>Payments VAT</b>	<b>Payments Net</b>
BACS	v130	Site visit and CAT scan for flagpole suitability		174.00	29.00	145.00
d/d	v131a	footpath lighting energy, dusk2dawn		230.60	38.43	192.17
d/d	v131b	footpath lighting energy, continuous		12.50	0.59	11.91
BACS	v132	planters re-pot with winter bedding		596.00	99.33	496.67
BACS	v133	Outdoor parish caretaker, Sept 2018		416.66	-	416.66
BACS	v134	Outdoor parish caretaker, Oct 2018		416.66	-	416.66
s/o	v135	Grounds Maintenance at playing field	-	278.89	46.48	232.41
BACS	v136	Flagpole supply and installation		1,435.24	239.20	1,196.04
BACS	v137	Printer and inks		315.31	52.55	262.76
	v138	Staff salaries, November		1,098.53		1,098.53
	v139	Staff pensions, October		164.90	-	164.90
		sub total for month, November	-	5,139.29	505.58	4,633.71
		total for year to date	67,603.14	43,445.27	3,007.88	40,437.39

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**DRAFT Minutes of the Staffing Committee meeting**

**Tuesday 16<sup>th</sup> October 2018, 2pm**

**80 Hewell Road, B45 8NF**

**AGENDA ITEM  
18/165 (a)**

Members Present	Cllrs P Perry (Chairman), R Cholmondeley, J Jagger
In attendance	Gill Lungley, Executive Officer
S18/001	<b>Apologies</b> None
S18/002	<b>Declarations of Interest</b> None
S18/003	<b>Public Question Time</b> Not required
S18/004	<b>To resolve to request the departure of members of the public and press</b> to allow for discussion of confidential matters relating to staff. The meeting was closed to members of the public.
S18/005	<b>To agree the activities to recruit a replacement Executive Officer and consider what actions are required</b>  The meeting had been called to consider the council's actions following receipt of the Executive Officer's resignation.  <b>It was agreed</b> to progress filling the vacancy, with the new appointee to start in post from 02/01/2019
S18/006	The next meeting would be arranged as required.  This meeting ended at 3.15pm  Signed ..... Date ..... Chairman, Staffing Committee

**BROMSGROVE DISTRICT PLAN REVIEW ISSUES AND OPTIONS 2018**

Barnt Green Parish Council has considered all the questions in the September 2018 Consultation Paper. The following are the questions on which the Parish Council has a comment.

Page Number	Question Number	Comment
13	VO 1	<ul style="list-style-type: none"> <li>i) The vision makes no reference to the benefits of the countryside around Bromsgrove and so does not differentiate its vision from that of a large city.</li> <li>ii) The vision make no reference to transport (neither inside nor outside the District) and providing ease of travel.</li> </ul>
13	VO 2	SO6 refers to better transport across the District. It should also include better transport into and out of the District.
15	IO 1	The fifth topic, 'Town Centre' should include local centres as well. It is suggested that it should read 'Town and Local Centres'.
17	SI 1	<ul style="list-style-type: none"> <li>i) Strategic Issue 2 should not just be growing the economy but also to sustaining it.</li> <li>ii) Developing transport infrastructure should be a strategic objective too.</li> </ul>
19	SI 2	The plan should continue to be a District Plan.
19	SI 3	There should be a high level of input from the Parish Councils.
19	SI 4	Preference for Option 2 – 2018 to 2041
20	SI 5	The trend of out commuting to access jobs should continue. That is what brings wealth into Bromsgrove.
20	SI 6	Infrastructure improvements should include transport – Bromsgrove western by-pass, A38 and A441 improvements.
22	SI 8	Option 2 - 8350 dwellings up to 2041 (in line with preference in SI 4).
24	SI 10	<p>The 3 most appropriate and sustainable options are:</p> <ul style="list-style-type: none"> <li>i) Option 8 – reconsider the unconsented allocations on the boundary with Redditch</li> <li>ii) Option 1 – focus development on Bromsgrove town to make it more of a hub with sustainable facilities</li> <li>iii) Option 4 – disperse development around the District, allocating new growth to a variety of settlements.</li> </ul>
24	SI 12	No. Land should not be removed from the Green Belt and designated as safeguarded land.
25	SI 13	The Greater Birmingham Housing Market Area Strategic Growth Study (SGS) is now a flawed report in the light of its original methodology and subsequent developments. Its recommendations took minimal account of the plans of the communities it affected and their strategic fit. Subsequent to its publication, more brownfield sites have become available and Birmingham's housing needs have decreased.
25	SI 14	Birmingham City Council needs to be clear on what it wants from the areas which surround it. Does it want them to provide leisure for Birmingham residents, areas of countryside within the Green Belt, transport, supporting industry etc. The SGS seems to be a somewhat crude housing dump.
28	H 1	Option 3 – rely on local distinctiveness and character within the District.
30	H 3	Yes. Subject to local need being evidenced, efforts should be made to secure 40% affordable housing on development sites.
30	H 6	Yes. A proportion of affordable housing should be allocated for essential workers.
30	H 8	No. The allocation of starter homes, probably in small clusters, should be dispersed.

31	H 11	Option 2 – specifically more small dwellings with fewer bedrooms close to Bromsgrove Railway Station and sites closer to Bromsgrove town centre.
31	H 13	No. A wider range of homes in rural settlements should only be encouraged if there is evidence of employment opportunities in those settlements.
32	H 16	Option 2 – developers should provide a number of self-build sites on their larger developments.
32	H 18	Yes. 100% of all new homes should be above the minimum design standards.
33	H 20	Option 1 – existing sites should be extended for gypsies, travellers and travelling showpeople.
37	E 1	Option 1 – plan for minimum level of employment development across the plan period, relating to assessed needs.
37	E 2	Geographically, Bromsgrove is on the wrong side of Birmingham to contribute to its manufacturing industry (which is predominantly on the north side of the city). Transport links are slow to both Birmingham itself and the Black Country. Bromsgrove needs to accept that it is a dormitory commuter town and that its own industry will be small scale, though possibly high tech. The M42 itself has shortcomings, limited access and egress at Junction 1 and is often jammed at busy times, specifically eastbound in mornings from J1 to J3.
38	E 3	Option 1 – meet employment need as far as possible on existing sites unless there is evidence of specific need for more sites.
40	E 6	Option 1 – support rural enterprise through supporting diversification, conversion and infill opportunities.
40	E 7	The case has not been made that there is a demand for anything other than encouraging enterprise (option 1 in E 6). Taking sites out of Green Belt without a pre-identified need is not deemed to be an acceptable practice and appears to be contrary to the Green Belt purposes.
45	T 1	Yes. Bromsgrove western by-pass, A38 and A441 improvements are priorities.
45	T 4	Yes. Existing and new infrastructure should be a key factor in siting new development.
46	T 6	The question is misleading. If areas are sustainable now, it does not follow that they will continue to be sustainable with increased transport usage. If a railway station car park is now just at capacity, the station facility is sustainable but without tackling the parking implications, such a station would no longer be sustainable with increased footfall.
46	T 8	Yes. The railway station facilities at Barnt Green have not been adequately updated to reflect the improved service following the electrification to Bromsgrove. There is only 1 ticket machines on a middle platform, there are no train information screens on one of the platforms from which cross city trains run to Birmingham. Network Rail continues to defy the law and has not installed lifts with the new footbridge, so access is impaired for the disabled and elderly. The bus service between Bromsgrove and Barnt Green, though normally hourly, has some large gaps, specifically in the afternoon timetable. Bromsgrove ought to have a more modern bus station with adequate shelter from the rain and electronic timetable information.
47	T 9	Covered cycle racks at shops and railway stations would encourage more cycling. Banning cars from parking on pavements would facilitate walking.
47	T 12	Yes. Rail connectivity to the south west is paramount. Residents of Bromsgrove, Barnt Green and Alvechurch (+ Redditch) need to be able to access Worcester Parkway and Cheltenham without travelling into Birmingham first. Also, rail timetabling needs improving from Redditch, Alvechurch and Barnt Green so there is not a 47 minute wait at Bromsgrove when travelling to Worcester. These constraints make jumping in the car the obvious way to travel which should not be the case when the infrastructure is there.
50	TC 1	The range and quality of facilities in Bromsgrove is not attractive. Parking fees act as a deterrent.

52	TC 6	Yes. Connectivity between the new Bromsgrove railway station and the town centre should be enhanced with a shuttle bus that is timed to depart every 20 minutes just after the trains arrive from Birmingham. It should be free.
52	TC 7	Yes. Barnt Green has above average facilities.
56	SOI 4	There is a good range of health facilities in the District even though key services, such as A&E, are not present. The pressure on GP surgeries needs to be addressed to deliver increased capacity and facilities.
57	SOI 9	Yes. There is evidence of demand for more allotment sites in the Barnt Green area.
60	NE 1	Option 1 – leave the policies as they are.
60	NE 2	Yes. The completion of the documentation for the Barnt Green Conservation Area is long overdue. It needs finishing.
62	HE 1	Option 1 – leave the policies as they are.
65	CC 1	Option 1 – leave the policies as they are.

### GREEN BELT PURPOSES ASSESSMENT METHODOLOGY 2018

Barnt Green Parish Council has considered all the questions in the September 2018 Consultation Paper. The following are the comments of the Parish Council to the questions posed.

Page Number	Question Number	Comment
4	1a	Yes - we agree with a two part assessment process.
6	2a	No - we do not agree with the 60 proposed parcels because no reasoning has been given for the differences in size. It seems that there are more small parcels adjacent to existing settlements. We feel that there should be transparency in how these parcels have been drawn up.
10	2b	Yes – we agree that assessing NPPF Green Belt Purpose is not relevant.
16	2c	Yes - we agree specifically with: <ul style="list-style-type: none"> <li>i) including Rubery and Cofton Hackett as part of the Large Built-up area;</li> <li>ii) assessing all settlements excluded from the Green Belt in Bromsgrove in the context of preventing merging;</li> <li>iii) historic towns in purpose 4, but we would add that the hard constraints in the Site Selection Methodology should be included and a statement added that areas immediately adjacent to such sites should be subject to soft constraint.</li> </ul>
16	2d	Yes, we agree with the assessment criteria under each purpose. However, we did not understand the ‘not applicable’ statement in Table 3 on page 14 in relation to preserving the Green Belt in Bromsgrove District.
16	2e	Yes, we agree with the measures for assessing the strength of contribution.
16	2f	We think the sites specified should be removed from the Green Belt and allocated to Bromsgrove District Council.
17	2g	Yes – we agree because it is a pragmatic approach,
20	2h	No comment.
20	2i	No – we do not think there is any scope to designate new land as Green Belt
20	2j	We think the review of washed-over settlements should be conducted simultaneously with the Green Belt Review.
20	2k	No – with the Government’s commitment to make funding available to clear up more brownfield sites in the Birmingham and West Midlands area and with the drop in the housing demand from Birmingham, the GBHMA Strategic Growth Study has become a redundant document. An updated approach to cooperation with Birmingham should be adopted.
22	3a	We are broadly in agreement with the methodology for Part 2 of the assessment.
22	3b	We support considering the 5 matters from the ruling in Calverton PC v Greater Nottingham Councils 2015.
22	3c	Yes – we support enhancing the benefits of the Green Belt.